

# SENATE BILL No. 982

## EXECUTIVE BUDGET BILL

January 25, 1994, Introduced by Senators Gast and McManus and referred to the Committee on Appropriations

A bill to make appropriations for the department of agriculture for the fiscal year ending September 30 1995 to provide for the expenditure of the appropriations to create funds to provide for the imposition of fees to require reports audits and plans to authorize certain transfers by certain state agencies and to provide for the disposition of fees and other income received by certain state agencies

# THE PEOPLE OF THE STATE OF MICHIGAN ENACT

1 Sec 101 There is appropriated for the department of agriculture 2 for the fiscal year ending September 30 1995 from the funds 3 identified as follows

3 008 800

## 1 DEPARTMENT OF AGRICULTURE 2 APPROPRIATIONS SUMMARY Full-time equated unclassified positions 6 0 Full-time equated classified positions 576 5 5 GROSS APPROPRIATION \$ 59 193 100 Total interdepartmental grants and intradepartmental transfers 558 600 \$ 58 634 500 8 ADJUSTED GROSS APPROPRIATION 9 Federal revenues Total federal revenues 4 555 100 11 Special revenue funds Total local revenues 12 0 13 Total private revenues 470 400 14 Total other state restricted revenues 12 116 100 15 State general fund/general purpose 41 492 900 16 EXECUTIVE Full-time equated unclassified positions 6 0 17 18 Full-time equated classified positions 26 5 19 Commissions and boards \$ 48 500 20 Director 87 300 21 Unclassified positions 331 600 22 Affirmative action-2 0 FTE positions 184 200 23 Executive direction-8 5 FTE positions 867 200 24 Michigan agricultural statistics service -5 0 FTE positions 25 413 300 26 U S D A data collection program-27 11 0 FTE positions 1,076,700

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GROSS APPROPRIATION

1	Appropriated from					
2	Federal revenues					
3	DAG-AMS cooperative agreement			1	050	000
4	Special revenue funds					
5	Industry support funds				25	800
6	State general fund/general purpose		\$	1	933	000
7.	ADMINISTRATIVE SERVICES					
8	Full-time equated classified positions	75	0			
9	Personnel-7 0 FTE positions		\$		490	500
10	Financial services-37 0 FTE positions			2	535	100
11	Upper peninsula state fair-8 0 FTE positions				942	000
12	Automated services-10 0 FTE positions				935	800
13	Press and public affairs-5 0 FTE positions				451	400
14	Property management charges				570	700
15	Regional clerical support-8 0 FTE positions				446	500
16	Rent		-		245	200
17	GROSS APPROPRIATION		\$	6	617	200
18	Appropriated from					
19	Special revenue funds					
20	Farm produce license and audit fees				63	200
21	Gasoline inspection and testing fund				3	000
22	Upper Peninsula state fair revenue				713	900
23	State general fund/general purpose		\$	5	837	100
24	PESTICIDE AND PLANT PEST MANAGEMENT					
25	Full-time equated classified positions	110	3			
26	Administration-5 0 FTE positions		\$		311	100
27	Apiary inspection program				69	400
28	Agricultural products quality assurance—					

1	17 0 PTF positions		1	129	600
1	17 9 FTE positions				
2	Plant pest control-25 3 FTE positions		1	777	800
3	Pesticide certification and enforcement—				
4	42 8 FTE positions		3	346	200
5	Gypsy moth program-9 3 FTE positions		2	371	600
6	Groundwater and freshwater protection				
7	program - 10 0 FTE s	_	2	519	900
8	GROSS APPROPRIATION	\$	11	525	600
9	Appropriated from				
10 F	ederal revenues				
11	DAG-APHIS plant and animal disease and pest contr	01		35	000
12	DAG-FS multiple grants		1	776	300
13	EPA-OE pesticides enforcement program grants			723	300
14	EPA-RCRA			150	000
15	HHS-FDA			15	600
16 S	Special revenue funds				
17	Licensing and inspection fees		1	862	000
18	Groundwater and freshwater protection				
19	fund		2	519	900
20	State general fund/general purpose	\$	4	443	500
21 A	NIMAL INDUSTRY				
22	Full-time equated classified positions 28	3 0			
23	Administration-3 0 FTE positions	\$		322	600
24	Animal health and welfare-25 0 FTE positions		1	510	300
25	Equine monitoring system			87	200
26	GROSS APPROPRIATION	\$	1	920	100
27	Appropriated from				
28 S	Special revenue funds				

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1	Licensing and inspection fees			5	200
2	Pseudorabies and swine brucellosis fund			88	700
3	State general fund/general purpose	\$	1	826	200
4	DAIRY PRODUCTS				
5	Full-time equated classified positions	42 0			
6	Dairy products quality assurance—				
7	42 0 FTE positions	\$_	_3_	.132	900
8	GROSS APPROPRIATION	\$	3	132	900
9	Appropriated from				
10	Federal revenues				
11	DAG-AMS cooperative agreement			22	900
12	Special revenue funds				
13	Licensing and inspection fees			73	600
14	State general fund/general purpose	\$	3	036	400
15	FOOD AND CONSUMER PROTECTION				
16	Full-time equated classified positions 1	06 5			
17	Administration-3 0 FTE positions	\$		229	100
18	Food product quality assurance-64 0 FTE position	s	4	119	600
19	Motor fuels quality program-13 5 FTE positions			727	800
20	Weights and measures program-25 0 FTE positions		1	568	400
21	Farm produce enforcement program-				
22	1 0 FTE position			69.	600
23	GROSS APPROPRIATION	\$	6	714	500
24	Appropriated from				
25	Federal revenues				
26	HHS-FDA			186	800
27	Special revenue funds				
28	Weights and measures regulation fees			128	700

1	Food handler licensing fees			1 0	89	400
2	Gasoline inspection and testing fund			6	26	000
3	Farm produce license and audit fees				42	100
4	Civil penalties				25	900
5	Licensing and inspection fees				7	300
6	State general fund/general purpose		\$	4 6	808	300
7 :	LABORATORY SUPPORT					
8	Full-time equated classified positions	84	5			
9	Administration-5 0 FTE positions		\$	4	78	900
0	Equine drug testing-8 5 FTE positions			7	23	600
11	Laboratory support services-71 0 FTE positions			4.5	72.	100
12	GROSS APPROPRIATION		\$	5 7	74	600
13	Appropriated from					
14	Interdepartmental grant revenues					
<sub>+</sub> 5	IDG from Commerce (LCC)-liquor quality testing					
16	fees			1	.46	500
17 1	Federal revenues					
18	DAG-APHIS plant and animal disease and pest					
19	control				21	000
20 \$	Special revenue funds					
21	Gasoline inspection and testing fund			8	04	900
22	Pseudorabies and swine brucellosis fund				58	700
23	Testing fees			1	.68	100
24	State general fund/general purpose		\$	4 5	75	400
25 I	ENVIRONMENTAL PROTECTION					
26	Full-time equated classified positions	24	0			
27	Soil and water conservation-24 0 FTE positions		\$_	1.7	62,	200
28	GROSS APPROPRIATION		\$	1 7	62	200

1	Appropriated from					
2	Federal revenues					
3	EPA-OWWM water pollution control lake					
4	restoration cooperative agreements				239	200
5	Special revenue funds					
6	Private-oil company overcharge settlement				50	000
7	State general fund/general purpose		\$	1	473	000
8	MARKETING AND MARKET DEVELOPMENT					
9	Full-time equated classified positions	38	0			
10	Marketing and market development-					
11	7 0 FTE positions		\$	1	189	700
12	Fruit and vegetable quality control-					
13	31 0 FTE positions		_	1	476	800
14	GROSS APPROPRIATION		\$	2	666	500
15	Appropriated from					
16	Interdepartmental grant revenues					
17	IDG from Commerce (LCC)-nonretail liquor					
18	license fees				412	100
19	Federal revenues					
20	USDA-ERS-ARED				125	000
21	Special revenue funds					
22	Bean inspection fees				77	000
23	Fruits and vegetable inspection fees				712	600
24	Industry support funds				50	500
25	State general fund/general purpose		\$	1	289	300
26	OFFICE OF RACING COMMISSIONER					
27	Full-time equated classified positions	41	7			
28	Licensing and regulation-39 7 FTE positions		\$	2	957	900

1	Native American casino regulation program-			
2	2 0 FTE positions		204	400
3	Promotion		180	.000
4	GROSS APPROPRIATION	\$ 3	342	300
5	Appropriated from			
6	Special revenue funds			
7	Private-casino gambling agreement		204	400
8	State general fund/general purpose	\$ 3	137	900
9	GRANTS			
10	Grant to Southwestern Michigan tourist council -			
11	taste of Michigan	\$	60	400
12	Food bank		500	000
13	Future farmers of America		28	500
14	Grants to local soil conservation districts/			
15	clean water incentive program	1	000	000
16	Energy conservation program/local soil			
17	conservation districts		216	000
18	Michigan State University		210	000
19	Purses and supplements-fairs	2	412	500
20	Standardbred purses and supplements-			
21	licensed tracks		254	000
22	Standardbred Michigan futurity		67	000
23	Standardbred fedele fauri futurity		67	000
24	Standardbred breeders awards	1	044	800
25	Premiums-county and state fairs	1	279	300
26	Building and track improvement-county			
27	and state fairs		467	000
28	Standardbred training and stabling		24	200

1	Thoroughbred program		1	716	000
2	Standardbred sire stakes program			800	000
3	Northwest Michigan horticultural research station			41	800
4	Thoroughbred sire stakes program			424	000
5	Great Lakes draft horse show			78	800
6	Water wonderland breeder awards			157	500
7	Appaloosa/Arabian/quarterhorse programs			50	000
8	Licensed tracks-light horse racing			84	000
9	Grants to cities with racetracks		1	,745,	600
10	GROSS APPROPRIATION	\$	12	728	400
11	Appropriated from				
12	Federal revenues				
13	EPA-OE pesticides enforcement program grants			210	000
14 :	Special revenue funds				
15	Private-oil company overcharge settlement			216	000
16	Horse racing revenues		2	969	600
17	State general fund/general purpose	\$	9	332	800
18	GENERAL SECTIONS				
19	Sec 201 (1) In accordance with the provisions	of s	sect	lon	30 cf
20 a	article IX of the state constitution of 1963 total	sta	te s	pend	ing in
21 1	this bill is \$53 609 000 and state spending to units	of	loc	al	
22 9	government is as follows				
23 1	DEPARTMENT OF AGRICULTURE				
24	Grants to soil conservation districts	\$	1	000	000
25	Grants to cities with racetracks		1	745	600
26	TOTAL	\$	2	745	600
27	(2) When it appears to the director of the depar	tmer	nt t	hat	state

28 spending to local units of government will be less than the amount

- 1 that was projected to be expended for any quarter the director shall
- 2 immediately give notice of the approximate shortfall to the department
- 3 of management and budget the senate and house appropriations
- 4 committees and the senate and house fiscal agencies
- 5 Sec 202 The appropriations made and the expenditures authorized
- 6 under this act and the departments agencies commissions boards
- 7 offices and programs for which an appropriation is made under this
- 8 act are subject to the management and budget act Act No 431 of the
- 9 Public Acts of 1984 being sections 18 1101 to 18 1594 of the Michigan
- 10 Compiled Laws
- 11 Sec 203 The amounts appropriated for utilities and that portion
- 12 of contractual services supplies and materials used to pay for
- 13 utility service to state facilities in section 101 may be expended in
- 14 a manner consistent with the provisions of section 253 of the
- 15 management and budget act Act 431 of the Public Acts of 1984 being
- 16 section 18 1253 of the Michigan Compiled Laws
- 17 Sec 204 As used in this act
- 18 (a) Department means the department of agriculture
- 19 (b) Director means the director of the department
- 20 (c) DAG-AMS means the United States department of
- 21 agriculture-agriculture marketing service
- 22 (d) DAG-APHIS means the United States department of
- 23 agriculture-animal plant health inspection service
- 24 (e) DAG-ERS-ARED means the United States department of
- 25 agriculture-economic research service-agriculture and rural economy
- 26 division
- 27 (f) DAG-FS means the United States department of
- 28 agriculture-forest service

- 1 (g) DAG-SRS means the United States department of 2 agriculture-statistical reporting service
- 3 (h) EPA-OE means the United States environmental protection 4 agency-office of enforcement
- 5 (1) EPA-OWWM means the United States environmental protection 6 agency-office of water and waste management
- 7 (j) FTE means full-time equated
- 8 (k) HHS-FDA means the United States department of health and 9 human services-food and drug administration
- 10 (1) IDG means interdepartmental grant
- 11 Sec 205 (1) Beginning October 1 1994 there shall be a hiring
- 12 freeze imposed on the state classified civil service. State
- 13 departments and agencies shall be prohibited from hiring any new
- 14 full-time state classified civil service employees and prohibited from
- 15 filling any vacant state classified civil service positions This
- 16 hiring freeze does not apply to internal transfers from one position
- 17 to another within a department or to positions that are funded 80% or
- 18 more from federal or restricted funds
- 19 (2) The director of the department of management and budget shall
- 20 grant exceptions to this hiring freeze when the director believes that
- 21 such a hiring freeze will result in rendering a state department or
- 22 agency unable to deliver basic services The director of the
- 23 department of management and budget shall report by the fifteenth of
- 24 each month to the chairpersons of the senate and house appropriations
- 25 committees the number of exclusions to the hiring freeze approved
- 26 during the previous month and the reasons to justify the exclusion
- 27 Sec 206 In addition to the funds appropriated in section 101
- 28 there is hereby appropriated such federal local or private funds as

- 1 the department may be eligible to receive up to a total of
  2 \$2 000 000 00 These funds shall not be available for expenditure
  3 unless transferred to a line item in this act in compliance with the
  4 applicable provisions of section 393 of the management and budget act
  5 Act 431 of the Public Acts of 1984 being section 18 1393 of the
  6 Michigan Compiled Laws
- Sec 207 Of the funds appropriated in section 101 which are in 8 units other than the grants unit the department shall not provide 9 grants to local government agencies institutions of higher education 10 or nonprofit organizations unless the department provides notice of 11 the grant to the senate and house appropriations subcommittees on 12 agriculture at least 10 days before the grant is issued. The grants 13 shall be used to support research or other related activities for the 14 purpose of enhancing the agricultural industries in this state 15 208 From the funds appropriated in Section 101 Sec 16 department may make grants in support of the Michigan neighborhood 17 partnership to non-profit organizations for purposes consistent with 18 the purposes of the line-item appropriation from which the grant is 19 made The total of such grants made by the department may not exceed 20 \$50 000 00

### 21 EXECUTIVE

Sec 301 The appropriations in section 101 may be used for per 23 diem payments to members of boards committees and commissions for a 24 full day s board committee or commission work at which a quorum is 25 present for attending a hearing as authorized by the respective 26 board committee or commission or for performing official business 27 as authorized by the respective board committee or commission. The 28 per diem payments shall be at a rate as follows

- 1 (a) Commission of agriculture \$ 75 00 per day
- 2 (b) Upper Peninsula state fair board \$ 50 00 per day
- 3 (c) Agricultural marketing and bargaining board \$35 00 per day
- 4 Sec 302 The department may receive and expend revenue and use
- 5 that revenue to cover necessary expenses related to publications
- 6 audit and licensing functions livestock sales certification of
- 7 nursery stock fruit vegetable and bean inspection services and
- 8 laboratory analyses as specified in the following
- 9 (a) Management services publications
- 10 (b) Management services audit and licensing functions
- 11 (c) Upper Peninsula state fair livestock sales,
- 12 (d) Pesticide and plant pest management propagation and
- 13 certification of virus free foundation stock
- 14 (e) Marketing and market development protection bean inspection
- 15 and grading services
- 16 (f) Laboratory support testing for testing horses in draft horse
- 17 pulling contests at county fairs when local jurisdictions request
- 18 state assistance
- 19 (g) Laboratory support analyses to determine foreign substances in
- 20 horses engaged in racing or pulling contests at tracks
- 21 (h) Laboratory support analysis of food livestock and
- 22 agricultural products for disease toxic materials foreign products
- 23 for disease foreign substances and quality standards
- (1) Laboratory support analysis of liming samples
- 25 (j) Laboratory support analysis of feed and fertilizer samples
- 26 (k) Laboratory support test samples for other agencies and
- 27 organizations
- 28 (1) Fruit and vegetable inspection at shipping and termination

- 1 points and processing plants
- 2 Sec 303 Of the funds appropriated in section 101 for statistical
- 3 reporting service \$120 000 00 shall be used for crop surveys of
- 4 fruit vegetables and nursery stock including Christmas trees and
- 5 ornamental plants It is the intent of the legislature that the survey
- 6 shall be an ongoing rotational survey of these commodity groups The
- 7 survey shall begin with fruit in the first year vegetables in the
- 8 second year and nursery stock in the third year The rotational cycle
- 9 of the survey shall continue in the fourth and subsequent years The
- 10 urvey shall include existing plantings/acreage new
- 11 plantings/acreage production and number of growers

#### 12 PESTICIDE AND PLANT PEST MANAGEMENT

- 13 Sec 401 Of the funds appropriated in section 101 to the
- 14 pesticide and plant pest management division up to \$100 000 00 may be
- 15 made available to the Michigan cooperative extension service for the
- 16 purpose of training of applicators Reimbursement shall be based on
- 17 actual expenditures and revenue availability
- 18 Sec 402 (1) From the amount appropriated in section 101 for the
- 19 gypsy moth program \$100 000 00 shall be allocated to Michigan State
- 20 University for a gypsy moth education program
- 21 (2) Any unexpended balance which is allocated pursuant to this
- 22 section shall be carried forward as a work project. The project shall
- 23 provide public information regarding gypsy moth infestation. The
- 24 project shall be managed by Michigan State University through a
- 25 \$100 000 00 contract which shall be completed by September 30 1996
- 26 for fiscal year 1994-1995

## 27 FOOD AND CONSUMER PROTECTION

28 Section 501 (1) In addition to amounts appropriated by section

- 1 101 there is appropriated from the gasoline inspection and testing
  2 fund established by P A 44 P A of 1984 as amended by P A 236 of
  3 1993 any amounts collected which shall be used to pay for services and
  4 requirements associated with regulating stage I and stage II vapor
  5 recovery systems in the state in accordance with the provisions of the
  6 act
- 7 (2) In addition to amounts appropriated by subsection (1) the 8 department of agriculture may also receive and expend amounts for 9 services and requirements associated with regulating Stage I and/or 10 Stage II vapor recovery systems from motor vehicle emissions testing 11 program funds and motor vehicle emissions inspection and maintenance 12 program funds transferred from the department of transportation in 13 accordance with provisions of P A 232 and P A 234 P A s of 1993 (3) Funds appropriated pursuant to subsection (1) and transferred 15 pursuant to subsection (2) may only be used to administer plans in 16 conformance with requirements of the U S Environmental Protection 17 Agency

## 18 MARKETING AND MARKET DEVELOPMENT

19 Sec 601 Within the appropriations in section 101 for marketing 20 and market develoment \$412 100 00 is for the grape and wine industry 21 council from which the department may provide grants for the purposes 22 as described in section 16b of the Michigan liquor control act Act 23 No 8 of the Public Acts of the Extra Session of 1933 being section 24 436 16b of the Michigan Compiled Laws

#### 25 OFFICE OF RACING COMMISSIONER

Sec 701 The racing commissioner may pay rewards of not more than 27 \$5 800 00 to a person who provides information which results in the 28 arrest and conviction on a felony or misdemeanor charge for a crime

- 1 which involves the horse racing industry A reward paid pursuant to 2 this section shall be paid out of the licensing and regulation line 3 item
- Sec 702 Included in section 101 is an amount not to exceed 5 \$180 000 00 for promotion of attendance at pari-mutuel horse racing 6 The state funds shall be matched before expenditure such that each 7 \$2 00 of state funds is matched by \$1 00 of private industry funds A 8 race meeting licensee or an association of thoroughbred and harness 9 racetracks or any horsemen s group may submit a plan and proposal to 10 the racing commissioner for use of funds authorized to be expended for 11 promotion of attendance at pari-mutuel horse racing A plan shall be 12 submitted by the commissioner to the chairpersons of the senate and 13 house subcommittees on agriculture at least 30 days before the funds 14 may be expended Each licensee or association of thoroughbred and 15 harness racetracks or horsemen s group shall be eligible for 16 promotional funds

## 17 GRANTS

- Sec 801 Of the \$78 800 00 appropriated in section 101 for the 19 Great Lakes draft horse show \$28 300 00 shall be made available for 20 the Michigan dynamometers association \$46 700 00 shall be made 21 available for the Michigan draft horse breeders association and 22 \$3 800 00 shall be used for advertisement and promotion of an annual 23 Great Lakes international draft horse show
- Sec 802 The independent audits of local units of government as 25 required by the uniform budgeting and accounting act Act No 2 of the 26 Public Acts of 1968 being sections 141 421 to 141 440a of the 27 Michigan Compiled Laws shall include an examination to determine the 28 accuracy of reports submitted in compliance with section 14 of Act No

- 1 327 of the Public Acts of 1980 being section 431 74 of the Michigan 2 Compiled Laws
- Sec 803 Of the \$157 500 00 appropriated in section 101 for water 4 wonderland breeder awards not more than 2% of the amount appropriated 5 may be used for administrative expenses required to manage the 6 program the remainder shall be expended for premiums judges ribbons 7 and trophies promotion and to send state champions to national
- 8 shows Large breeds receiving over \$8 000 00 may use up to 20% for a
- 9 show held separate from county or state fairs
- Sec 804 A county fair district fair 4-H fair or state fair

  11 receiving funds under this act to be used for prizes or awards in

  12 whole or in part as a condition precedent to the receiving of the

  13 funds for those purposes shall publish the rules relative to the

  14 prizes awards and deadlines for entries eligible for the funds in

  15 their official premium books or lists relative to the prizes or

  16 awards An aggrieved exhibitor may make a written complaint to the

  17 fair within 10 days after the fair ends. If the fair has not

  18 satisfactorily settled the grievance within 45 days after it is

  19 submitted to the fair the aggrieved person may file the complaint

  20 with the department and the department shall investigate the complaint

  21 and make a finding of fact regarding the complaint and take

  22 appropriate action regarding the complaint
- Sec 805 (1) The appropriation of \$254 000 00 in section 101 for 24 purses and supplements licensed tracks is intended to provide state 25 purse supplements for 4 races at state licensed pari-mutuel horse 26 racing tracks. The purse supplements are to be used for races 27 comprised only of Michigan bred horses segregated into a 4-year-old 28 colt trot division a 4-year-old filly trot division a 4-year-old

- 1 colt pace division and a 4-year-old filly pace division
- 2 (2) The appropriation in section 101 for licensed tracks light
- 3 horse racing shall be allocated as follows
- 4 Arabian and Appaloosa horse racing \$ 20 900
- 5 Quarter horse racing \$ 63 100
- 6 (3) The allocations made pursuant to this section shall be
  7 considered allocations for work projects and the unexpended balances
- 8 shall be carried forward and shall not lapse until expended
- 9 Sec 806 Of the amount appropriated in section 101 for purses and 10 supplements-fairs a sufficient amount is appropriated to provide for 11 overnight purse supplements at a maximum supplement of \$1 000 00 per
- Sec 807 Of the amount appropriated in section 101 for premiums 14 \$11 400 00 shall be expended as a grant for the Michigan horse show 15 association-fall youth show at the Michigan exposition and 16 fairgrounds
- 17 Sec 808 Included in the appropriation made in section 101 for
- 18 the thoroughbred program is \$30 500 00 for the Michigan united
- 19 thoroughbred breeders and owners association to conduct a thoroughbred
- 20 yearling show The Michigan united thoroughbred breeders and owners
- 21 association shall submit to the department an itemized list of
- 22 expenses showing that the expenses of the yearling show were paid
- 23 Sec 809 Of the horse race revenues collected for fiscal year
- 24 1994-1995 for grants to cities with racetracks \$1 633 200 shall be
- 25 appropriated to the general fund of the state
- 26 Sec 810 In any given year when insufficient amounts of Michigan
- 27 surplus products are offered to the food bank council and accepted for
- 28 distribution unused funds may be applied by the food bank council for

12 overnight race

- 1 the direct purchase of foods from Michigan growers manufacturers 2 and/or wholesalers
- 3 Sec 811 The amount appropriated in section 101 for grants to 4 local soil conservation districts shall be used for providing
- 5 financial assistance to all soil conservation districts in order to
- 6 permit the districts to engage in programs that conserve soil
- 7 resources and prevent and control soil erosion All grants to local
- 8 soil conservation districts shall be allocated according to a formula
- 9 approved by the commission of agriculture Any soil conservation
- 10 district that allows payment for expenses to the district associate
- 11 directors shall be considered ineligible to receive grant money
- 12 Sec 812 Indirect costs may not be charged against the grant in
- 13 section 101 to the future farmers of America by any administering
- 14 agency