

HOUSE BILL NO. 4324

(as amended March 19, 1997)

A bill to amend 1978 PA 325, entitled

"An act to provide for a suggestion awards program; and to prescribe the duties of the department of civil service,"

by amending [the title and] sections 1, 2, 3, and 4 (MCL 38.1161, 38.1162, 38.1163, and 38.1164).

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

[TITLE

An act to provide for a suggestion awards program; and to prescribe the duties of ~~the department of civil service~~ CERTAIN STATE DEPARTMENTS.]

1 Sec. 1. As used in this act:

2 (a) "Board" means the suggestion awards board.

3 (b) "Department" means the department of [~~civil service~~ MANAGEMENT AND BUDGET].

4 (c) "Director" means the director of the department.

5 (D) "RETIRED STATE EMPLOYEE" MEANS AN INDIVIDUAL WHO WAS A
6 STATE EMPLOYEE AND IS RECEIVING A RETIREMENT BENEFIT FROM THIS
7 STATE.

8 (E) ~~(d)~~ "State employee" means a classified or
9 unclassified member of the state civil service or an unclassified

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2 state government.

3 Sec. 2. (1) The department may establish a suggestion
4 awards board within the department to consist of 5 members
5 appointed by the director. If established, the director shall
6 select the members from a list of state employees. Not more than
7 1 nominee shall be from the same state department.

8 (2) The terms of the members, except to fill vacancies
9 occurring other than by expiration of term, shall be 2 years from
10 the date of appointment. A vacancy in the office of a member,
11 occurring other than by expiration of term, shall be filled by
12 the director, or his OR HER designee, for the balance of the
13 term. Not more than 1 member shall be from the same state
14 department. The members shall elect a chairperson of the board.

15 (3) The board shall DO ALL OF THE FOLLOWING:

16 (a) Develop a plan for evaluating suggestions made by state
17 employees [, RETIRED STATE EMPLOYEES, OR RESIDENTS OF THIS STATE]
18 including the establishment
19 of guidelines for the type of award to be made within the limits
20 of section 5.

21 (b) ~~Be~~ PERFORM the final ~~reviewer~~ REVIEW of an award
22 ~~which~~ THAT is greater than ~~\$100.00~~ \$500.00 and of any sugges-
23 tion ~~which includes a grievance~~ THAT IS APPEALED.

24 (c) Prepare the rules for promulgation by the department
25 under section 6 for the operation of the plan under subdivision
26 (a).

1 Sec. 3. (1) If a board is established under section 2, the
2 director shall appoint a suggestion administrator from the
3 employees of the department.

4 (2) The suggestion administrator shall be responsible FOR
5 ALL OF THE FOLLOWING:

6 (a) ~~For the~~ THE administrative supervision and promotion
7 of the suggestion awards program.

8 (b) ~~For the~~ THE final review of an award ~~which~~ THAT is
9 not greater than ~~\$100.00~~ \$500.00 OR ITS EQUIVALENT.

10 (c) ~~For the~~ THE submission of quarterly reports to the
11 appropriation committees in the house of representatives and the
12 senate, to the house and senate fiscal agencies, and to the
13 department of management and budget regarding the number and
14 nature of suggestions submitted and adopted, including the esti-
15 mated savings involved with each suggestion adopted. ~~The report~~
16 ~~on an adopted suggestion having an estimated savings of~~
17 ~~\$10,000.00 or more shall set forth the department, division, and~~
18 ~~bureau affected; the situation which gave rise to the suggestion;~~
19 ~~the proposed change; and analysis of the suggestion by the~~
20 ~~affected department; the basis used in determining the savings;~~
21 ~~and any other information which may be beneficial to the report.~~

22 (d) ~~For the~~ THE submission to the board OF a suggestion
23 ~~for which~~ THAT is recommended FOR an award of more than
24 ~~\$100.00~~ \$500.00 or its equivalent.

25 (3) THE REPORT REQUIRED UNDER SUBSECTION (2)(C) SHALL SET
26 FORTH ALL THE FOLLOWING ON AN ADOPTED SUGGESTION THAT HAS AN
27 ESTIMATED SAVINGS OF \$10,000.00 OR MORE:

- 1 (A) THE DEPARTMENT, DIVISION, AND BUREAU AFFECTED.
2 (B) THE SITUATION THAT GAVE RISE TO THE SUGGESTION.
3 (C) THE PROPOSED CHANGE AND ANALYSIS OF THE SUGGESTION BY
4 THE AFFECTED DEPARTMENT.
5 (D) THE BASIS USED IN DETERMINING THE SAVINGS.
6 (E) ANY OTHER INFORMATION THAT MAY BE CONSIDERED BENEFICIAL
7 TO THE REPORT.

8 Sec. 4. (1) If a board is established under section 2, the
9 head of each state department shall establish a committee ~~to~~
10 ~~consist of 3~~ WITH AN UNEVEN NUMBER OF members who are employees
11 of the state department and who ~~shall be~~ ARE appointed by the
12 head of the state department. THE COMMITTEE SHALL HAVE NO LESS
13 THAN 3 MEMBERS AND NOT MORE THAN 11 MEMBERS BASED ON NEED AS
14 DETERMINED BY THE HEAD OF THE STATE DEPARTMENT. The committee
15 shall review the suggestions ~~which~~ THAT pertain to the opera-
16 tions of that state department.

17 (2) The committee, without undue delay, shall report to the
18 suggestion administrator concerning each suggestion submitted.
19 The report shall contain ~~an~~ ALL OF THE FOLLOWING:

- 20 (A) AN analysis of the suggestion. ~~the~~
21 (B) THE reasons for approval or disapproval. ~~if~~
22 (C) IF approved, the estimated savings ~~if approved, a~~
23 AND recommended award. ~~and any~~
24 (D) ANY other necessary information ~~which~~ THAT may be
25 required by this act or a rule promulgated under this act.