

SENATE RESOLUTION NO.2

Senator Shirkey offered the following resolution:

1 A resolution prescribing the Standing Rules of the Senate.

2 CHAPTER I - SECTION I

3 SENATE ORGANIZATION

4
5 1.000 TRANSMISSION OF MESSAGES.

6 ~~Rule 1.~~ All messages necessary for conducting legislative
7 business between the two houses shall be communicated in writing
8 **and delivered in hard copy** and electronically by the Secretary of
9 the Senate and the Clerk of the House of Representatives

10
11 1.101 PRESIDING OFFICER

12 a) The Lieutenant Governor shall be the President of the

1 Senate and shall preside over all sessions of the Senate ~~or, in his~~
2 ~~or her absence~~, **IF THE LIEUTENANT GOVERNOR IS ABSENT**, the
3 President pro tempore, Assistant President pro tempore, or
4 Associate President pro tempore shall preside.

5 b) The Lieutenant Governor may vote only when the Senators are
6 equally divided in their vote (see Const. Art. 5, Sec. 25).

7 c) In the absence of the President of the Senate, President
8 pro tempore, Assistant President pro tempore, ~~or~~ **and** Associate
9 President pro tempore, the Secretary of the Senate shall preside
10 until the Senate shall appoint a Senator to act as presiding
11 officer or until the President of the Senate, President pro
12 tempore, Assistant President pro tempore, or Associate President
13 pro tempore shall appear. In the absence of all **Senators**, or all
14 but one ~~(1)~~ Senator, the Secretary of the Senate shall preside.

15
16 1.102 AUTHORITY OF THE ~~PRESIDENT OF THE SENATE~~ **PRESIDING OFFICER**

17 a) The presiding officer shall call the Senate to order at the
18 hours provided by the Constitution, **and** by these rules, **and** ~~or~~ at
19 the hour established by the Senate at its last meeting.

20 b) ~~Unless~~ **Except as proved in** Rule 1.205 (b) ~~is in effect~~,
21 following the invocation and Pledge of Allegiance, the presiding
22 officer shall instruct the Secretary of the Senate to record the
23 attendance. The attendance roll call shall be taken ~~by~~ using the
24 electronic voting system for one (1) minute, ~~; except for however~~,
25 **on** the first session in January, or if the electronic voting system
26 is not operational, the presiding officer shall instruct the
27 Secretary of the Senate to call the roll orally and record and
28 announce the results.

1 1.103 THE ~~PRESIDENT OF THE SENATE'S~~ **PRESIDING OFFICER'S** CONTROL
2 WITHIN THE CHAMBER

3 The presiding officer shall preserve order and decorum and
4 shall have general control within the Chamber. During every session
5 of the Senate, the Sergeant at Arms is under the direct supervision
6 of the presiding officer. Every question of order and procedure
7 shall be decided by the presiding officer, subject to an appeal by
8 the Senate.

9
10 1.104 ELECTION OF SENATE OFFICERS

11 a) ~~A~~ **At the first session of a quadrennium, a** President pro
12 tempore, Assistant President pro tempore, and Associate President
13 pro tempore shall be elected by a vote of a majority of the
14 Senators elected and serving. ~~They shall be elected at the first~~
15 ~~session of a quadrennium.~~ All officers elected by the Senate ~~are to~~
16 hold office until their successors are elected and qualified or
17 until the expiration of their **Senate** term, whichever occurs first.

18 b) Prior to the commencement of the quadrennium session, the
19 majority party shall meet in an organizational caucus and elect a
20 Majority Leader, Majority Floor Leader, Majority Whip, Majority
21 Caucus Chairperson, Assistant Majority Leader, Assistant Majority
22 Floor Leader, Assistant Majority Whip, and Assistant Majority
23 Caucus Chairperson. At a similar organizational caucus, the
24 minority party shall elect a Minority Leader, Minority Floor
25 Leader, Minority Whip, Minority Caucus Chairperson, Assistant
26 Minority Leader, Assistant Minority Floor Leader, Assistant
27 Minority Whip, and Assistant Minority Caucus Chairperson.

28 c) All majority party Senate ~~Officers~~ **officers** shall serve at
29 the pleasure of the majority party caucus. All minority party

1 Senate ~~Officers~~ **officers** shall serve at the pleasure of the
2 minority party caucus.

3 d) All majority and minority **party** caucuses shall be subject
4 to ~~the provisions of~~ Section 8 of the Open Meetings Act (see MCL
5 15.268).

6
7 1.105 APPOINTMENT OF COMMITTEES

8 a) The Senate Majority Leader shall appoint all committees
9 except when the Senate shall otherwise order. The Senate Majority
10 Leader may appoint subcommittees of standing committees when some
11 of the members of that subcommittee are not also members of that
12 standing committee. Such subcommittees shall contain at least one
13 (1) majority member and one (1) minority member who are members of
14 that standing committee and shall have at least one (1) more
15 majority party member than minority party member. **Make appointments**
16 **of Senators to committees and subcommittees established under these**
17 **rules. The Senate Majority Leader shall make appointments of**
18 **minority party members from a list submitted by the senate minority**
19 **leader, and shall consider the preferences, seniority, and**
20 **experience of the members in making appointments. The Senate**
21 **Majority Leader may accept the list submitted by the Senate**
22 **Minority Leader in whole or in part. If the Senate Majority Leader**
23 **rejects names on the list and their corresponding committee**
24 **assignments, the Senate Minority Leader shall submit replacement**
25 **nominations.**

26 ~~b) The Senate Majority Leader shall make appointments of~~
27 ~~minority party members from a list submitted by the Senate Minority~~
28 ~~Leader, and shall consider the preferences, seniority, and~~
29 ~~experience of the members in making appointments. The Senate~~

~~Majority Leader may accept the list submitted by the Senate Minority Leader in whole or in part. If the Senate Majority Leader rejects names on the list and their corresponding committee assignments, the Senate Minority Leader shall submit replacement nominations.~~

b) The Senate Majority Leader may remove members from their appointment to committees and subcommittees established under these rules.

~~c) e)~~ All appointments to standing and select committees and subcommittees ~~appointed by the Senate Majority Leader shall be~~ **are** subject to the approval of the Senate given by a majority of the Senators elected and serving. All **removals from committees and subcommittees and all** appointments to conference committees shall be effective upon **the removal or** appointment by the Senate Majority Leader until disapproved by the Senate given by a majority of the Senators elected and serving.

1.106 ELECTION OF A SECRETARY OF THE SENATE

~~A~~ **At the first session of a quadrennium, a** Secretary of the Senate shall be elected as an officer of the Senate. The Secretary of the Senate shall take and subscribe to the Constitutional Oath of Office for the true and faithful discharge of the duties of office. **The Secretary of the Senate shall serve until a successor is elected and qualified. If a vacancy occurs in the office of the Secretary of the Senate, the Assistant Secretary of the Senate shall assume the duties of the Secretary of the Senate until a successor is elected and qualified.**

1.107 SENATE PARLIAMENTARIAN

1 The Secretary of the Senate, or a member of the staff of the
2 Secretary of the Senate, shall serve as the Senate Parliamentarian
3 to advise the Senate on questions relating to parliamentary law and
4 procedure.

5
6 1.108 SENATE BROADCAST AND WEBCAST

7 The Secretary of the Senate, with the concurrence of the
8 Senate Majority Leader, ~~is authorized to~~ **may** broadcast and webcast
9 Senate session.

10
11 1.109 SENATE JOURNALS

12 a) The Secretary of the Senate shall keep a correct Journal of
13 each day's proceedings of the Senate, supervise its publication,
14 and make corrections from day to day as may be necessary. During
15 the consideration and passage of **general and supplemental**
16 appropriation bills, the Secretary of the Senate ~~is authorized to~~
17 **may** correct **summative** totals that may have been affected by
18 amendments made to items in the ~~bill~~ **bills**. The corrections shall
19 be made in the ~~bill~~ **bills** and the Journal.

20 b) The Secretary of the Senate shall ~~have~~ **make** the Journal
21 ~~made~~ available online ~~to the offices of~~ **daily for use by** the
22 President of the Senate ~~and, Senators, daily, and shall make the~~
23 ~~Journal available to~~ **and** the general public.

24 c) When the Senate goes into Executive Session, the
25 proceedings of the Senate shall be kept in a separate Journal,
26 which shall be open to inspection by Senators only, unless
27 otherwise ordered. ~~Such~~ **the separate** Journal shall be published
28 after the close of the session, at the end of the regular Journals
29 of the Senate proceedings, unless otherwise ordered by the Senate.

1
2 1.110 INTRODUCTION OF BILLS, JOINT RESOLUTIONS, AND ALTERNATIVE
3 MEASURES

4 a) All bills, joint resolutions, and alternative measures to
5 be introduced shall be submitted to the Secretary of the Senate ~~to~~
6 ~~be available,~~ **accompanied by seven true copies,** for introduction on
7 the next succeeding Senate legislative day, ~~and accompanied by~~
8 ~~eight (8) true copies.~~ **Only a currently serving Senator may sign a**
9 **bill, joint resolution, or alternative measure for introduction.**

10 Once submitted to the Secretary of the Senate, all bills, joint
11 resolutions, and alternative measures become the property of the
12 Senate and cannot be withdrawn. Each bill, conference report,
13 substitute bill, joint resolution, and alternative measure shall be
14 approved as to form and numbering of sections by the Legislative
15 Service Bureau prior to ~~being submitted for introduction~~ **submission**
16 **to the Secretary of the Senate.** Bills, joint resolutions, and
17 alternative measures may be submitted for introduction during the
18 interim between **legislative** sessions.

19 b) Each Senate bill, joint resolution, and alternative measure
20 **shall be read a first and second time by title** when introduced **in**
21 **the Senate.** ~~and each~~ **Each** House bill, joint resolution, and
22 alternative measure **shall be read a first and second time by title**
23 when first received from the House ~~shall be read a first and second~~
24 ~~time by title.~~

25 c) At any time after introduction and upon final action on a
26 Senate bill, joint resolution, or alternative measure, Senators may
27 move to co-sponsor the bill, joint resolution, or alternative
28 measure when it is in possession of the Senate. Senators may also
29 submit a written request to the Secretary of the Senate to be added

1 as a co-sponsor of the bill, joint resolution, or alternative
2 measure, and the Secretary of the Senate shall print the request in
3 the Journal as an official communication under Senate Rule 3.105.
4 After final passage of a Senate bill or adoption of a Senate joint
5 resolution or alternative measure, or upon final action on a Senate
6 bill, joint resolution, or alternative measure returned from the
7 House, the presiding officer may open the voting board to allow
8 Senators to add their names as co-sponsors.

9 d) A sponsor or co-sponsor may move to remove his or her name
10 from a Senate bill, joint resolution, or alternative measure when
11 it is in possession of the Senate, provided that at least one ~~(1)~~
12 Senator remains listed as the sponsor. **A sponsor or co-sponsor may**
13 **also submit a written request to the Secretary of the Senate to**
14 **remove his or her name from a Senate bill, joint resolution, or**
15 **alternative measure when it is in possession of the Senate,**
16 **provided that at least one ~~(1)~~ Senator remains listed as the**
17 **sponsor, and the Secretary of the Senate shall print the request in**
18 **the Journal as an official communication under Senate rule 3.105.**

19
20 1.111 NUMBERING, LETTERING, AND PRINTING OF BILLS, JOINT
21 RESOLUTIONS, AND ALTERNATIVE MEASURES

22 a) The Secretary of the Senate shall assign numbers to all
23 Senate bills, **resolutions**, and alternative measures in the order
24 they are submitted for introduction. **The Secretary of the Senate**
25 ~~All joint resolutions shall be assigned~~ **assign** letters to all joint
26 **resolutions** in the order they are submitted for introduction.

27 b) The Secretary of the Senate shall attend to the printing ~~or~~
28 **and** reproduction of all bills, **resolutions**, joint resolutions,
29 alternative measures, acts, ~~or~~ **and other** documents ordered printed

1 or reproduced by the Senate. The heading of every bill, **resolution**,
2 joint resolution, and alternative measure ordered **or** reproduced
3 shall contain the number of the bill, **resolution**, or alternative
4 measure or letter of the joint resolution; name of the Senator or
5 Senators introducing the bill, **resolution**, joint resolution, or
6 alternative measure; date of introduction; and the name of the
7 committee to which the bill, **resolution**, joint resolution, or
8 alternative measure is referred ~~(see Const. Art. 4, Sec. 26)~~.
9

10 1.112 ANNOUNCEMENT OF PRINTING AND ENROLLMENT OF BILLS, JOINT
11 RESOLUTIONS, AND ALTERNATIVE MEASURES

12 The Secretary of the Senate shall print in the Journal each
13 day **(a)** the number of all Senate and House bills, **resolutions**, and
14 alternative measures and letters of all joint resolutions ~~which~~
15 **that** have been printed or reproduced and distributed to the offices
16 of the President of the Senate and Senators; and **(b)** the numbers of
17 the Senate bills ~~which~~ **that** have been enrolled and presented to the
18 Governor.
19

20 1.113 CARE AND PRESERVATION OF BILLS, RESOLUTIONS, AND ALTERNATIVE
21 MEASURES

22 The Secretary of the Senate shall be responsible to the Senate
23 for the care and preservation of every bill, resolution, **joint**
24 **resolution**, and alternative measure introduced in the Senate and
25 each bill, resolution, and alternative measure received from the
26 House, which responsibility shall only be relieved by a receipt
27 from an authorized person.
28

29 1.114 ENROLLMENT OF BILLS AND PRESENTATION TO THE GOVERNOR

1 a) After a Senate bill has passed both ~~Hh~~houses, the Secretary
2 of the Senate shall attend to the enrollment printing **of the bill**.
3 The Secretary of the Senate shall present the enrolled bill to the
4 Governor, ~~obtaining~~ **and obtain** a receipt, ~~on which~~ **verifying** the
5 exact date and time ~~shall be shown for the bill~~ **was** deposited in
6 the Executive Office.

7 b) ~~The~~ **Unless otherwise by the Senate, the** Secretary of the
8 Senate may be ~~authorized by a motion to enroll~~ a Senate bill while
9 the Senate is not in session if that bill has passed both ~~Hh~~houses
10 and no action is pending **on the bill**. The Secretary of the Senate
11 shall notify the Senate of such action on the next Senate
12 legislative day.

13 c) When a Senate bill is approved by the Governor, the
14 Secretary of the Senate shall obtain a receipt from the ~~Governor's~~
15 **Executive eOffice** verifying the exact date and time the bill was
16 filed with the Secretary of State. At the end of each year, the
17 Secretary of the Senate shall deposit with the Secretary of State
18 the official printed copy of the Senate bill as passed by both
19 ~~Hh~~houses and obtain a receipt.

21 1.115 ENROLLMENT OF JOINT RESOLUTIONS AND ALTERNATIVE MEASURES

22 a) After a Senate joint resolution or alternative measure has
23 been adopted by both ~~Hh~~houses, the Secretary of the Senate shall
24 attend to the enrollment printing. The Secretary of the Senate
25 shall certify and file the enrolled joint resolution or alternative
26 measure with the Secretary of State and, in the case of a joint
27 resolution, with others as directed by the joint resolution.

28 b) ~~The~~ **unless otherwise ordered by the Senate, the** Secretary
29 of the Senate may ~~be authorized by a motion to enroll~~ a Senate

1 joint resolution or alternative measure while the Senate is not in
2 session if that joint resolution or alternative measure has been
3 adopted by both ~~Hh~~ouses and no action is pending **on the joint**
4 **resolution or alternative measure**. The Secretary of the Senate
5 shall notify the Senate of such action on the next Senate
6 legislative day.

7 c) When filing an enrolled Senate joint resolution or
8 alternative measure with the Secretary of State, the Secretary of
9 the Senate shall obtain a receipt verifying the exact date and time
10 filed. At the end of each year, the Secretary of the Senate shall
11 deposit with the Secretary of State the official printed copy of
12 the Senate joint resolution or alternative measure as adopted by
13 both ~~Hh~~ouses and obtain a receipt.

15 1.116 BILL, RESOLUTION, AND ALTERNATIVE MEASURE HISTORY

16 The Secretary of the Senate shall keep a record and index of
17 all bills, resolutions, **joint resolutions**, and alternative measures
18 received by the Senate. This record shall include the title,; bill,
19 resolution, or alternative measure number,; joint resolution
20 letter,; name of the sponsor and ~~co-sponsor(s)~~ **any co-sponsors**
21 introducing the bill, resolution, **joint resolution**, or alternative
22 measure,; name of the committee to which the bill, resolution,
23 **joint resolution**, or alternative measure is referred,; and an entry
24 of all action, including the date, taken on the bill, resolution,
25 **joint resolution**, or alternative measure.

27 1.117 SENATE ADMINISTRATION AND OFFICE BUDGETS

28 a) The Senate Majority Leader shall assign duties to Senate
29 employees not specified by other rules, and shall have final

1 approval authority for all expenses for the operation of the
2 Senate, except as provided by law.

3 b) In the absence of the Senate Majority Leader, the Assistant
4 Majority Leader shall assume the duties and responsibilities of the
5 Senate Majority Leader.

6 c) The Director of the Business Office shall create a budget
7 with the concurrence of the Senate Majority Leader, discuss it with
8 the Senate Minority Leader and present it to the Committee on
9 Appropriations at the beginning of each budget year. The form of
10 the budget shall parallel, as closely as practical, the
11 departmental budgets presented to the Committee on Appropriations.

12 d) The Senate financial records shall be open for public
13 inspection. Upon a written request that describes the financial
14 record sufficiently to enable the Senate to find the financial
15 record, a person has a right to inspect, copy, or receive copies of
16 that financial record of the Senate. Documents shall be available
17 for inspection during normal business hours. The Director of the
18 Business Office shall keep a record of these requests.

19 1) A copy of the Senate financial records shall be on file
20 with the Senate Business Office, which shall have overall authority
21 to administer the Senate financial records under the direction of
22 the Senate Majority Leader.

23 2) As used in this section, "financial record" means a budget,
24 account, contract, purchase order, ~~an~~ expenditure authorization,
25 voucher, check, warrant, lease, audit report, balance sheet, travel
26 voucher, or other such summaries of financial transactions.

27 3) The following information contained in Senate financial
28 records is exempt from disclosure under this rule:

29 A) Information of a personal nature contained in financial

1 records where the public disclosure of the information would
2 constitute a clearly unwarranted invasion of an individual's
3 privacy. Such exempt information ~~would include~~ **includes**, but **is** not
4 ~~be~~-limited to, the following:

5 (i) An employee's social security account number, financial
6 institution record, electronic transfer fund number, deferred
7 compensation, savings bonds, W-2 and W-4 forms, and any court
8 enforced judgment.

9 (ii) An employee's benefit selection.

10 (iii) Telephone bill detail including the telephone number and
11 name of individual called.

12 (iv) Unemployment compensation and workers' disability
13 compensation records.

14 B) Records and information specifically described and exempted
15 from disclosure under statute or subject to attorney-client
16 privilege.

17 C) A bid or proposal by a person to enter into a contract or
18 agreement, until the time for the public opening of bids or
19 proposals, or if a public opening is not to be conducted, until the
20 time for the receipt of bids or proposals has expired.

21 D) Commercial or financial information or trade secrets
22 voluntarily provided to the Senate.

23 E) Communications, notes, and electronic data within the
24 Senate or between the Senate and other public bodies of an advisory
25 nature.

26 F) Internet-use records.

27 G) Any other document or record protected from public
28 disclosure by agreement, contract, Senate rule, or law.

29 4) The Senate may charge a reasonable fee for providing a copy

1 of a financial record. The fee shall be limited to actual mailing
2 costs and to the actual incremental cost of duplication or
3 publication including labor ~~the cost of search~~ **related to the**
4 **search,** ~~examination, review, and the~~ deletion of exempt
5 information from nonexempt information.

6 5) The Senate may also charge a reasonable fee for providing
7 for the inspection of financial records. This fee may include the
8 actual incremental cost of supervising the inspection including
9 labor, ~~the cost of~~ **related to the** search, examination, review, and
10 ~~the~~ deletion of exempt information from nonexempt information.

11 6) The Senate may adopt any such other rules and policies as
12 are necessary to provide for the orderly dissemination of materials
13 to the public.

14 e) Each Senator shall be allotted separate budget amounts for
15 the annual staff account and the annual office operations account,
16 as determined by the Senate Majority Leader, to be used on a fiscal
17 year basis. Each standing committee chairperson shall be allotted a
18 separate budget amount for the annual committee operations account,
19 as determined by the Senate Majority Leader. The amounts allocated
20 to these accounts may be adjusted for all Senate offices by the
21 Senate Majority Leader. Any unused amount in a fiscal year shall
22 not be carried into the succeeding year. A Senator shall not exceed
23 the annual limits for each of these accounts without approval of
24 the Senate Majority Leader.

25 f) The Senate Majority Leader shall establish guidelines to
26 allow Senators to transfer a limited amount of funds between their
27 own staff account and their office operations account.

28
29 1.118 SECRETARY OF THE SENATE; ADMINISTRATIVE DUTIES

1 a) With the approval of the Senate Majority Leader, the
2 Secretary of the Senate, in conjunction with the Director of the
3 Business Office, shall appoint a staff to conduct the legislative
4 administration of the Senate, including Administrative Office
5 Staff, Session Staff, and Senate Television Staff.

6 b) The Secretary of the Senate, in conjunction with the
7 Director of the Business Office, shall exercise supervisory care
8 and control of the Senate Chamber and all Senate rooms, corridors,
9 furniture, and equipment in the Capitol.

10 c) The Secretary of the Senate shall have responsibility for
11 the development and maintenance of a system for preserving
12 legislative records of the Senate and its committees. The Secretary
13 of the Senate shall issue guidelines for the organization and
14 preservation of these records.

15 d) The Secretary of the Senate shall be responsible for
16 keeping the Senate seal and for affixing the Senate seal to
17 official Senate documents, as authorized by the Senate Majority
18 Leader. The Senate seal shall be comprised of the coat of arms of
19 the State of Michigan encompassed by the words: "Senate - State of
20 Michigan".

21 e) The Secretary of the Senate shall maintain a schedule of
22 Senate committee rooms.

23 f) The Secretary of the Senate shall make and maintain an
24 official tape of all sessions of the Senate. Copies of the official
25 tape shall be made only upon application approved by the Senate
26 Majority Leader. All official tapes of the Senate sessions shall be
27 transferred to the State Archives four ~~(4)~~ years following the end
28 of each biennial session of the Senate.

29 g) The Secretary of the Senate shall compile and maintain a

1 list of appointments by the Governor subject to the advice and
2 consent power of the Senate. This list shall contain the name and
3 function of the office, the holder of the office, the date of
4 appointment, and the expiration date of the officeholder's term.
5 This list shall be posted on the Senate Website.

6 h) The Secretary of the Senate shall compile and maintain a
7 list of the appointments that the Senate Majority Leader or the
8 Senate Minority Leader are authorized to make to various boards and
9 commissions. This list shall contain the name and function of the
10 office, the holder of the office, the date of appointment, and the
11 expiration date of the officeholder's term. This list shall be
12 posted on the Senate Website.

13
14 1.119 DIRECTOR OF THE BUSINESS OFFICE; ADMINISTRATIVE DUTIES

15 a) The Director of the Business Office shall serve at the
16 pleasure of the Senate Majority Leader.

17 b) With the approval of the Senate Majority Leader, the
18 Director of the Business Office shall appoint a staff to conduct
19 the business of the Senate, including Business Office Staff,
20 Finance Staff, Human Resources Staff, Information Services Staff,
21 General Services Staff, Physical Properties Staff, and Security
22 Staff.

23 c) The Director of the Business Office shall be responsible
24 for the business and financial records of the Senate.

25 d) The Director of the Business Office shall exercise
26 supervisory care and control of all Senate property not located in
27 the Capitol.

28 e) ~~Upon~~ **With the** approval of the Senate Majority Leader, the
29 Director of the Business Office shall purchase all necessary

1 furniture, carpet, equipment, postage, supplies, and services for
2 use by the Senate.

3 f) The Director of the Business Office shall install and
4 maintain any equipment approved for use by the Senate.

5 g) As authorized by the Senate Majority Leader, the Director
6 of the Business Office may sign papers, forms, documents, and
7 contracts on behalf of the Senate.

8
9 1.120 DUTIES OF THE SERGEANT AT ARMS

10 a) The Sergeant at Arms shall be the chief security officer of
11 the Senate. Under the direction of the Senate Majority Leader, the
12 Director of the Business Office shall supervise and direct the work
13 of the Sergeant at Arms, ~~and~~ Assistant Sergeants at Arms, and may
14 commission the Sergeant at Arms and Assistant Sergeants at Arms,
15 who meet the certification requirements of this state, as law
16 enforcement officers with the powers provided under the Legislative
17 Sergeant at Arms Police Powers Act (see MCL 4.381-4.382).

18 b) The Sergeant at Arms shall attend the Senate during its
19 sessions and maintain order under the direction of the presiding
20 officer. The Sergeant at Arms shall execute the commands of the
21 presiding officer and of the Senate, ~~and~~ all processes issued by
22 authority thereof.

23 c) The Sergeant at Arms shall have general charge, and
24 maintain order, in the **Chamber**, gallery, **areas immediately outside**
25 **the** Chamber, and committee rooms of the Senate. The Sergeant at
26 Arms shall see that all staff and visitors are seated **when**
27 **appropriate.**

28
29 1.121 EXECUTIVE SESSION

1 On a motion made and carried that the Senate go into executive
2 session, the presiding officer shall direct all persons, except
3 Senators, the Secretary of the Senate, and personnel as authorized
4 by the Senate, to withdraw. The vote of a majority of the Senators
5 voting shall be required on a motion for executive session, except
6 for executive sessions called under Rule 2.104. During an executive
7 session, the doors shall remain closed and every Senator, ~~and~~
8 officer, **and authorized personnel** shall keep confidential all
9 proceedings and matters enjoined by order of the Senate. ~~(see~~
10 ~~Const. Art. 4, Sec. 20).~~

11
12 CHAPTER I - SECTION 2
13 MEMBER RESPONSIBILITIES
14

15 1.201 OATH OF OFFICE

16 The oath of office to Senators-elect shall be administered
17 following the November general election up to and including the
18 first day of regular session, or as soon thereafter as a Senator-
19 elect may appear. The oath shall be administered by the Lieutenant
20 Governor, a Justice of the Supreme Court, a Judge of the Court of
21 Appeals, or the Secretary of the Senate (see Const. Art. 11, Sec.
22 1).

23
24 1.202 CONTESTED ELECTIONS

25 a) A petition for a recount shall be filed not later than
26 ~~forty-eight (48)~~ hours following the completion of the canvass of
27 the votes cast at an election. A copy of the petition shall be
28 given by the contestant to the Secretary of the Senate (see MCL
29 168.879). Notice of receipt of the petitions shall be announced by

1 the Secretary of the Senate and printed in the Journal.

2 b) Each contestant requesting a recount shall deposit with the
3 Secretary of State, Bureau of Elections, the amount provided by law
4 for each precinct in which he or she has requested a recount (see
5 MCL 168.881).

6 c) Upon completion of a recount, the Board of State Canvassers
7 shall forward a report of the results to the Secretary of the
8 Senate, and the report shall be announced by the Secretary of the
9 Senate and printed in the Journal (see MCL 168.879).

10 d) In the case of two ~~(2)~~ or more persons having equal and the
11 highest number of votes for any office, as canvassed by the Board
12 of State Canvassers, the Board of State Canvassers shall certify
13 the result of the canvass to the Legislature and in joint
14 convention the Legislature shall choose one ~~(1)~~ of said persons to
15 fill the office. When the determination of the Board of State
16 Canvassers is contested, the Legislature in joint convention shall
17 decide which person is elected (see MCL 168.846).

18 19 1.203 PROCEDURE FOR EXCLUSION

20 a) A Senator-elect shall not be given the oath of office or
21 seated as a Senator if he or she has been convicted of subversion
22 or has, within the preceding ~~twenty (20)~~ years, been convicted of a
23 felony involving breach of the public trust (see Const. Art. 4,
24 Sec. 7), or has within the preceding ~~twenty (20)~~ years, been
25 convicted of a felony involving dishonesty, deceit, fraud, or a
26 breach of public trust and ~~that the~~ **the** conviction was related to the
27 person's official capacity while the person was holding any
28 elective office or position of employment in local, state, or
29 federal government (see Const. Art. 11, Sec. 8). Upon finding by a

1 majority vote of the Senators elected and serving that a Senator-
2 elect has committed an offense within the provisions of this rule,
3 he or she shall be declared to be unqualified for membership in the
4 Senate and his or her office declared vacant.

5 b) Questions arising from challenges to the elections or
6 returns of ~~its members~~ **Senators** shall be decided by a vote of a
7 majority of the Senators elected and serving (~~see Const. Art. 4,~~
8 ~~Sec. 16~~). In cases of contested elections or returns, notice
9 setting forth the grounds of the contest shall be given by the
10 contestant to the Secretary of the Senate not later than January 7
11 following the general election, or not later than ~~twenty~~ (20) days
12 following the special election.

13 c) The Senate, with concurrence of two-thirds of ~~its members~~
14 **Senators** elected and serving, may expel a member. The reasons for
15 such expulsion shall be printed in the Journal (see Const. Art. 4,
16 Sec. 16).

17 18 1.204 EXCUSED ABSENCE

19 The Senate may excuse any Senator from attendance for any
20 stated period, and the excused absence shall be printed in the
21 Journal. The Senate may revoke an excuse at any time.

22 23 1.205 SENATORS DEEMED PRESENT UNLESS EXCUSED

24 a) A Senator who answers an attendance roll call or who enters
25 after an attendance roll call and reports his or her presence to
26 the Secretary of the Senate shall be considered present thereafter
27 unless an excused absence is granted.

28 b) A Senator may be recognized prior to the invocation and the
29 attendance roll call only for the purpose of presenting a motion to

1 adjourn. Should such a motion to adjourn prevail, there shall be no
2 official invocation and attendance roll call for that day.

3 4 1.206 COMPENSATION FOR SENATORS

5 The compensation of Senators is determined by the State
6 Officers Compensation Commission, as provided by law. Senators
7 shall not collect from the Senator's staff account any
8 compensation, expense allowance, or mileage reimbursement.

9 10 1.207 FACILITIES FOR SENATORS

11 Each Senator shall be entitled to facilities, equipment,
12 furnishings, and expenses that are necessary to fulfill the duties
13 of office. The location of facilities and the sufficiency of
14 equipment, furnishings, and expenses shall be determined through
15 guidelines established by the Director of the Business Office,
16 under the direction of the Senate Majority Leader.

17 18 1.208 EXPENSE REIMBURSEMENT

19 Expense reimbursement for travel, lodging, meals, registration
20 fees, and related items shall be made in accordance with
21 regulations established by the Director of the Business Office,
22 under the direction of the Senate Majority Leader. The regulations
23 shall set forth the guidelines for amounts, methods of payment, and
24 time of payment for such items. When, in the judgment of the Senate
25 Majority Leader, the regulations need revision, the Senate Majority
26 Leader may direct the Director of the Business Office to make the
27 revision upon ~~fifteen~~^a (15)-day notice to all Senators. The
28 regulations shall include the following:

- 29 a) Out-of-state expenses of a Senator, or Senate employee,

1 shall not be paid by the Senate unless a written request has been
2 approved by ~~the parties specified in the regulations and by the~~
3 Senate Majority Leader, ~~and has been~~ filed with the Director of the
4 Business Office prior to departure.

5 b) A travel request shall state the purpose ~~for making~~ **of** the
6 trip, the relevance of the trip to legislative matters, and an
7 estimate of the cost.

8 c) ~~A~~ **The** Senator, or Senate employee, shall file a written and
9 signed post-travel report with the Director of the Business Office
10 not more than ~~twenty (20)~~ calendar days after returning **from**
11 **travel**. These reports shall be retained by the Director of the
12 Business Office ~~until no longer~~ **as** required by **applicable law and**
13 **regulation**. If a report is not filed within ~~twenty (20)~~ calendar
14 days after returning **from travel**, ~~no~~ expenses ~~may not~~ **will** be
15 reimbursed by the Senate, **and any** Senate funds received in
16 advance of departure shall be returned in full ~~if the report is not~~
17 ~~filed within twenty (20) calendar days after returning to the~~
18 **Senate business office**. The **post-travel** report shall include a
19 summary of the relevant legislative information, material pertinent
20 thereto, and itemized expenditures.

21 d) An expenditure for travel by a Senator, or Senate employee,
22 shall not be paid by the Senate unless that expenditure is itemized
23 and ~~receipted (except in cases in which receipts are not ordinarily~~
24 ~~provided)~~ **documented with a receipt or other approved**
25 **documentation**.

26 e) Expenses for out-of-state travel by Senators shall be
27 printed in the Journal on a quarterly basis.

28 f) A Senator, or an employee of a Senator, shall not incur
29 out-of-state travel expenses after the Senator is defeated in a

Senate primary or general election, or upon the failure of the Senator to file for election while serving the balance of his or her unexpired term, unless approved by the Senate Majority Leader.

1.209 MAILING

a) The mailing or printing at Senate expense of any personal or campaign material is prohibited.

b) A Senator, or committee of the Senate, shall not use state funds to mail ~~one thousand (1,000)~~ or more pieces of substantially similar material **within thirty** ~~(30)~~ days ~~or less~~ before a primary or general election, in which the Senator is a candidate. This rule does not apply if the mailing is a summary of a ballot proposal ~~and that~~ is approved by the Senate Majority Leader.

c) The Senate shall not make payment for a mass mailing sent outside the district of the Senator making the mailing. In determining whether a violation of this rule has occurred, recognition shall be given to established mass mailing techniques.

d) The Director of the Business Office, under the direction of the Senate Majority Leader, shall develop and disseminate guidelines for printing and mass mailing.

e) The cost of pieces mailed by a Senator ~~which~~ **that** were paid for ~~by~~ **with** Senate funds shall be tabulated and recorded by the Director of the Business Office.

CHAPTER I - Section 3 LEGISLATIVE CONDUCT AND ETHICS

1.301 LEGISLATIVE CONDUCT

Each Senator shall conduct himself or herself to justify the

1 confidence placed in him or her by the people and shall, by
2 personal example and admonition to colleagues, maintain the
3 integrity and responsibility of his or her office.

5 1.302 ATTENDANCE AND VOTING

6 Every Senator is expected to vote on each roll call vote,
7 unless absent or prohibited from voting by Rule 1.306. A Senator
8 who misses a roll call vote may request that a vote intention be
9 printed in the Senate Journal reflecting how he or she would have
10 voted.

12 1.303 IMPROPER INFLUENCE

13 A Senator shall not accept anything that will influence his or
14 her official act, decision, or vote.

16 1.304 CONFLICTING EMPLOYMENT

17 A Senator shall not allow any personal employment to impair
18 his or her independence of judgment in the exercise of his or her
19 official duties.

21 1.305 UNDUE INFLUENCE

22 A Senator shall not use his or her influence in any matter
23 that involves substantial conflict between his or her personal
24 interest and his or her duties in the public interest.

26 1.306 DISCLOSURE AND DISQUALIFICATION

27 A Senator having a personal, private, or professional interest
28 in a bill or alternative measure, of which he or she has knowledge,
29 shall not vote on the bill or alternative measure and shall

1 disclose in writing his or her interest in the bill or alternative
2 measure. A personal, private, or professional interest in a bill or
3 alternative measure is an interest that would provide a benefit
4 particular to a Senator or a benefit particular to any individual
5 or entity to whom the Senator is financially or legally obligated
6 or is personally related. The disclosure shall be filed with the
7 Secretary of the Senate to be printed in the Journal immediately
8 following the record of the vote on the bill or alternative
9 measure. If a Senator votes on a bill or alternative measure that
10 might appear at the time of the vote to provide a benefit
11 particular to that Senator or a benefit particular to any
12 individual or entity to whom the Senator is financially or legally
13 obligated or is personally related, a Senator may submit a
14 statement explaining his or her reasons for voting. The statement
15 shall be printed in the Journal.

16 17 1.307 SEXUAL HARASSMENT

18 Sexual harassment of Senators and Senate employees is
19 prohibited and will not be tolerated by the Senate. The Director of
20 the Business Office shall establish a policy to implement this
21 ~~prohibition~~ **rule.**

22 23 1.308 SENATE EMPLOYEES AND CONFLICTS

24 Senate employees, including those elected by the Senate or
25 those employees specifically provided for by other Senate rules,
26 shall be **held** accountable to the intent of Chapter I,— Section 3
27 **of these rules** where applicable. **The Director of the Business**
28 **Office shall establish policies to implement this rule.**

1 1.309 IMPROPER USE OF STAFF AND FACILITIES

2 a) A Senator shall not convert for personal, business, ~~and/or~~
3 campaign use, unrelated to Senate business, any supplies, services,
4 facilities, or staff provided by the **senate or** State of Michigan.
5 This includes, but is not limited to, telephones, facsimile
6 machines, computers, postage, and copy machines.

7 b) Personal business and incidental campaign calls, when
8 charged to the ~~state~~ **Senate or State of Michigan**, ~~are clearly~~
9 ~~contrary to the proper use of these facilities~~ **constitute improper**
10 **use of Senate facilities.**

11 c) Personal and business calls must be charged to the caller's
12 residence telephone, personal credit card, special billing number,
13 or made from a cellular telephone or pay station. Individuals
14 making unreimbursed personal calls from **Senate or** ~~s~~State facilities
15 shall be subject to appropriate sanctions.

16 d) In situations where it is not possible to utilize any of
17 the methods outlined above to make a personal call, or when other
18 incidental expenses are incurred, the Senate's operating procedure
19 shall allow reimbursement to the **Senate or** State of Michigan for
20 such calls and expenses.

21
22 1.310 ADVISORY OPINIONS

23 All questions relating to the interpretation and enforcement
24 **of Chapter I, Section 3** of these rules concerning legislative
25 conduct and ethics shall be referred to the Committee on Government
26 Operations. A Senator who has a question regarding legislative
27 conduct and ethics may submit a factual situation to the Committee
28 on Government Operations with a request for an advisory opinion
29 establishing the standard of public duty. The Committee shall

1 respond to each inquiry. All opinions **issued by the committee**
2 shall, after **a** hearing, be numbered, dated, and printed in the
3 Journal. No opinion shall identify the requesting Senator without
4 his or her consent.

5 6 1.311 PENALTIES FOR VIOLATION

7 If a Senator is alleged to have violated the provisions of ~~the~~
8 **Chapter I, Section 3 of these** rules ~~regulating ethics and conduct,~~
9 the Committee on Government Operations shall determine if the facts
10 underlying the allegation are sufficient to merit a hearing. If a
11 hearing is held, the Senator charged with a violation shall be
12 given notice and ~~granted the~~ **an** opportunity to appear at the
13 hearing and be represented by counsel. The determination and any
14 disciplinary action shall be made and taken only by a two-thirds
15 ~~(2/3)~~ vote of the Senators elected and serving on recommendation of
16 the Committee on Government Operations. A Senator determined to
17 have violated the provisions of the rules regulating ethics and
18 conduct may be reprimanded, censured, or expelled. Any actions
19 undertaken under this section shall be separate from any
20 prosecutions or penalties otherwise provided by law.

21 22 CHAPTER I - SECTION 4

23 SENATE EMPLOYEES

24 25 1.401 EMPLOYEES OF EACH SENATOR

26 a) All Senators may appoint necessary staff in accordance with
27 Senate rules and subject to policies established by the Senate
28 Majority Leader. These employees shall be directly responsible to
29 the Senator. A Senator shall not appoint any employee who is

1 related within the first degree of consanguinity or direct affinity
2 to any Senator elected or serving. A Senator shall not appoint any
3 employee who is related within the second or third degree of
4 consanguinity or direct affinity to any Senator elected or serving
5 without permission of the Senate Majority Leader.

6 b) A person shall not begin employment nor receive any
7 compensation until a Senator has provided the Senate Business
8 Office with the necessary information about the employee. **The**
9 **Director of the Business Office shall establish policies to**
10 **implement this rule.**

11 c) A Senate employee shall not convert for personal, business,
12 ~~and/or~~ campaign use, unrelated to Senate business, any supplies,
13 services, facilities, or staff provided by the **Senate or** State of
14 Michigan. This includes, but is not limited to, telephones,
15 facsimile machines, computers, postage, and copy machines.

16 d) Personal business and incidental campaign calls, when
17 charged to the ~~state~~ **Senate or State of Michigan**, ~~are clearly~~
18 ~~contrary to the proper use of these~~ **constitute improper use of**
19 **Senate** facilities.

20 e) Personal and business calls must be charged to the caller's
21 residence telephone, personal credit card, special billing number,
22 or made from a cellular telephone or pay station. Individuals
23 making unreimbursed personal calls from **senate or** ~~s~~State facilities
24 shall be subject to appropriate sanctions.

25 f) In situations where it is not possible to utilize any of
26 the methods outlined above to make a personal call, or when other
27 incidental expenses are incurred, the Senate's operating procedure
28 shall allow reimbursement to the **senate or** State of Michigan for
29 such calls and expenses.

1
2 1.402 COMMITTEE CLERKS

3 Clerks for standing committees ~~(except for the Appropriations~~
4 ~~Committee)~~ shall serve under the direction of the **Secretary of the**
5 ~~Senate Majority Leader~~. The person designated as committee clerk
6 must perform all duties established by the State Constitution and
7 Senate rules and must attend committee clerk training sessions
8 provided by the Secretary of the Senate.

9
10 1.403 EMPLOYEE APPOINTMENT

11 The Senate Majority Leader shall appoint employees as ~~may be~~
12 necessary for the work of the Senate. The Senate Majority Leader
13 shall appoint minority staff employees from a list submitted by the
14 Senate Minority Leader.

15
16 1.404 EMPLOYEE COMPENSATION

17 a) Compensation for Senate employees shall be established by
18 each Senator within the limits of the budget guidelines in
19 accordance with Senate rules and subject to policies issued by the
20 Director of the Business Office, under the direction of the Senate
21 Majority Leader.

22 b) The Senate general fund shall ~~not provide more than two (2)~~
23 ~~benefit packages for the staff of each~~ **majority and** minority
24 ~~Senator or more than four (4) benefit packages for the staff of~~
25 ~~each majority Senator unless otherwise determined~~ **in accordance**
26 **with policies established** by the Senate Majority Leader.

27
28 1.405 EMPLOYEES AS CANDIDATES

29 Any Senate employee who files a nominating petition or pays a

1 fee for ballot access or files an affidavit of candidacy for a
2 full-time elective office shall **resign, or, subject to approval of**
3 **the Senate Majority Leader,** be placed on an unpaid leave of
4 absence.

5
6 1.406 TERMINATION OF EMPLOYMENT

7 **All employees of the Senate serve as non-tenured, at-will**
8 **employees.** The Senate Majority Leader shall have the right to
9 terminate ~~the services~~ **employment** of any **Senate** employee ~~and the~~
10 ~~pay of the employee shall stop on the day of dismissal at any time.~~
11 This rule shall not apply to any employee elected by the Senate ~~or~~
12 ~~those employees specifically provided for by other Senate rules.~~

13
14 CHAPTER II - SECTION 1

15 COMMITTEE ORGANIZATION

16
17 2.101 AUTHORIZATION FOR STANDING COMMITTEES

18 ~~(a)~~ Permanent standing committees and commissions of or
19 appointed by the Senate, when created by rule of the Senate, shall
20 exist and function both during and between sessions (see MCL
21 4.221). Permanent standing committees and commissions of or
22 appointed by the Senate may by resolution perform and exercise such
23 powers and authority in the interim between sessions as shall be
24 delegated to such committees or commissions in ~~said resolution(s)~~
25 **the resolutions.**

26 ~~(b)~~ **The Senate Majority Leader may, from time to time,**
27 **establish subcommittees of permanent standing committees of the**
28 **Senate. Such subcommittees shall include at least one majority**
29 **party member and one minority party member who are members of that**

1 standing committee and shall have at least one more majority party
2 member than minority party member.

3
4 2.102 POWERS AND RESPONSIBILITIES OF COMMITTEES

5 a) Any Senator, while acting as a member of a committee, shall
6 have authority to administer oaths to such persons as shall be
7 examined before the committee of which he or she is a member (see
8 MCL 4.85).

9 b) Any committee may, by resolution of the Senate, be
10 authorized to administer oaths, subpoena witnesses, and examine the
11 books and records of any persons, partnerships, or corporations
12 involved in a matter properly before any committee (see MCL 4.101).

13 c) Any witness, or attorney representing a witness, may be
14 punished for contempt by the Legislature (see MCL 4.82 and 4.101),
15 under either of the following circumstances:

16 1) During a committee investigation and pursuant to a
17 committee subpoena, he or she:

18 a) Refuses to be sworn or testify, ~~or~~

19 b) Fails on demand to produce any papers, books, or documents
20 ~~in regards to~~ **regarding** any matter under investigation, or

21 c) Otherwise neglects or refuses to obey the committee
22 subpoena.

23 2) He or she is guilty of deliberately interfering with the
24 duties and powers of the Legislature while in attendance at a
25 committee hearing.

26 d) Contempt of the Legislature shall be punishable as provided
27 by law (see MCL 4.82 and 4.83).

28
29 2.103 STANDING COMMITTEES

1 The standing committees of the Senate shall be:
2 **Advice and consent (5 members)**
3 Agriculture (5 members)
4 Appropriations (~~17~~ **18** members)
5 ~~Banking and Financial Institutions (8 members)~~
6 ~~Commerce (5 members)~~
7 ~~Economic Development and International~~ **Small Business**
8 **Development Investment** (9 members)
9 Education **and career readiness** (~~5~~ **7** members)
10 Elections ~~and Government Reform~~ (5 members)
11 Energy and Technology (10 members)
12 **Environmental Quality (6 members)**
13 Families, Seniors, and ~~Human Services~~ **Veterans** (~~5~~ **7** members)
14 Finance (7 members)
15 Government Operations (5 members)
16 Health Policy **and Human Services** (10 members)
17 Insurance **and Banking** (10 members)
18 Judiciary **and Public Safety** (~~5~~ **7** members)
19 Local Government (5 members)
20 ~~Michigan Competitiveness (5 members)~~
21 Natural Resources (5 members)
22 ~~Outdoor Recreation and Tourism (5 members)~~
23 Oversight (5 members)
24 Regulatory Reform (9 members)
25 Transportation **and Infrastructure** (~~5~~ **9** members)
26 ~~Veterans, Military Affairs and Homeland Security (5 members)~~
27 Statutory standing committees:
28 Administrative Rules (5 members) (see MCL 24.235)
29 Legislative Council (6 members and 3 alternates) (see MCL

1 4.1103)

2 Legislative Retirement Board of Trustees (2 members) (see MCL
3 38.1026)

4 Library of Michigan Board of Trustees (1 member) (see MCL
5 397.17)

6 ~~Michigan Capitol Committee (4 members) (see MCL 4.1701)~~

7 Michigan Commission on Uniform State Laws (2 members) (see
8 MCL.4.1301)

9 Michigan Council on Future Mobility (2 members) (see MCL
10 257.665)

11 Michigan Law Revision Commission (2 members) (see MCL 4.1401)

12 Senate Fiscal Agency Board of Governors (5 members) (see MCL
13 4.1501)

14
15 2.104 COMMITTEE ON ~~GOVERNMENT OPERATIONS~~ **ADVICE AND CONSENT**

16 a) All appointments to office submitted by the Governor **to the**
17 **Senate,** ~~and any other executive business,~~ shall be referred to the
18 ~~Committee on Government Operations~~ **Advice and Consent. Effective**
19 **upon written notification to the Secretary of the Senate, the**
20 **chairperson of the Committee on Advice and Consent may request a**
21 **Senate standing committee to hold hearings and make written**
22 **recommendations to the Committee on Advice and Consent on a**
23 **gubernatorial appointment. The Senate standing committee may adopt**
24 **by committee vote a recommendation to the Committee on Advice and**
25 **Consent.**

26 1) ~~Any appointment not disapproved within sixty (60) session~~
27 ~~days after receipt shall stand confirmed (see Const. Art. 5, Sec.~~
28 ~~6).~~ **No appointment shall be voted upon until it has been printed in**
29 **the Journal.**

1 2) On all appointments to office reported favorably **or without**
2 **recommendation by the Committee on Advice and Consent**, the question
3 **before the Senate** shall be on advising and consenting to the
4 appointment. On all appointments reported unfavorably ~~or without~~
5 ~~recommendation~~, the question shall be on the disapproval of the
6 appointment.

7 3) The vote of a majority of the Senators elected and serving
8 by record roll call vote shall be required to approve or disapprove
9 any appointment to office submitted by the Governor. Any
10 appointments considered by the Senate shall be in open session,
11 unless a majority of the Senators elected and serving shall vote in
12 favor of an executive session ~~(see Const. Art. 4, Sec. 19)~~.

13 **4) Any appointment not disapproved within ~~sixty (60)~~ session**
14 **days after receipt shall stand confirmed (see Const. Art. 5, Sec.**
15 **6) .**

16 b) If an appointment is made at a time when the ~~sixty (60)~~
17 days would lapse during an extended recess of the Senate, the
18 Senate Majority Leader may schedule a session of the Senate for the
19 sole purpose of carrying out the Senate's constitutional duties to
20 advise and consent on gubernatorial appointments. The Senate
21 Majority Leader shall notify the Secretary of the Senate at least
22 ~~ten (10)~~ calendar days prior to the date of the scheduled session.
23 The Secretary of the Senate shall take all reasonable steps to
24 notify the members of the Senate of the scheduled session.

25 ~~e) Effective upon written notification to the Secretary of the~~
26 ~~Senate, the chairperson of the Committee on Government Operations~~
27 ~~may request a Senate standing committee to hold hearings and make~~
28 ~~written recommendations to the Committee on Government Operations~~
29 ~~on a gubernatorial appointment or an executive order. The Senate~~

~~standing committee shall adopt by committee vote a recommendation to the Committee on Government Operations.~~

2.105 COMMITTEE ON GOVERNMENT OPERATIONS

a) except as otherwise provided by senate rule, all Executive business shall be referred to the Committee on Government Operations.

~~d)~~ b) Executive orders issued by the Governor, except those dealing with matters of appropriations or expenditure reductions, shall be referred to the Committee on Government Operations. Any executive order dealing with matters of executive reorganization may be disapproved by a resolution concurred in by a majority of ~~the members~~ **Senators** elected to and serving in each House within ~~sixty (60)~~ calendar days after receipt at a regular session, or a full regular session if of shorter duration. Unless disapproved within that time, the executive order shall become effective at a date thereafter to be designated by the Governor (see Const. Art. 5, Sec. 2).

~~e)~~ c) Executive orders dealing with matters of appropriations or expenditure reductions shall be referred to the Committee on Appropriations (see MCL 18.1391).

~~f)~~ d) The Committee on ~~Government Operations~~ **Oversight** shall receive for review all reports ~~presented~~ **issued** by the ~~legislative auditor general~~ **auditor general**.

~~g)~~ e) ~~Effective upon~~ **upon** written ~~notification~~ **notice** to the Secretary of the Senate, the chairperson of the Committee on Government Operations may request a Senate standing committee to hold hearings and make written recommendations to the Committee on Government Operations on ~~an auditor general report~~ **any Executive**

1 **business referred to the Committee on Government Operations.** The
2 Senate standing committee ~~shall~~**may** adopt by a committee vote a
3 recommendation to the Committee on Government Operations.

4
5 ~~2.105~~ **2.106** COMMITTEE CHAIRPERSONS AND TEMPORARY MEMBERS

6 a) The first named member of any committee shall be the
7 chairperson, the second named member shall be the majority vice
8 chairperson, and the remaining members of the committee shall rank
9 in the order in which they are named. The first named member of the
10 minority party shall be the minority vice chairperson. In the
11 temporary absence of the chairperson and majority vice chairperson,
12 the highest ranking member in attendance shall act as chairperson.
13 ~~When all members of a subcommittee are also members of the standing~~
14 ~~committee, the committee chairperson shall appoint the subcommittee~~
15 ~~members.~~

16 b) In the apparent prolonged absence of a member of a
17 committee, the Senate Majority Leader shall fill the vacancy by
18 appointing a committee member who shall serve until the absent
19 Senator returns. A temporary committee member shall not be
20 appointed chairperson of the committee by the Senate Majority
21 Leader.

22
23 ~~2.106~~ **2.107** CALLING OF A COMMITTEE

24 It shall be the duty of any committee to meet at the call of
25 the chairperson, or on the written request of a majority of the
26 members of the committee. The call or request must contain the
27 date, time, and place of the meeting. No committee of any status
28 shall sit during a session of the Senate, except during recess,
29 unless leave is granted by the Senate. No committee shall use the

1 Senate Chamber for a ~~public hearing~~ **meeting** during any regular or
2 special session of the Legislature.

3
4 ~~2.107~~ **2.108** NOTICE OF MEETINGS ~~AND PUBLIC HEARINGS~~

5 a) A committee may hold a meeting ~~or public hearing~~ on any
6 bill, resolution, **joint resolution**, or alternative measure referred
7 to the committee and on any issue relevant to the subject matter of
8 the committee. Notice of the meeting ~~or hearing, its~~ **including the**
9 subject, date, time, and place, shall be given in writing to the
10 Secretary of the Senate who shall print it in the Journal and on
11 the Senate calendar and post it where appropriate (see Const. Art.
12 4, Sec. 17). Oral announcement regarding a meeting ~~or public~~
13 ~~hearing~~ may be given to the Senate during a session by the
14 chairperson, or a member, of the committee holding the meeting ~~or~~
15 ~~public hearing~~.

16 b) Notice of all committee meetings ~~and public hearings~~ shall
17 comply with the Michigan Open Meetings Act (see MCL 15.261-15.275).

18
19 ~~2.108~~ **2.109** COMMITTEE STAFFING

20 In addition to ~~the allocation for~~ staff as provided in Rule
21 ~~1.117(c)~~ **1.402**, the ~~committee chairperson~~ **Secretary of the Senate**
22 may appoint additional committee personnel as authorized by the
23 Senate Majority Leader. The Senate Majority Leader may authorize
24 joint utilization of personnel with the House of Representatives
25 and may authorize the Senate to share in the cost.

26
27 ~~2.109~~ **2.110** COMMITTEE EXPENSES

28 No committee may receive reimbursement for expenses unless
29 authorized by the Senate Majority Leader. A report of committee

1 expenses, prepared by the chairperson and the Director of the
2 Business Office from the documents on file in the Senate Business
3 Office and approved by the chairperson, shall be filed quarterly
4 with the Director of the Business Office. The report shall include
5 the date, payee, amount, and purpose of the expenditure. The
6 Director of the Business Office shall notify the Secretary of the
7 Senate, for printing in the Journal, that the expense report is on
8 file and open for public inspection.

10 CHAPTER II - SECTION 2

11 COMMITTEE PROCEDURE

13 2.201 COMMITTEE QUORUM

14 A quorum of a committee is a majority of the committee. The
15 affirmative vote of a majority of the committee members serving is
16 required to adopt an amendment or substitute to a bill, resolution,
17 **joint resolution**, or alternative measure and to report any matter
18 to the Senate. A member must be present at the time a roll call is
19 taken for his or her vote to count toward the required majority
20 concurrence.

22 2.202 COMMITTEE RECORDS

23 a) Each committee clerk shall keep a record of the assigned
24 ~~standing~~ committee proceedings, including the date and time of each
25 meeting, the committee members present and absent, and all action
26 on bills, resolutions, **joint resolutions**, and alternative measures
27 in the committee with the names and votes of members (see Const.
28 Art. 4, Sec. 17). A member of the committee wishing to explain his
29 or her vote may file a written explanation with the clerk of the

1 committee within two ~~(2)~~ legislative days after the vote is taken,
2 which explanation shall be attached to the minutes. All minutes
3 shall be available for public inspection during reasonable business
4 hours. The committee record of its proceedings shall be transmitted
5 biennially to the Secretary of the Senate within ~~thirty (30)~~ days
6 of the final adjournment of the Legislature. The Secretary of the
7 Senate shall be responsible for the storage of the committee
8 minutes and records of its proceedings, which shall be available
9 for public inspection upon request **to the Secretary of the Senate.**

10 b) The committee clerk of each committee shall keep the
11 committee files, recordings, tapes, records, memoranda, or written
12 documents in storage cabinets ~~which are~~ separate from his or her
13 other records. The committee clerk shall provide the Secretary of
14 the Senate with the identification numbers of the storage cabinets
15 containing the committee records. The Secretary of the Senate shall
16 tag the designated storage cabinets and maintain a record of this
17 information.

18 19 2.203 COMMITTEE REPORTS

20 a) All committees shall file a report of their activities
21 following each meeting. All reports shall be submitted on a form
22 prescribed and furnished by the Secretary of the Senate. The
23 reports shall include the date, time, and place of the committee
24 meeting, the members in attendance, the vote of each committee
25 member on any bill, resolution, **joint resolution**, alternative
26 measure, or other business, and the committee's recommendation on
27 immediate effect for any bill and shall be submitted to the
28 Secretary of the Senate. The committee recommendation for immediate
29 effect shall be considered on House bills at the time of Senate

1 passage and on Senate bills upon their return from the House unless
2 the Senate has previously given the bill immediate effect. All
3 committees shall submit an attendance report to the Secretary of
4 the Senate within two ~~(2)~~ Senate legislative days of the committee
5 meeting. The Secretary of the Senate shall ~~cause~~**print** all
6 committee reports and attendance reports ~~to be printed~~ in the
7 Journal.

8 b) Except for a committee report recommending a substitute,
9 any bill, resolution, **joint resolution**, alternative measure, or
10 other business reported out of any committee shall be filed with
11 the Secretary of the Senate as soon as possible and not later than
12 4:00 p.m. on the next calendar day (excluding weekends and
13 holidays). A committee report recommending a substitute shall be
14 filed not later than 4:00 p.m. on the second calendar day
15 (excluding weekends and holidays). The Secretary of the Senate
16 shall have the authority to retrieve any report not filed by these
17 deadlines.

18 c) If a bill, **resolution**, joint resolution, alternative
19 measure, or other business is reported ~~back~~ to the Senate with ~~the~~**a**
20 recommendation that it be referred to a second committee, the
21 reported bill, joint resolution, alternative measure, or other
22 business, and any amendments, shall be referred to that committee
23 in accordance with Rule 3.106.

24 d) All business not reported by a committee shall be returned
25 to the Secretary of the Senate at the conclusion of each biennium.

26 27 2.204 ITEMS REPORTED WITHOUT RECOMMENDATION

28 All items reported without recommendation, with or without
29 amendments, by any committee shall lie on the table unless

1 otherwise ordered by the Senate. To take from the table any item
2 placed on the table in this manner shall require the vote of a
3 majority of the Senators elected and serving.

5 2.205 MANUAL OF COMMITTEE PROCEDURE

6 The rules of parliamentary law and practice in the most recent
7 edition of Mason's "Manual of Legislative Procedure" shall govern
8 committee procedure in all cases except when ~~they~~**those rules** are
9 inconsistent with the standing rules and published precedents of
10 the Senate and its committees.

12 2.206 COMMITTEE TELEVISIONING, WEBCASTING, AND CONDUCT

13 a) **The** Senate ~~committee meetings may be taped, televised live~~
14 **tape, televise live,** or webcast ~~through the equipment operated by~~
15 ~~the Secretary of the Senate staff~~ **Senate committee meetings.**

16 b) No person shall engage in any conduct during a Senate
17 committee meeting ~~which~~**that** undermines the decorum of the meeting.
18 All individual electronic devices during a committee meeting shall
19 be turned off or left on non-audible alert. ~~Failure to follow a~~
20 ~~warning issued by the chairperson may result in the device(s) being~~
21 ~~confiscated upon direction of the committee chairperson for the~~
22 ~~remainder of the meeting.~~

24 CHAPTER III - SECTION 1

25 ORDER OF BUSINESS

27 3.101 TIME OF SESSION

28 The Senate shall convene at 10:00 a.m. Tuesday through
29 Thursday except on state holidays, unless otherwise ordered by the

1 Senate.

2

3 3.102 ORDER OF BUSINESS

4 ~~The~~ **Unless otherwise ordered by the Senate, the** order of
5 business of the Senate shall be as follows:

6 1. Call to Order

7 2. Invocation

8 3. Pledge of Allegiance

9 4. Attendance Roll Call

10 5. Motions and Communications

11 6. Messages from the Governor

12 7. Messages from the House

13 8. Conference Reports

14 9. Third Reading of Bills

15 10. General Orders

16 11. Resolutions

17 12. Introduction and Referral of Bills

18 13. Statements

19 14. Adjournment

20

21 3.103 CHANGE OF ORDER OF BUSINESS

22 The Senate may change, bypass, or return to any order of
23 business at any time by the consent of a majority of those voting.

24

25 3.104 QUORUM OF THE SENATE

26 a) A majority of Senators elected and serving shall constitute
27 a quorum (see Const. Art. 4, Sec. 14).

28 b) Routine business on which no vote of the Senate is required
29 may be disposed of on any day, with or without a quorum present,

1 and proper entries shall be printed in the Journal. **For purposes of**
2 **this rule, "routine business" includes referral of appointments to**
3 **office submitted by the Governor, referral of Executive business**
4 **not including veto messages, and announcement of enrollment**
5 **printing.**

6 c) In the absence of a quorum, a motion is in order to order a
7 Call of the Senate, recess, or adjourn.

8 9 3.105 COMMUNICATIONS TO THE SENATE

10 The Secretary of the Senate shall compile official
11 communications received by the Senate and shall make them available
12 to all Senators. The presiding officer shall refer all
13 communications ~~which~~ **that** are informational only, to the Secretary
14 of the Senate ~~in one (1) order~~ for their printing in the Journal.

15 16 3.106 COMMITTEE REPORTS ON THE CALENDAR

17 a) All committee reports in the possession of the Secretary of
18 the Senate shall be placed on the Senate calendar under the heading
19 of Committee Reports. The Senate calendar shall be closed for
20 printing at 4:00 p.m. on Tuesday, Wednesday, and ~~Friday~~ **Thursday**.
21 If a Senate committee is scheduled to meet on a Friday, Saturday,
22 or Sunday, the Senate calendar for a Tuesday session shall be
23 closed for printing at 9:30 a.m. on Monday; **however if Monday is a**
24 **state holiday, the committee report may be placed on the next**
25 **Senate calendar following the 4:00 p.m. deadline on Tuesday.** ~~If~~
26 ~~there is a Friday session, the calendar shall be closed at 4:00~~
27 ~~p.m. on Thursday. If Monday is a state holiday, the Senate calendar~~
28 ~~for Tuesday shall be closed for printing on Friday at 12:00 noon.~~

29 b) A Senator may object to a committee report on the basis of

1 its sufficiency or proper authorization. The presiding officer
2 shall place the objection before the Senate for its decision.

3 c) All committee reports shall be laid over one ~~(1)~~ day. After
4 one ~~(1)~~ session day a committee report shall be considered accepted
5 and the item shall be referred as appropriate.

6 7 3.107 RESOLUTION CONSENT CALENDAR

8 a) The Senate Majority Floor Leader and the Senate Minority
9 Floor Leader, or ~~members who are~~ their **member** designees, shall
10 jointly compile a list ~~to be~~ known as the resolution consent
11 calendar. It shall consist of Senate resolutions, Senate concurrent
12 resolutions, and House concurrent resolutions ~~which~~ **that** do not
13 require committee referral and consideration, ~~and~~ the adoption of
14 which may be accomplished by a majority of ~~these~~ **Senators** voting.
15 Resolutions ~~which~~ **that** are subject to the voting requirements of
16 Senate Rule 3.501, or governed by a voting requirement in statute,
17 shall not be placed on the resolution consent calendar.

18 b) ~~Resolutions~~ **Matters** on the **resolution** consent calendar
19 shall be disposed of in a single vote. Before stating the question
20 of adoption of the consent calendar, the presiding officer shall
21 ask if there are objections. The objection of any Senator to the
22 placement of one ~~(1)~~ or more items on the resolution consent
23 calendar shall result in the removal of the stated item or items
24 from that calendar. **Any items removed from the resolution consent**
25 **calendar may be considered under the order of resolutions.**

26 27 CHAPTER III - SECTION 2

28 INTRODUCTION OF BILLS

29

1 3.201 FIVE DAYS' POSSESSION

2 No bill shall be passed or become law, and no alternative
3 measure shall be adopted, at any regular session of the Legislature
4 until it has been printed or reproduced and in possession of the
5 Senate for at least five ~~(5)~~ days (see Const. Art. 4, Sec. 26).

6
7 3.202 BILLS, RESOLUTIONS, AND ALTERNATIVE MEASURES AMENDED BY THE
8 HOUSE

9 All bills, joint resolutions, concurrent resolutions, and
10 alternative measures returned by the House with amendments shall be
11 laid over one ~~(1)~~ day. Consideration of bills, joint resolutions,
12 and alternative measures shall be resumed the following day under
13 the same order of business. Consideration of **concurrent** resolutions
14 shall be resumed the following day under the order of Resolutions.

15
16 3.203 REFERRAL OF BILLS, **joint** RESOLUTIONS, AND ALTERNATIVE
17 MEASURES

18 a) The Senate Majority Leader shall refer all bills, joint
19 resolutions, and alternative measures to a standing committee no
20 later than one ~~(1)~~ Senate legislative day after being submitted to
21 the Secretary of the Senate. The presiding officer shall announce
22 the ~~reference~~**referral** of all bills, joint resolutions, and
23 alternative measures.

24 b) A bill introduced pursuant to the timely filing of a notice
25 of objection by the Joint Committee on Administrative Rules to a
26 proposed administrative rule shall be read twice and placed on the
27 Senate calendar under the order of business of General Orders (see
28 MCL 24.245a~~(3)~~).

29 c) The Senate Majority Leader may change the original referral

1 of a bill, resolution, **joint resolution** or alternative measure by
2 oral notice to the Senate or written communication submitted to the
3 Secretary of the Senate before the end of session on the next
4 Senate legislative day following the day of the original referral.
5 Notices of the written communication shall be announced by the
6 Secretary of the Senate during session and both oral and written
7 notifications shall be printed in the Journal.

8 d) It shall be in order at any time before the final passage
9 of any bill or the adoption of any **joint** resolution or alternative
10 measure to move its commitment or recommitment to committee.

11 e) The vote of a majority of the Senators elected and serving
12 shall be required to discharge a committee from further
13 consideration of any item referred to that committee.

14 15 3.204 RESOLUTIONS

16 a) All resolutions **to be introduced** shall be ~~accompanied~~
17 **submitted to the Secretary of the Senate, accompanied** by ~~nine (9)~~
18 **three** true copies. **Only a currently serving Senator may sign a**
19 **resolution for introduction.** ~~Resolutions which are not subject to~~
20 ~~provisions in other Senate rules~~ **Except as otherwise provided by**
21 **Senate rule, resolutions** shall be read once by title to the Senate,
22 and referred to the Committee on Government Operations. Once
23 submitted to the Secretary of the Senate, resolutions become the
24 property of the Senate and shall remain in the possession of the
25 Secretary of the Senate. Concurrent resolutions shall be
26 transmitted to the House on adoption.

27 b) Once a resolution is submitted to the Secretary of the
28 Senate, **the President of the Senate and** any Senator ~~and the~~
29 ~~President of the Senate wishing to co-sponsor it~~ **the resolution**

1 shall complete a form provided by the Secretary of the Senate. ~~A~~
2 ~~member must be present and specifically request to be named as a~~
3 ~~co-sponsor of a resolution.~~ After adoption of a Senate resolution,
4 the presiding officer may open the voting board to allow Senators
5 **and the President of the Senate** to add their names as co-sponsors.

6 c) After a Senate concurrent resolution has been adopted by
7 both ~~H~~houses and is returned to the Senate, the Secretary of the
8 Senate is authorized to order the printing of the concurrent
9 resolution unless amended by the House or otherwise directed by the
10 Senate.

11 12 3.205 PRINTING

13 All bills, joint resolutions, and alternative measures shall
14 be printed or reproduced after introduction unless otherwise
15 ordered by the Senate. No bill, joint resolution, or alternative
16 measure shall be reported from a standing committee until it has
17 been printed or reproduced.

18 19 3.206 ~~THE BILL~~ TITLE OF BILLS AND ALTERNATE MEASURES

20 The title of a bill or alternative measure shall include: (a)
21 ~~The~~ **the** object of the bill or alternative measure, and (b) ~~A~~ **a**
22 reference to the ~~section(s)~~, act, **sections**, and compilation numbers
23 when amending any act ~~which~~ **that** has been compiled.

24 25 3.207 THREE SEPARATE READINGS

26 Every bill, joint resolution, and alternative measure shall
27 receive three ~~(3)~~ separate readings prior to ~~its being passed or~~
28 ~~adopted~~ **final passage or adoption**. The presiding officer shall
29 announce ~~whether it is~~ the first, second, ~~or~~ **and** third reading of

1 **the bill, joint resolution, or alternative measure.** The first and
2 second readings may be by title only. The third reading of a bill,
3 joint resolution, or alternative measure shall be in full unless
4 otherwise ordered unanimously by the Senate. The third reading of a
5 bill, joint resolution, or alternative measure shall be on a day
6 subsequent to that on which it is read a second time or is reported
7 by the Committee of the Whole (see Const. Art. 4, Sec. 26).

8 9 3.208 INITIATIVE PETITIONS

10 a) ~~Initiative petitions received by the~~ **the** Secretary of the
11 Senate ~~from the Secretary of State shall be stamped with the date~~
12 ~~and time measured in hours and minutes~~ **stamp all initiative**
13 **petitions received by it from the Secretary of State to verify the**
14 **date and time of receipt by the Secretary of the Senate.** The
15 Secretary of the Senate shall deliver the initiative petition to
16 the Senate Majority Leader to be available for referral to
17 committee on the next Senate legislative day (see Const. Art. 2,
18 Sec. 9).

19 b) Each initiative petition, when introduced, shall be read a
20 first and second time by title and referred to committee. When
21 reported out of committee, each initiative petition shall be placed
22 on the order of Third Reading of Bills.

23 c) Any law proposed by initiative petition shall be either
24 enacted or rejected by the Legislature without change or amendment
25 within ~~forty (40)~~ calendar days from the time such petition is
26 received in the office of the Secretary of the Senate (see Const.
27 Art. 2, Sec. 9).

28 d) If the Senate rejects a law proposed by initiative
29 petition, the Senate may propose a different ("alternative")

1 measure upon the same subject. An alternative measure shall be
2 labeled "Alternative Measure No. ____ to a law proposed by
3 initiative petition". An alternative measure shall not be
4 considered for a second reading unless a law proposed by initiative
5 petition has been rejected by a house. An alternative measure shall
6 require a majority vote of ~~the members~~ **senators** elected and serving
7 for adoption, and the vote shall be by record roll call. If the
8 alternative measure is adopted by both ~~H~~houses of the Legislature,
9 both measures shall be submitted to the electors for approval or
10 rejection at the next general election (see Const. Art. 2, Sec. 9).
11

12 CHAPTER III - SECTION 3

13 MOTIONS

14 3.301 RECOGNITION

15 The presiding officer shall recognize Senators to speak in the
16 order in which they ~~press their "request to speak" button~~ **request**
17 **to speak**, except when a Senator seeks recognition to introduce
18 guests or to raise a point of order. A Senator, when recognized,
19 shall address the presiding officer, standing at the microphone
20 nearest to his or her desk.
21

22 3.302 PRECEDENCE OF MOTIONS

23 The following motions shall take precedence in the order
24 listed:
25

- 26 1. To fix the time to which to adjourn
- 27 2. To adjourn
- 28 3. To take a recess
- 29 4. To lay on the table

5. For the previous question
6. To postpone to a day certain
7. To commit or recommit to committee
8. To amend
9. To postpone indefinitely

3.303 MOTION IN WRITING

~~No motion shall be debated until stated by the~~ **The** presiding officer ~~or Chair~~ **shall allow for debate on any motion before the Senate.** ~~Any~~ **A** motion shall be reduced to writing on ~~the~~ demand of the presiding officer, ~~Chair~~ or **on the request of** any Senator. The written motion shall be presented to the Secretary of the Senate and read before it is debated.

3.304 MOTION WITHDRAWAL

Any motion may be withdrawn by the ~~maker of the motion~~ **movant** before it is amended or adopted.

3.305 NONDEBATABLE MOTIONS

a) ~~The~~ **A** motions to adjourn, to recess, to reconsider, to lay on the table, for the previous question, to suspend the rules, and all questions relating to the priority of business shall be decided without debate.

b) A nondebatable motion is not in order if the ~~Senator,~~ ~~making the motion,~~ **movant** speaks immediately before offering the motion, except a member may explain an amendment and then move to withdraw it from consideration.

3.306 CONSIDERATION FOLLOWING A RECESS

1 When a recess is taken during the pendency of any question,
2 the consideration of the question shall be resumed on the
3 reassembling of the Senate.

4
5 3.307 MOTION TO LAY ON THE TABLE

6 A motion to lay on the table shall carry with it all pending
7 subsidiary questions except in **the** case of laying an appeal or a
8 motion to reconsider on the table. A motion taken from the table
9 shall be divested of all subsidiary motions except motions to
10 amend. The vote of a majority of the Senators elected and serving
11 shall be required for a motion to remove any item from the table.
12 Items laid on the table must first be removed from the table before
13 they are eligible for further consideration by the Senate.

14
15 3.308 MOVE THE PREVIOUS QUESTION

16 a) Any Senator may move the previous question. The previous
17 question shall be ordered by a majority of the Senators voting. The
18 motion for the previous question may be limited by the ~~mover~~ **movant**
19 to one ~~(1)~~ or more of the questions preceding the main question.
20 The effect of ordering the previous question shall be to close
21 debate instantly, bringing the Senate to an immediate vote on the
22 pending question or questions in their regular order. If the
23 previous question is ordered on the third reading of a bill, joint
24 resolution, or alternative measure, only amendments to the bill,
25 joint resolution, or alternative measure that have been filed with
26 the Secretary of the Senate prior to the motion calling for the
27 previous question shall be considered, but the amendments shall not
28 be debated. The yeas and nays may be demanded on any vote taken
29 while the previous question is in effect.

1 b) A motion to reconsider is in order under operation of the
2 previous question before voting is completed on all pending items
3 affected by the previous question.

4 c) A motion for a Call of the Senate shall not be in order
5 after the previous question has been ordered. No Senator shall
6 dissent orally by making a statement of protest while the previous
7 question is in effect. The previous question having been ordered,
8 any question of order or appeal from the decision of the presiding
9 officer shall be decided without debate.

10
11 3.309 MOTION TO DIVIDE

12 Any Senator may call for a division of the question. If
13 supported by a majority of the Senators voting, the question shall
14 be divided providing it contains propositions sufficiently distinct
15 in substance that, if one ~~(1)~~ is taken away, a substantive
16 proposition remains for the decision of the Senate.

17
18 3.310 MOTION TO STRIKE OUT AND INSERT

19 A motion to amend by striking out and inserting other words
20 shall be indivisible. However, the words proposed to be struck out
21 or inserted may be amended.

22
23 3.311 MOTION TO RECONSIDER

24 a) No motion for the reconsideration of any vote shall be in
25 order unless:

26 1) The subject matter on which the vote was taken is in the
27 possession of the Senate, and

28 2) It is made on the same day the vote is taken or within the
29 next two ~~(2)~~ Senate legislative days.

1 b) The same question shall not be reconsidered more than once.

2 c) The vote of a majority of the Senators elected and serving
3 shall be required to reconsider the vote by which any bill, joint
4 resolution, or alternative measure was passed or adopted (**or failed**
5 **to pass or be adopted**) or the vote by which an amendment or
6 substitute (but not an amendment to an amendment or a substitute)
7 was adopted **or defeated** on Third Reading by the Senate.

8 d) A motion to reconsider may be laid on the table. The
9 tabling of a motion to reconsider the vote by which any bill, joint
10 resolution, or alternative measure failed to pass or be adopted by
11 the Senate shall require the vote of a majority of the Senators
12 elected and serving and shall postpone indefinitely the
13 consideration of the bill, joint resolution, or alternative
14 measure.

15 e) Tabling of a motion to reconsider shall not carry with it
16 the original question but shall be a refusal to reconsider. It
17 shall not be in order to take from the table a motion to
18 reconsider, nor shall the vote whereby any motion to reconsider was
19 laid on the table be reconsidered.

20
21 3.312 INDEFINITE POSTPONEMENT

22 To postpone indefinitely further consideration of any bill,
23 resolution, **joint resolution**, alternative measure, or other matter
24 shall require the vote of a majority of the Senators elected and
25 serving, and the vote on such a motion shall not be reconsidered.

26
27 3.313 MOTION FOR CALL OF THE SENATE

28 A Call of the Senate during session shall be ordered by a
29 majority of the Senators voting whether a quorum or not, **but the**

1 total vote in favor of a call of the Senate shall not be less than
2 one-fifth of the Senators elected and serving. After a Call of the
3 Senate is ordered, the doors shall be closed and the Senators shall
4 not be permitted to leave the Senate floor without permission of
5 the Senate. The **attendance** roll **call** of the Senate shall be taken
6 by the Secretary of the Senate and the absentees noted. The
7 Sergeant at Arms, or persons duly empowered by a majority of the
8 Senators voting, may be dispatched and may arrest any or all of the
9 Senators absent without leave. **While a call of the Senate is in**
10 **effect, only staff permitted by the Senate majority leader are**
11 **allowed on the Senate floor; provided, however, the Chief of Staff,**
12 **legal counsel, and legislative director for the Senate Majority**
13 **Leader and the Senate Minority Leader may remain on the Senate**
14 **floor while a call of the senate is in effect.**

15
16 CHAPTER III - SECTION 4

17 AMENDMENTS

18
19 3.401 TWO READINGS BEFORE AMENDMENT

20 No bill, joint resolution, or alternative measure shall be
21 amended until it has been read twice.

22
23 3.402 AMENDMENTS ON THIRD READING

24 a) The vote of a majority of the Senators elected and serving
25 shall be required to adopt any amendment on Third Reading.

26 b) If a series of amendments is offered to a bill, joint
27 resolution, or alternative measure and it becomes obvious the
28 amendments are being used as a basis of obstruction, a motion may
29 be made that the amendments be declared obstructive and the motion

1 shall not be debatable. If the motion prevails, the amendments
2 shall be read en bloc and a single vote shall be taken immediately
3 on all of the amendments. ~~In this case,~~ **and** no division of the
4 question shall be allowed.

5
6 3.403 PRINTING OF AMENDMENTS IN THE JOURNAL

7 a) No bill, joint resolution, or alternative measure ~~which~~**that**
8 has been reported with amendment or amendments by any committee
9 shall be considered in Committee of the Whole until the amendment
10 or amendments have been printed in the Journal. No bill, joint
11 resolution, or alternative measure amended in Committee of the
12 Whole shall be considered on **the order of** Third Reading of Bills
13 until all amendments made in Committee of the Whole have been
14 printed in the Journal.

15 b) All amendments shall be submitted in writing and with six
16 ~~(6)~~ copies and all substitutes shall be submitted with ~~five (5)~~ **six**
17 copies.

18
19 CHAPTER III - SECTION 5
20 VOTING PROCEDURE
21

22 3.501 ACTIONS REQUIRING AN EXTRAORDINARY MAJORITY

23 Action by the Senate on the following matters shall require a
24 vote of two-thirds ~~(2/3)~~ of the Senators elected and serving except
25 as otherwise noted:

26 a) Amendment or Repeal of Initiated Law, three-fourths ~~(3/4)~~
27 of the Senators elected and serving (Const. Art. 2, Sec. 9)

28 b) Expulsion of Member (Const. Art. 4, Sec. 16)

29 c) Immediate Effect (Const. Art. 4, Sec. 27)

- 1 d) Local or Special Act (Const. Art. 4, Sec. 29)
- 2 e) Private or Local Purpose Appropriation (Const. Art. 4, Sec.
- 3 30)
- 4 f) Overriding Veto (Const. Art. 4, Sec. 33)
- 5 g) Bank and Trust Company Law (Const. Art. 4, Sec. 43)
- 6 h) Courts of Limited Jurisdiction (Const. Art. 6, Sec. 1)
- 7 i) Removal of Judge (Const. Art. 6, Sec. 25)
- 8 j) State Borrowing (Const. Art. 9, Sec. 15)
- 9 k) State Land Reserve Designation (Const. Art. 10, Sec. 5)
- 10 l) Rejection or Reduction of Civil Service Pay Increases
- 11 (Const. Art. 11, Sec. 5)
- 12 m) Amendments to Michigan Constitution (Const. Art. 12, Sec.
- 13 1)
- 14 n) Mackinac Bridge Bonds Refunding (Const. Schedule, Sec. 14)
- 15 o) Amendments to increase the February 1, 1994 statutory
- 16 limits on the maximum amount of ad valorem property taxes that may
- 17 be levied for school district operating purposes, three-fourths
- 18 ~~(3/4)~~ of the Senators elected and serving (Const. Art. 9, Sec. 3)

3.502 MAJORITY VOTE ON QUESTIONS SHORT OF THE FINAL QUESTION

When a bill, joint resolution, or alternative measure requires, pursuant to the Constitution, the concurrence of more than a majority of the Senators elected and serving, the concurrence of such majority shall not be requisite to decide any question for amendment or relating to the merits, being short of the final question, except on the question of the adoption of a conference report, concurring in House amendments, or receding from Senate amendments to any such bill, joint resolution, or alternative measure returned from the House to the Senate for final

1 action.

2
3 3.503 FINAL PASSAGE BY REQUIRED VOTE

4 a) The vote on the final passage of any bill or the adoption
5 of any joint resolution or alternative measure, including a joint
6 resolution ratifying a proposed amendment to the federal
7 Constitution, shall be taken by a record roll call vote, which
8 shall be printed in the Journal (see Const. Art. 4, Sec. 26).

9 b) When any bill, joint resolution, or alternative measure
10 receives the constitutionally required assent, that fact shall be
11 certified on the bill, joint resolution, or alternative measure by
12 the Secretary of the Senate.

13 c) When a bill is given immediate effect by a two-thirds ~~(2/3)~~
14 vote of the Senators elected and serving, that action remains in
15 effect as the bill proceeds through the legislative process, unless
16 the vote for immediate effect is reconsidered and defeated.

17
18 3.504 DEMAND FOR RECORDED VOTE

19 The record of the votes and names of the Senators voting on
20 any question shall be printed in the Journal at the request of one-
21 fifth ~~(1/5)~~ of the Senators present (see Const. Art. 4, Sec. 18),
22 except during the Committee of the Whole.

23
24 3.505 VOTING

25 a) After a question ~~is stated~~ **requiring a roll call vote is**
26 **presented to the Senate** by the presiding officer ~~or Chair~~, and
27 **after the time for debate**, no motion shall be in order and no
28 Senator shall be entitled to speak until the roll call **vote** is
29 finished and the result ~~is~~ declared.

1 b) The electronic voting system shall be used, if operational,
2 to determine the question before the body when the vote is taken by
3 roll call or by division~~7~~ and shall display the votes of each
4 Senator ~~and the running total~~. At the direction of the presiding
5 officer, the Secretary of the Senate shall immediately activate the
6 electronic voting system for one ~~(1)~~ minute for a roll call vote,
7 after which the vote shall be closed and no further votes shall be
8 entered in the record. If all Senators present have voted before
9 one ~~(1)~~ minute has elapsed, the presiding officer may ask Senators
10 if there is objection to closing the vote. If no Senator objects,
11 the presiding officer shall instruct the Secretary of the Senate to
12 close the board immediately and record the vote.

13 c) The presiding officer ~~or Chair~~ may close a division vote at
14 his or her discretion when it appears that all members present have
15 had a reasonable opportunity to vote.

16 d) If the electronic voting system is not operational, the
17 presiding officer ~~or Chair~~ shall direct the Secretary of the Senate
18 to conduct a roll call or a division vote orally~~7~~ and to announce
19 the results and record the roll call.

20 e) A Senator shall not vote for another Senator. A person **who**
21 **is** not a Senator shall not vote for any Senator. In addition to
22 penalties prescribed by law, any Senator may be punished as the
23 Senate may determine for voting for another Senator. If a person
24 **who is** not a Senator votes or attempts to vote, he or she, in
25 addition to penalties prescribed by law, shall be barred from the
26 Senate floor for the remainder of the day's session and may receive
27 further punishment ~~as the~~ **in the discretion of the** Senate Majority
28 Leader ~~deems proper~~.

29

1 3.506 A SENATOR'S RIGHT TO DISSENT

2 a) A Senator may dissent from or protest against any act,
3 proceeding, or resolution ~~which~~**that** he or she believes is injurious
4 to any person or the public, and have the reason for his or her
5 dissent printed in the Journal (see Const. Art. 4, Sec. 18).

6 b) A Senator may dissent orally by making a statement of
7 protest, unless the previous question is in effect, which shall not
8 be limited in length, or by moving that a statement made personally
9 during session on any order of business (other than during the
10 Committee of the Whole) be his or her protest. A Senator may also
11 dissent by concurring with another Senator's protest or statement
12 previously moved to be printed in the Journal during that day's
13 session. Dissent statements not made during the debate preceding or
14 immediately following the vote from which a Senator is dissenting
15 shall be made under the order ~~of business~~ of Statements.

16 c) A Senator may **submit a** dissent in writing ~~not to exceed one~~
17 ~~thousand (1,000) words~~ **to be printed in the Journal** if:

18 1) He or she gives oral notice during session of an intent to
19 file a written protest, ~~and~~

20 2) On that day or prior to the end of session on the next
21 Senate legislative day, a signed copy of the written protest is
22 placed on each Senator's desk and filed with the Secretary of the
23 Senate, and

24 3) No objections are raised and sustained by the end of
25 session on the first Senate legislative day following the day oral
26 notice was given.

27 d) ~~All protests submitted in any of the above manners shall be~~
28 ~~printed in the Journal, except the~~ **The Secretary of the** Senate may
29 refuse to print statements ~~or material~~ containing insulting and

1 contemptuous matter under the guise of a protest **and material that**
2 **would violate copyright law.**

3 e) No statement of any Senator shall be printed in the Journal
4 unless moved by that Senator.

5
6 3.507 ANNOUNCEMENTS AND STATEMENTS

7 a) Announcements may be made during any order of business.
8 Announcements are remarks concerning the session schedule,
9 committee meetings, introduction of guests, congratulations,
10 condolences or illness, requests to co-sponsor bills, resolutions,
11 and alternative measures, requests to be removed as a sponsor or
12 co-sponsor of bills, resolutions, and alternative measures, past
13 vote intentions, or intentions of introducing legislation or
14 resolutions. Announcements also include memorial remarks concerning
15 the passing of individuals and may be made during any order of
16 business except General Orders.

17 b) Statements on topics, issues, ~~or~~**and** items not properly
18 before the Senate shall be made during the order of business of
19 Statements. Dissent statements may be made under the order of
20 business of Statements.

21 c) A Senator is limited to one ~~(1)~~ statement each day under
22 the order of business of Statements, except for dissent statements,
23 which are unlimited in number.

24 d) Each statement shall be limited to five ~~(5)~~ minutes ~~orally~~
25 ~~or, if submitted in writing, shall be no greater than one thousand~~
26 ~~(1,000) words~~, except an oral dissent statement made on the order
27 of Statements shall not be limited in length.

28 e) With the leave of the Senate, the President of the Senate
29 may request that a statement made by the President be printed in

1 the Journal.

2
3 CHAPTER III - SECTION 6

4 APPROPRIATION BILLS

5
6 3.601 GENERAL APPROPRIATION BILLS

7 The general appropriation bills for the succeeding fiscal year
8 covering items set forth in the budget shall be passed or defeated
9 in the Senate before ~~it~~**the senate** passes any appropriation bill for
10 items not in the budget, except bills supplementing appropriations
11 for the current fiscal year's operation (see Const. Art. 4, Sec.
12 31).

13
14 3.602 BILLS REQUIRING APPROPRIATIONS

15 Any bill containing an appropriation to carry out its purpose
16 shall be considered an appropriation bill (see Const. Art. 4, Sec.
17 31). Appropriation bills, when reported back to the Senate
18 favorably by a committee other than the Committee on
19 Appropriations, shall, together with amendments proposed by that
20 committee, be referred to the Committee on Appropriations for
21 consideration.

22
23 3.603 ESTIMATED REVENUE

24 One ~~(1)~~ of the general appropriation bills as passed by the
25 Senate shall contain an itemized statement of estimated revenue by
26 a major source in each operating fund for the ensuing fiscal year,
27 the total of which shall not be less than the total of all
28 appropriations made from each fund in the general appropriation
29 bills as passed.

1
2 CHAPTER III - SECTION 7
3 COMMITTEE OF THE WHOLE
4

5 3.701 FAVORABLE REPORTS

6 All bills, joint resolutions, and alternative measures
7 reported back to the Senate favorably shall be referred to the
8 Committee of the Whole with amendments, if any, proposed by the
9 committee, which amendments shall be considered first by the
10 Committee of the Whole. Any bill, joint resolution, or alternative
11 measure may, after having been reported favorably to the Senate by
12 a committee, be referred to a second committee. If the second
13 committee reports the bill, joint resolution, or alternative
14 measure back to the Senate, the report shall include amendments, if
15 any, that were recommended by the first committee. The reported
16 bill, joint resolution, or alternative measure, and any amendments,
17 shall be referred to the Committee of the Whole.
18

19 3.702 BUSINESS IN ORDER

20 When the Senate resolves itself into the Committee of the
21 Whole, General Orders shall be the only matter of business
22 ~~which~~**that** shall be in order until the Committee rises.
23

24 3.703 BILLS, JOINT RESOLUTIONS, AND ALTERNATIVE MEASURES
25 CONSTITUTING GENERAL ORDERS

26 a) Bills, joint resolutions, and alternative measures referred
27 to the Committee of the Whole shall constitute General Orders and
28 shall be considered in the Committee of the Whole on a day
29 subsequent to such referral in the order of their reference, unless

1 the Senate or the Committee of the Whole otherwise determines.

2 b) No bill, joint resolution, or alternative measure shall
3 bypass consideration by the Committee of the Whole.

4
5 3.704 CHAIRPERSON OF THE COMMITTEE OF THE WHOLE

6 The presiding officer shall, when the Senate resolves itself
7 into the Committee of the Whole, designate a Senator as chairperson
8 of the Committee, unless otherwise ordered by the Senate. Senators
9 shall be designated alphabetically, **except as otherwise ordered by**
10 **the Senate Majority Leader**. The Majority and Minority Floor Leaders
11 shall submit to the Secretary of the Senate names of designees for
12 members of their respective caucuses when they are unable to serve
13 **as Chairperson of the Committee**.

14
15 3.705 RULES IN THE COMMITTEE OF THE WHOLE

16 a) The rules of the Senate shall be observed in the Committee
17 of the Whole so far as may be applicable, except limiting debate,
18 ordering the previous question, suspension of rules, or taking the
19 yeas and nays. However, no speech shall exceed five ~~(5)~~ minutes. A
20 motion that the Committee rise shall always be in order and decided
21 without debate. Motions in the Committee of the Whole recommending
22 action by the Senate shall take precedence in the same order as
23 identical motions made during a session of the Senate. Motions to
24 recess or reconsider are in order in the Committee of the Whole.

25 b) No statement made during the Committee of the Whole shall
26 be printed in the Journal.

27 c) In the event the Senate is in session in the Committee of
28 the Whole at 11:55 p.m., it shall be the duty of the chairperson to
29 declare the Committee of the Whole to have risen. The Committee of

1 the Whole shall automatically rise and the presiding officer of the
2 Senate shall resume the chair.

3
4 3.706 BILLS ORDERED TO THIRD READING

5 ~~All~~ **The Secretary of the Senate shall place on the order of**
6 **Third Reading of Bills all** bills, joint resolutions, and
7 alternative measures recommended for passage or adoption by the
8 Committee of the Whole. ~~shall be placed~~ **items on the order of** Third
9 Reading of Bills ~~by the Secretary of the Senate, and~~ shall be taken
10 up in the same order as they were advanced to the order of Third
11 Reading of Bills unless otherwise ordered by the Senate.

12
13 CHAPTER III - SECTION 8

14 PARLIAMENTARY PROCEDURE

15
16 3.801 AUTHORITY AND PRECEDENCE OF SENATE RULES

17 a) The principal sources of **legal** authority for **the** Senate
18 ~~rules~~ are, in the order of precedence, as follows:

- 19 1) Constitutional Rules
20 2) Fundamental Legal Principles
21 3) Statutory Rules
22 4) Adopted Rules
23 5) Adopted Parliamentary Authority
24 6) Parliamentary Law
25 7) Customs and Usages
26 8) Judicial Decisions

27
28 Judicial decisions have the lowest precedence of the sources
29 cited except to the extent they are interpretations of rules from

1 one ~~(1)~~ of the other sources. In those instances, they take the
2 same precedence as the source ~~which~~**that** is interpreted.

3 b) Rules from the source with the higher precedence prevails
4 when there are conflicts between rules from different sources.

5 6 3.802 MANUAL OF LEGISLATIVE PROCEDURE

7 The rules of parliamentary practice in the most recent edition
8 of Mason's "Manual of Legislative Procedure" shall govern all cases
9 except when they are inconsistent with the Standing Rules and
10 precedents of the Senate.

11 12 3.803 RULES OF A NEWLY CONVENED SENATE

13 The Senate rules ~~which~~**that** are in effect when the Senate
14 adjourns sine die in an even numbered year shall be the temporary
15 rules of the Senate when it convenes at twelve o'clock noon on the
16 second Wednesday in January of the following odd numbered year and
17 shall remain in effect until other temporary or permanent rules are
18 adopted (see MCL 4.42).

19 20 3.804 AMENDMENT OR REPEAL OF SENATE RULES

21 The repeal or amendment of any rule shall be accomplished only
22 by resolution. All proposed amendments or repeals of Senate rules
23 shall be referred to the Committee on Government Operations for
24 consideration. The adoption of a proposed resolution for the repeal
25 or amendment of any rule shall require a majority of the Senators
26 elected and serving.

27 28 3.805 SUSPENSION OF RULES

29 The suspension of any Senate rule or adopted parliamentary

1 authority shall require a majority of the Senators elected and
2 serving.

3
4 CHAPTER III - SECTION 9
5 PRIVILEGE AND CONDUCT ON FLOOR
6

7 3.901 MEMBERS OF THE MEDIA

8 Members of the media shall register with the Secretary of the
9 Senate and may have their registration reviewed at any time. **The**
10 **Secretary of the Senate shall provide a list of registered members**
11 **of the media to the Sergeant at Arms.** The following provisions
12 shall govern the registration process:

13 1) A member of the media shall be defined as a person employed
14 by or working as:

15 a) A newspaper (as defined by U.S. postal regulations);

16 b) A broadcast station licensed by the Federal Communications
17 Commission, or a network serving one ~~(1)~~ or more licensed broadcast
18 stations;

19 c) A cable television system with a franchise granted by a
20 Michigan unit of government, or a network serving one ~~(1)~~ or more
21 franchised cable systems;

22 d) A wire service; or

23 e) An independent contractor on assignment to report state
24 government news for an organization described above.

25 2) ~~A~~ **Subject to approval of the Senate Majority Leader, the**
26 **Secretary of the Senate shall establish a written policy to allow**
27 **for the daily registration of** visiting ~~member~~ **members** of the media.
28 ~~shall register on a daily basis at least thirty (30) minutes before~~
29 ~~the start of session with the Secretary of the Senate. The written~~

1 **policy shall allow for registration of visiting members of the**
2 **media prior to the start of session.**

3 3) The Secretary of the Senate may, under special
4 circumstances, register representatives of the media not defined
5 above if ~~it is~~ determined to be in the public interest.

6 4) Technicians for broadcast ~~or~~ cable stations shall also be
7 registered when accompanying members of the media and shall be
8 subject to the same rules.

9 5) The Secretary of the Senate may revoke the registration of
10 any member of the media for cause. Cause shall include, but not be
11 limited to, a change in employment status, lobbying or acting as a
12 lobbyist agent, disrupting Senate proceedings, or refusing to
13 comply with Senate rules or the directives of the presiding
14 officer, Senate Majority Leader, or Secretary of the Senate. A
15 decision to revoke registration may be appealed to the Committee on
16 Government Operations.

17 6) Members of the media may talk with only a currently-
18 serving ~~State~~ Senator or a member of ~~their~~ **his or her** staff in the
19 front entry or the hallway behind the Senate rostrum.

20 **Notwithstanding Senate rule 3.902, M**members of the media,
21 ~~notwithstanding Senate Rule 3.902,~~ may leave the media's designated
22 area and talk with only **a currently serving** Senators or a member of
23 ~~their~~ **his or her** staff in the Chamber immediately following
24 adjournment.

25 7) Members of the media shall enter from the north main door
26 or the two ~~(2)~~ south doors on either side of the rostrum and shall
27 proceed directly to the areas designated for the media. If a member
28 of the media enters through the north main door, he or she shall
29 proceed directly to the areas designated for the media using the

1 east or west side aisles only. Members of the media shall not enter
2 the cloak room or the restrooms of the Senate Chamber.

3 8) Members of the media may film, videotape, or photograph the
4 Senate session from the media's designated area. During the first
5 ~~twenty (20)~~ minutes after the attendance roll call, with permission
6 from the Senate, members of the media shall be allowed to film,
7 videotape, or photograph from along the full length of the east and
8 west side aisles.

9 9) A member of the media, including a broadcast technician,
10 shall be entitled to record Senate session as long as it does not
11 disrupt the proceedings of the Senate. "Record" shall mean
12 videotaping, photographing, filming, taping, or electronically
13 transmitting Senate proceedings or activities on the Senate floor
14 when the Senate is in session.

15
16 3.902 FLOOR PRIVILEGE AND CONDUCT

17 ~~AA)~~ A session of the Senate shall be defined, for the purposes
18 of this rule, as any period of time when the Senate is in session,
19 any recess, and any ~~fifteen (15)~~-minute period before the Senate
20 convenes and five ~~(5)~~ minutes after it adjourns. The Senate floor
21 is defined as the Senate Chamber and adjoining Rooms **s201, s202,**
22 **s204 (e. Lakin brown room, s204a, s207, and S212,** ~~S204 (E. Lakin~~
23 ~~Brown Room), S204A, S201, and S207.~~ Access to the Senate floor
24 shall be restricted as outlined below during any session of the
25 Senate, except that members of the public are permitted in Room
26 S204 when a scheduled press conference is held there during
27 session.

28 1) No person, other than the following, shall be admitted to
29 the Senate floor:

- 1 a) **Currently serving** Senators ~~or~~ and Representatives.
- 2 b) The President of the Senate.
- 3 c) The Governor **and any necessary security detail.**
- 4 d) Senators or Representatives in Congress.
- 5 e) Former Michigan ~~Legislators~~ **Senators.**
- 6 f) The Secretary of the Senate and his or her support staff.
- 7 g) Legislative staff as authorized in guidelines issued by the
- 8 Senate Majority Leader.
- 9 h) One ~~(1)~~ representative of the Governor, which shall include
- 10 the Attorney General or their staff and the Secretary of State and
- 11 their staff.
- 12 i) ~~Members of the immediate~~ **On special occasions, from time to**
- 13 **time, one family member** of a Senator or the President of the
- 14 Senate, **as authorized by the Majority Floor Leader.**
- 15 j) Registered members of the media pursuant to Rule 3.901.
- 16 k) A guest who has been invited by a Senator to offer the
- 17 invocation, and ~~an immediate~~ a family member of that guest.
- 18 **1) Other guests approved from time to time by the Senate**
- 19 **Majority Leader and Majority Floor Leader.**
- 20 2) No registered lobbyist or lobbyist agent, including former
- 21 Legislators, shall be allowed on the Senate floor. They shall not
- 22 be allowed in the hallway behind the Senate rostrum, unless en
- 23 route to or from the Lieutenant Governor's Office (S215) or the
- 24 Elijah Myers Room (S208).
- 25 3) A former Legislator shall not lobby on the Senate floor,
- 26 except if they are admitted under Senate Rule 3.902 (A) (1) (g) or
- 27 (h).
- 28 ~~BB)~~ No person shall engage in any conduct on the Senate floor
- 29 during any session of the Senate ~~which~~ **that** undermines the decorum

1 of the Senate. All persons who are admitted to the Senate floor
2 shall observe the following guidelines:

3 1) No Senator shall speak until recognized by the presiding
4 officer, unless the Senator rises to make a point of order.

5 2) Except as otherwise ~~outlined in other~~ **provided by** Senate
6 ~~rules~~ **rule**, no Senator shall speak on any matter not properly
7 before the Senate.

8 3) No Senator shall speak more than twice in any one ~~(1)~~
9 debate on the same day, without leave of the Senate, except the
10 Senator who sponsored the matter under consideration~~;~~ the Senator
11 who sponsored the bill, resolution, **joint resolution**, or
12 alternative measure if an amendment is under consideration~~;~~ **and**
13 the chairperson of the committee ~~which~~ **or subcommittee that**
14 reported ~~it and the chairperson of the subcommittee which~~
15 ~~considered~~ the matter **under consideration**. Each speech shall not
16 exceed five ~~(5)~~ minutes ~~or, if submitted in writing, shall not~~
17 ~~exceed one thousand (1,000) words~~, except there is no limit on the
18 length of an oral dissent statement.

19 4) No Senator shall speak impertinently or submit in writing
20 impertinent statements, attack the motives of any Senator who
21 proposes or advocates a particular position, use indecent language
22 or other disorderly words, or refer to another Senator by name in a
23 disparaging way.

24 5) No Senator shall use a display, exhibit, or prop on the
25 Senate floor during discussions, debate, statements, or the
26 announcement of the introduction of a bill, resolution, **joint**
27 **resolution**, or alternative measure.

28 6) No person other than a Senator, the President of the
29 Senate, the Secretary and Assistant Secretary of the Senate, or the

1 Sergeants at Arms shall pass through the well of the Senate
2 Chamber, which is immediately in front of the Senate rostrum.

3 7) No person shall pass between the presiding officer and a
4 Senator who is speaking.

5 8) No person other than a Senator, the President of the
6 Senate, the Secretary of the Senate, or the Sergeants at Arms shall
7 use the center aisle of the Chamber.

8 9) No person other than a Senator shall sit in a Senator's
9 chair.

10 10) ~~No~~ **Except as otherwise permitted by the Senate Majority**
11 **Leader, no** staff shall be allowed on the Senate floor ~~unless,~~
12 ~~except they wait~~ in the majority or minority lounge or the lounge
13 at the rear of the Chamber, ~~until they are needed~~ **unless the staff**
14 **is requested** by a Senator and ~~shall~~ then be **only if** seated at a
15 Senator's desk.

16 11) No member of the media shall be allowed on the Senate
17 floor unless he or she is in the media's designated area, except as
18 otherwise provided in Rule 3.901.

19 12) No smoking shall be permitted on the Senate floor.

20 13) All individual electronic devices shall be turned off or
21 on non-audible alert during Senate session. **Except as otherwise**
22 **permitted by the Senate Majority Leader, no person may film, video,**
23 **webcast, or otherwise record the senate during session from the**
24 **rostrum.** Failure to follow a warning issued by the presiding
25 officer ~~or Chair~~ may result in the device(s) being confiscated for
26 the duration of the session upon direction of the presiding officer
27 ~~or Chair~~.