

## SENATE RESOLUTION NO.2

Senator Shirkey offered the following resolution:

1 A resolution prescribing the Standing Rules of the Senate.

2 CHAPTER I - SECTION I

3 SENATE ORGANIZATION

4  
5 1.000 TRANSMISSION OF MESSAGES.

6 ~~Rule 1.~~ All messages necessary for conducting legislative  
7 business between the two houses shall be communicated in writing  
8 **and delivered in hard copy** and electronically by the Secretary of  
9 the Senate and the Clerk of the House of Representatives

10  
11 1.101 PRESIDING OFFICER

12 a) The Lieutenant Governor shall be the President of the

Senate and shall preside over all sessions of the Senate ~~or, in his~~  
~~or her absence~~. **IF THE LIEUTENANT GOVERNOR IS ABSENT**, the  
 President pro tempore, Assistant President pro tempore, or  
 Associate President pro tempore shall preside.

b) The Lieutenant Governor may vote only when the Senators are  
 equally divided in their vote (see Const. Art. 5, Sec. 25).

c) In the absence of the President of the Senate, President  
 pro tempore, Assistant President pro tempore, ~~or~~ **and** Associate  
 President pro tempore, the Secretary of the Senate shall preside  
 until the Senate shall appoint a Senator to act as presiding  
 officer or until the President of the Senate, President pro  
 tempore, Assistant President pro tempore, or Associate President  
 pro tempore shall appear. In the absence of all **Senators**, or all  
 but one ~~(1)~~ Senator, the Secretary of the Senate shall preside.

#### 1.102 AUTHORITY OF THE ~~PRESIDENT OF THE SENATE~~ **PRESIDING OFFICER**

a) The presiding officer shall call the Senate to order at the  
 hours provided by the Constitution, **and** by these rules, **and** ~~or~~ at  
 the hour established by the Senate at its last meeting.

b) ~~Unless~~ **Except as proved in** Rule 1.205 (b) ~~is in effect~~,  
 following the invocation and Pledge of Allegiance, the presiding  
 officer shall instruct the Secretary of the Senate to record the  
 attendance. The attendance roll call shall be taken ~~by~~ using the  
 electronic voting system for one (1) minute, ~~; except for however~~,  
**on** the first session in January, or if the electronic voting system  
 is not operational, the presiding officer shall instruct the  
 Secretary of the Senate to call the roll orally and record and  
 announce the results.

1 1.103 ~~THE PRESIDENT OF THE SENATE'S~~ **PRESIDING OFFICER'S** CONTROL  
 2 WITHIN THE CHAMBER

3 The presiding officer shall preserve order and decorum and  
 4 shall have general control within the Chamber. During every session  
 5 of the Senate, the Sergeant at Arms is under the direct supervision  
 6 of the presiding officer. Every question of order and procedure  
 7 shall be decided by the presiding officer, subject to an appeal by  
 8 the Senate.

9  
 10 1.104 ELECTION OF SENATE OFFICERS

11 a) ~~A~~ **At the first session of a quadrennium, a** President pro  
 12 tempore, Assistant President pro tempore, and Associate President  
 13 pro tempore shall be elected by a vote of a majority of the  
 14 Senators elected and serving. ~~They shall be elected at the first~~  
 15 ~~session of a quadrennium.~~ All officers elected by the Senate ~~are to~~  
 16 hold office until their successors are elected and qualified or  
 17 until the expiration of their **Senate** term, whichever occurs first.

18 b) Prior to the commencement of the quadrennium session, the  
 19 majority party shall meet in an organizational caucus and elect a  
 20 Majority Leader, Majority Floor Leader, Majority Whip, Majority  
 21 Caucus Chairperson, Assistant Majority Leader, Assistant Majority  
 22 Floor Leader, Assistant Majority Whip, and Assistant Majority  
 23 Caucus Chairperson. At a similar organizational caucus, the  
 24 minority party shall elect a Minority Leader, Minority Floor  
 25 Leader, Minority Whip, Minority Caucus Chairperson, Assistant  
 26 Minority Leader, Assistant Minority Floor Leader, Assistant  
 27 Minority Whip, and Assistant Minority Caucus Chairperson.

28 c) All majority party Senate ~~Officers~~ **officers** shall serve at  
 29 the pleasure of the majority party caucus. All minority party

1 Senate ~~Officers~~ **officers** shall serve at the pleasure of the  
2 minority party caucus.

3 d) All majority and minority **party** caucuses shall be subject  
4 to ~~the provisions of~~ Section 8 of the Open Meetings Act (see MCL  
5 15.268).

6  
7 1.105 APPOINTMENT OF COMMITTEES

8 a) The Senate Majority Leader shall appoint all committees  
9 except when the Senate shall otherwise order. The Senate Majority  
10 Leader may appoint subcommittees of standing committees when some  
11 of the members of that subcommittee are not also members of that  
12 standing committee. Such subcommittees shall contain at least one  
13 (1) majority member and one (1) minority member who are members of  
14 that standing committee and shall have at least one (1) more  
15 majority party member than minority party member. **Make appointments**  
16 **of Senators to committees and subcommittees established under these**  
17 **rules. The Senate Majority Leader shall make appointments of**  
18 **minority party members from a list submitted by the senate minority**  
19 **leader, and shall consider the preferences, seniority, and**  
20 **experience of the members in making appointments. The Senate**  
21 **Majority Leader may accept the list submitted by the Senate**  
22 **Minority Leader in whole or in part. If the Senate Majority Leader**  
23 **rejects names on the list and their corresponding committee**  
24 **assignments, the Senate Minority Leader shall submit replacement**  
25 **nominations.**

26 ~~b) The Senate Majority Leader shall make appointments of~~  
27 ~~minority party members from a list submitted by the Senate Minority~~  
28 ~~Leader, and shall consider the preferences, seniority, and~~  
29 ~~experience of the members in making appointments. The Senate~~

~~Majority Leader may accept the list submitted by the Senate Minority Leader in whole or in part. If the Senate Majority Leader rejects names on the list and their corresponding committee assignments, the Senate Minority Leader shall submit replacement nominations.~~

**b) The Senate Majority Leader may remove members from their appointment to committees and subcommittees established under these rules.**

~~c) e) All appointments to standing and select committees and subcommittees appointed by the Senate Majority Leader shall be~~ **are** subject to the approval of the Senate given by a majority of the Senators elected and serving. All **removals from committees and subcommittees and all** appointments to conference committees shall be effective upon **the removal or** appointment by the Senate Majority Leader until disapproved by the Senate given by a majority of the Senators elected and serving.

#### 1.106 ELECTION OF A SECRETARY OF THE SENATE

~~A~~ **At the first session of a quadrennium, a** Secretary of the Senate shall be elected as an officer of the Senate. The Secretary of the Senate shall take and subscribe to the Constitutional Oath of Office for the true and faithful discharge of the duties of office. **The Secretary of the Senate shall serve until a successor is elected and qualified. If a vacancy occurs in the office of the Secretary of the Senate, the Assistant Secretary of the Senate shall assume the duties of the Secretary of the Senate until a successor is elected and qualified.**

#### 1.107 SENATE PARLIAMENTARIAN

1       The Secretary of the Senate, or a member of the staff of the  
2 Secretary of the Senate, shall serve as the Senate Parliamentarian  
3 to advise the Senate on questions relating to parliamentary law and  
4 procedure.

5  
6       1.108 SENATE BROADCAST AND WEBCAST

7       The Secretary of the Senate, with the concurrence of the  
8 Senate Majority Leader, ~~is authorized to~~ **may** broadcast and webcast  
9 Senate session.

10  
11       1.109 SENATE JOURNALS

12       a) The Secretary of the Senate shall keep a correct Journal of  
13 each day's proceedings of the Senate, supervise its publication,  
14 and make corrections from day to day as may be necessary. During  
15 the consideration and passage of **general and supplemental**  
16 appropriation bills, the Secretary of the Senate ~~is authorized to~~  
17 **may** correct **summative** totals that may have been affected by  
18 amendments made to items in the ~~bill~~-**bills**. The corrections shall  
19 be made in the ~~bill~~-**bills** and the Journal.

20       b) The Secretary of the Senate shall ~~have~~ **make** the Journal  
21 ~~made~~ available online ~~to the offices of~~ **daily for use by** the  
22 President of the Senate ~~and, Senators, daily, and shall make the~~  
23 ~~Journal available to~~ **and** the general public.

24       c) When the Senate goes into Executive Session, the  
25 proceedings of the Senate shall be kept in a separate Journal,  
26 which shall be open to inspection by Senators only, unless  
27 otherwise ordered. ~~Such~~ **the separate** Journal shall be published  
28 after the close of the session, at the end of the regular Journals  
29 of the Senate proceedings, unless otherwise ordered by the Senate.

1  
2 1.110 INTRODUCTION OF BILLS, JOINT RESOLUTIONS, AND ALTERNATIVE  
3 MEASURES

4 a) All bills, joint resolutions, and alternative measures to  
5 be introduced shall be submitted to the Secretary of the Senate ~~to~~  
6 ~~be available,~~ **accompanied by seven true copies,** for introduction on  
7 the next succeeding Senate legislative day, ~~and accompanied by~~  
8 ~~eight (8) true copies.~~ **Only a currently serving Senator may sign a**  
9 **bill, joint resolution, or alternative measure for introduction.**

10 Once submitted to the Secretary of the Senate, all bills, joint  
11 resolutions, and alternative measures become the property of the  
12 Senate and cannot be withdrawn. Each bill, conference report,  
13 substitute bill, joint resolution, and alternative measure shall be  
14 approved as to form and numbering of sections by the Legislative  
15 Service Bureau prior to ~~being submitted for introduction~~ **submission**  
16 **to the Secretary of the Senate.** Bills, joint resolutions, and  
17 alternative measures may be submitted for introduction during the  
18 interim between **legislative** sessions.

19 b) Each Senate bill, joint resolution, and alternative measure  
20 **shall be read a first and second time by title** when introduced **in**  
21 **the Senate.** ~~and each~~ **Each** House bill, joint resolution, and  
22 alternative measure **shall be read a first and second time by title**  
23 when first received from the House ~~shall be read a first and second~~  
24 ~~time by title.~~

25 c) At any time after introduction and upon final action on a  
26 Senate bill, joint resolution, or alternative measure, Senators may  
27 move to co-sponsor the bill, joint resolution, or alternative  
28 measure when it is in possession of the Senate. Senators may also  
29 submit a written request to the Secretary of the Senate to be added

as a co-sponsor of the bill, joint resolution, or alternative measure, and the Secretary of the Senate shall print the request in the Journal as an official communication under Senate Rule 3.105. After final passage of a Senate bill or adoption of a Senate joint resolution or alternative measure, or upon final action on a Senate bill, joint resolution, or alternative measure returned from the House, the presiding officer may open the voting board to allow Senators to add their names as co-sponsors.

d) A sponsor or co-sponsor may move to remove his or her name from a Senate bill, joint resolution, or alternative measure when it is in possession of the Senate, provided that at least one ~~(1)~~ Senator remains listed as the sponsor. **A sponsor or co-sponsor may also submit a written request to the Secretary of the Senate to remove his or her name from a Senate bill, joint resolution, or alternative measure when it is in possession of the Senate, provided that at least one ~~(1)~~ Senator remains listed as the sponsor, and the Secretary of the Senate shall print the request in the Journal as an official communication under Senate rule 3.105.**

#### 1.111 NUMBERING, LETTERING, AND PRINTING OF BILLS, JOINT RESOLUTIONS, AND ALTERNATIVE MEASURES

a) The Secretary of the Senate shall assign numbers to all Senate bills, **resolutions**, and alternative measures in the order they are submitted for introduction. **The Secretary of the Senate** ~~All joint resolutions shall be assigned~~ **assign** letters to all joint **resolutions** in the order they are submitted for introduction.

b) The Secretary of the Senate shall attend to the printing ~~or~~ **and** reproduction of all bills, **resolutions**, joint resolutions, alternative measures, acts, ~~or~~ **and other** documents ordered printed



or reproduced by the Senate. The heading of every bill, **resolution**, joint resolution, and alternative measure ordered **or** reproduced shall contain the number of the bill, **resolution**, or alternative measure or letter of the joint resolution; name of the Senator or Senators introducing the bill, **resolution**, joint resolution, or alternative measure; date of introduction; and the name of the committee to which the bill, **resolution**, joint resolution, or alternative measure is referred ~~(see Const. Art. 4, Sec. 26)~~.

#### 1.112 ANNOUNCEMENT OF PRINTING AND ENROLLMENT OF BILLS, JOINT RESOLUTIONS, AND ALTERNATIVE MEASURES

The Secretary of the Senate shall print in the Journal each day **(a)** the number of all Senate and House bills, **resolutions**, and alternative measures and letters of all joint resolutions ~~which~~ **that** have been printed or reproduced and distributed to the offices of the President of the Senate and Senators; and **(b)** the numbers of the Senate bills ~~which~~ **that** have been enrolled and presented to the Governor.

#### 1.113 CARE AND PRESERVATION OF BILLS, RESOLUTIONS, AND ALTERNATIVE MEASURES

The Secretary of the Senate shall be responsible to the Senate for the care and preservation of every bill, resolution, **joint resolution**, and alternative measure introduced in the Senate and each bill, resolution, and alternative measure received from the House, which responsibility shall only be relieved by a receipt from an authorized person.

#### 1.114 ENROLLMENT OF BILLS AND PRESENTATION TO THE GOVERNOR

1 a) After a Senate bill has passed both ~~H~~houses, the Secretary  
 2 of the Senate shall attend to the enrollment printing **of the bill**.  
 3 The Secretary of the Senate shall present the enrolled bill to the  
 4 Governor, ~~obtaining~~ **and obtain** a receipt, ~~on which verifying~~ the  
 5 exact date and time ~~shall be shown for the bill~~ **was** deposited in  
 6 the Executive Office.

7 b) ~~The~~ **Unless otherwise by the Senate, the** Secretary of the  
 8 Senate may be ~~authorized by a motion to enroll~~ a Senate bill while  
 9 the Senate is not in session if that bill has passed both ~~H~~houses  
 10 and no action is pending **on the bill**. The Secretary of the Senate  
 11 shall notify the Senate of such action on the next Senate  
 12 legislative day.

13 c) When a Senate bill is approved by the Governor, the  
 14 Secretary of the Senate shall obtain a receipt from the ~~Governor's~~  
 15 **Executive eOffice** verifying the exact date and time the bill was  
 16 filed with the Secretary of State. At the end of each year, the  
 17 Secretary of the Senate shall deposit with the Secretary of State  
 18 the official printed copy of the Senate bill as passed by both  
 19 ~~H~~houses and obtain a receipt.

#### 21 1.115 ENROLLMENT OF JOINT RESOLUTIONS AND ALTERNATIVE MEASURES

22 a) After a Senate joint resolution or alternative measure has  
 23 been adopted by both ~~H~~houses, the Secretary of the Senate shall  
 24 attend to the enrollment printing. The Secretary of the Senate  
 25 shall certify and file the enrolled joint resolution or alternative  
 26 measure with the Secretary of State and, in the case of a joint  
 27 resolution, with others as directed by the joint resolution.

28 b) ~~The~~ **unless otherwise ordered by the Senate, the** Secretary  
 29 of the Senate may ~~be authorized by a motion to enroll~~ a Senate

joint resolution or alternative measure while the Senate is not in session if that joint resolution or alternative measure has been adopted by both ~~Hh~~ouses and no action is pending **on the joint resolution or alternative measure**. The Secretary of the Senate shall notify the Senate of such action on the next Senate legislative day.

c) When filing an enrolled Senate joint resolution or alternative measure with the Secretary of State, the Secretary of the Senate shall obtain a receipt verifying the exact date and time filed. At the end of each year, the Secretary of the Senate shall deposit with the Secretary of State the official printed copy of the Senate joint resolution or alternative measure as adopted by both ~~Hh~~ouses and obtain a receipt.

#### 1.116 BILL, RESOLUTION, AND ALTERNATIVE MEASURE HISTORY

The Secretary of the Senate shall keep a record and index of all bills, resolutions, **joint resolutions**, and alternative measures received by the Senate. This record shall include the title,; bill, resolution, or alternative measure number,; joint resolution letter,; name of the sponsor and ~~co-sponsor(s)~~ **any co-sponsors** introducing the bill, resolution, **joint resolution**, or alternative measure,; name of the committee to which the bill, resolution, **joint resolution**, or alternative measure is referred,; and an entry of all action, including the date, taken on the bill, resolution, **joint resolution**, or alternative measure.

#### 1.117 SENATE ADMINISTRATION AND OFFICE BUDGETS

a) The Senate Majority Leader shall assign duties to Senate employees not specified by other rules, and shall have final

1 approval authority for all expenses for the operation of the  
2 Senate, except as provided by law.

3 b) In the absence of the Senate Majority Leader, the Assistant  
4 Majority Leader shall assume the duties and responsibilities of the  
5 Senate Majority Leader.

6 c) The Director of the Business Office shall create a budget  
7 with the concurrence of the Senate Majority Leader, discuss it with  
8 the Senate Minority Leader and present it to the Committee on  
9 Appropriations at the beginning of each budget year. The form of  
10 the budget shall parallel, as closely as practical, the  
11 departmental budgets presented to the Committee on Appropriations.

12 d) The Senate financial records shall be open for public  
13 inspection. Upon a written request that describes the financial  
14 record sufficiently to enable the Senate to find the financial  
15 record, a person has a right to inspect, copy, or receive copies of  
16 that financial record of the Senate. Documents shall be available  
17 for inspection during normal business hours. The Director of the  
18 Business Office shall keep a record of these requests.

19 1) A copy of the Senate financial records shall be on file  
20 with the Senate Business Office, which shall have overall authority  
21 to administer the Senate financial records under the direction of  
22 the Senate Majority Leader.

23 2) As used in this section, "financial record" means a budget,  
24 account, contract, purchase order, ~~an~~ expenditure authorization,  
25 voucher, check, warrant, lease, audit report, balance sheet, travel  
26 voucher, or other such summaries of financial transactions.

27 3) The following information contained in Senate financial  
28 records is exempt from disclosure under this rule:

29 A) Information of a personal nature contained in financial

1 records where the public disclosure of the information would  
2 constitute a clearly unwarranted invasion of an individual's  
3 privacy. Such exempt information ~~would include~~ **includes**, but **is** not  
4 ~~be~~-limited to, the following:

5 (i) An employee's social security account number, financial  
6 institution record, electronic transfer fund number, deferred  
7 compensation, savings bonds, W-2 and W-4 forms, and any court  
8 enforced judgment.

9 (ii) An employee's benefit selection.

10 (iii) Telephone bill detail including the telephone number and  
11 name of individual called.

12 (iv) Unemployment compensation and workers' disability  
13 compensation records.

14 B) Records and information specifically described and exempted  
15 from disclosure under statute or subject to attorney-client  
16 privilege.

17 C) A bid or proposal by a person to enter into a contract or  
18 agreement, until the time for the public opening of bids or  
19 proposals, or if a public opening is not to be conducted, until the  
20 time for the receipt of bids or proposals has expired.

21 D) Commercial or financial information or trade secrets  
22 voluntarily provided to the Senate.

23 E) Communications, notes, and electronic data within the  
24 Senate or between the Senate and other public bodies of an advisory  
25 nature.

26 F) Internet-use records.

27 G) Any other document or record protected from public  
28 disclosure by agreement, contract, Senate rule, or law.

29 4) The Senate may charge a reasonable fee for providing a copy

1 of a financial record. The fee shall be limited to actual mailing  
2 costs and to the actual incremental cost of duplication or  
3 publication including labor ~~the cost of search~~ **related to the**  
4 **search,** ~~examination, review, and the~~ deletion of exempt  
5 information from nonexempt information.

6 5) The Senate may also charge a reasonable fee for providing  
7 for the inspection of financial records. This fee may include the  
8 actual incremental cost of supervising the inspection including  
9 labor, ~~the cost of~~ **related to the** search, examination, review, and  
10 ~~the~~ deletion of exempt information from nonexempt information.

11 6) The Senate may adopt any such other rules and policies as  
12 are necessary to provide for the orderly dissemination of materials  
13 to the public.

14 e) Each Senator shall be allotted separate budget amounts for  
15 the annual staff account and the annual office operations account,  
16 as determined by the Senate Majority Leader, to be used on a fiscal  
17 year basis. Each standing committee chairperson shall be allotted a  
18 separate budget amount for the annual committee operations account,  
19 as determined by the Senate Majority Leader. The amounts allocated  
20 to these accounts may be adjusted for all Senate offices by the  
21 Senate Majority Leader. Any unused amount in a fiscal year shall  
22 not be carried into the succeeding year. A Senator shall not exceed  
23 the annual limits for each of these accounts without approval of  
24 the Senate Majority Leader.

25 f) The Senate Majority Leader shall establish guidelines to  
26 allow Senators to transfer a limited amount of funds between their  
27 own staff account and their office operations account.

28  
29 1.118 SECRETARY OF THE SENATE; ADMINISTRATIVE DUTIES

1           a) With the approval of the Senate Majority Leader, the  
2 Secretary of the Senate, in conjunction with the Director of the  
3 Business Office, shall appoint a staff to conduct the legislative  
4 administration of the Senate, including Administrative Office  
5 Staff, Session Staff, and Senate Television Staff.

6           b) The Secretary of the Senate, in conjunction with the  
7 Director of the Business Office, shall exercise supervisory care  
8 and control of the Senate Chamber and all Senate rooms, corridors,  
9 furniture, and equipment in the Capitol.

10          c) The Secretary of the Senate shall have responsibility for  
11 the development and maintenance of a system for preserving  
12 legislative records of the Senate and its committees. The Secretary  
13 of the Senate shall issue guidelines for the organization and  
14 preservation of these records.

15          d) The Secretary of the Senate shall be responsible for  
16 keeping the Senate seal and for affixing the Senate seal to  
17 official Senate documents, as authorized by the Senate Majority  
18 Leader. The Senate seal shall be comprised of the coat of arms of  
19 the State of Michigan encompassed by the words: "Senate - State of  
20 Michigan".

21          e) The Secretary of the Senate shall maintain a schedule of  
22 Senate committee rooms.

23          f) The Secretary of the Senate shall make and maintain an  
24 official tape of all sessions of the Senate. Copies of the official  
25 tape shall be made only upon application approved by the Senate  
26 Majority Leader. All official tapes of the Senate sessions shall be  
27 transferred to the State Archives four ~~(4)~~ years following the end  
28 of each biennial session of the Senate.

29          g) The Secretary of the Senate shall compile and maintain a

list of appointments by the Governor subject to the advice and consent power of the Senate. This list shall contain the name and function of the office, the holder of the office, the date of appointment, and the expiration date of the officeholder's term. This list shall be posted on the Senate Website.

h) The Secretary of the Senate shall compile and maintain a list of the appointments that the Senate Majority Leader or the Senate Minority Leader are authorized to make to various boards and commissions. This list shall contain the name and function of the office, the holder of the office, the date of appointment, and the expiration date of the officeholder's term. This list shall be posted on the Senate Website.

#### 1.119 DIRECTOR OF THE BUSINESS OFFICE; ADMINISTRATIVE DUTIES

a) The Director of the Business Office shall serve at the pleasure of the Senate Majority Leader.

b) With the approval of the Senate Majority Leader, the Director of the Business Office shall appoint a staff to conduct the business of the Senate, including Business Office Staff, Finance Staff, Human Resources Staff, Information Services Staff, General Services Staff, Physical Properties Staff, and Security Staff.

c) The Director of the Business Office shall be responsible for the business and financial records of the Senate.

d) The Director of the Business Office shall exercise supervisory care and control of all Senate property not located in the Capitol.

e) ~~Upon~~ **With the** approval of the Senate Majority Leader, the Director of the Business Office shall purchase all necessary



1 furniture, carpet, equipment, postage, supplies, and services for  
2 use by the Senate.

3 f) The Director of the Business Office shall install and  
4 maintain any equipment approved for use by the Senate.

5 g) As authorized by the Senate Majority Leader, the Director  
6 of the Business Office may sign papers, forms, documents, and  
7 contracts on behalf of the Senate.

8  
9 1.120 DUTIES OF THE SERGEANT AT ARMS

10 a) The Sergeant at Arms shall be the chief security officer of  
11 the Senate. Under the direction of the Senate Majority Leader, the  
12 Director of the Business Office shall supervise and direct the work  
13 of the Sergeant at Arms, ~~and~~ Assistant Sergeants at Arms, and may  
14 commission the Sergeant at Arms and Assistant Sergeants at Arms,  
15 who meet the certification requirements of this state, as law  
16 enforcement officers with the powers provided under the Legislative  
17 Sergeant at Arms Police Powers Act (see MCL 4.381-4.382).

18 b) The Sergeant at Arms shall attend the Senate during its  
19 sessions and maintain order under the direction of the presiding  
20 officer. The Sergeant at Arms shall execute the commands of the  
21 presiding officer and of the Senate, ~~and~~ all processes issued by  
22 authority thereof.

23 c) The Sergeant at Arms shall have general charge, and  
24 maintain order, in the **Chamber**, gallery, **areas immediately outside**  
25 **the** Chamber, and committee rooms of the Senate. The Sergeant at  
26 Arms shall see that all staff and visitors are seated **when**  
27 **appropriate.**

28  
29 1.121 EXECUTIVE SESSION

On a motion made and carried that the Senate go into executive session, the presiding officer shall direct all persons, except Senators, the Secretary of the Senate, and personnel as authorized by the Senate, to withdraw. The vote of a majority of the Senators voting shall be required on a motion for executive session, except for executive sessions called under Rule 2.104. During an executive session, the doors shall remain closed and every Senator, ~~and~~ officer, **and authorized personnel** shall keep confidential all proceedings and matters enjoined by order of the Senate. ~~(see Const. Art. 4, Sec. 20).~~

## CHAPTER I - SECTION 2

### MEMBER RESPONSIBILITIES

#### 1.201 OATH OF OFFICE

The oath of office to Senators-elect shall be administered following the November general election up to and including the first day of regular session, or as soon thereafter as a Senator-elect may appear. The oath shall be administered by the Lieutenant Governor, a Justice of the Supreme Court, a Judge of the Court of Appeals, or the Secretary of the Senate (see Const. Art. 11, Sec. 1).

#### 1.202 CONTESTED ELECTIONS

a) A petition for a recount shall be filed not later than ~~forty-eight (48)~~ hours following the completion of the canvass of the votes cast at an election. A copy of the petition shall be given by the contestant to the Secretary of the Senate (see MCL 168.879). Notice of receipt of the petitions shall be announced by

1 the Secretary of the Senate and printed in the Journal.

2 b) Each contestant requesting a recount shall deposit with the  
3 Secretary of State, Bureau of Elections, the amount provided by law  
4 for each precinct in which he or she has requested a recount (see  
5 MCL 168.881).

6 c) Upon completion of a recount, the Board of State Canvassers  
7 shall forward a report of the results to the Secretary of the  
8 Senate, and the report shall be announced by the Secretary of the  
9 Senate and printed in the Journal (see MCL 168.879).

10 d) In the case of two ~~(2)~~ or more persons having equal and the  
11 highest number of votes for any office, as canvassed by the Board  
12 of State Canvassers, the Board of State Canvassers shall certify  
13 the result of the canvass to the Legislature and in joint  
14 convention the Legislature shall choose one ~~(1)~~ of said persons to  
15 fill the office. When the determination of the Board of State  
16 Canvassers is contested, the Legislature in joint convention shall  
17 decide which person is elected (see MCL 168.846).

#### 18 19 1.203 PROCEDURE FOR EXCLUSION

20 a) A Senator-elect shall not be given the oath of office or  
21 seated as a Senator if he or she has been convicted of subversion  
22 or has, within the preceding ~~twenty (20)~~ years, been convicted of a  
23 felony involving breach of the public trust (see Const. Art. 4,  
24 Sec. 7), or has within the preceding ~~twenty (20)~~ years, been  
25 convicted of a felony involving dishonesty, deceit, fraud, or a  
26 breach of public trust and ~~that the~~ conviction was related to the  
27 person's official capacity while the person was holding any  
28 elective office or position of employment in local, state, or  
29 federal government (see Const. Art. 11, Sec. 8). Upon finding by a

majority vote of the Senators elected and serving that a Senator-elect has committed an offense within the provisions of this rule, he or she shall be declared to be unqualified for membership in the Senate and his or her office declared vacant.

b) Questions arising from challenges to the elections or returns of ~~its members~~ **Senators** shall be decided by a vote of a majority of the Senators elected and serving (~~see Const. Art. 4, Sec. 16~~). In cases of contested elections or returns, notice setting forth the grounds of the contest shall be given by the contestant to the Secretary of the Senate not later than January 7 following the general election, or not later than ~~twenty~~ (20) days following the special election.

c) The Senate, with concurrence of two-thirds of ~~its members~~ **Senators** elected and serving, may expel a member. The reasons for such expulsion shall be printed in the Journal (see Const. Art. 4, Sec. 16).

#### 1.204 EXCUSED ABSENCE

The Senate may excuse any Senator from attendance for any stated period, and the excused absence shall be printed in the Journal. The Senate may revoke an excuse at any time.

#### 1.205 SENATORS DEEMED PRESENT UNLESS EXCUSED

a) A Senator who answers an attendance roll call or who enters after an attendance roll call and reports his or her presence to the Secretary of the Senate shall be considered present thereafter unless an excused absence is granted.

b) A Senator may be recognized prior to the invocation and the attendance roll call only for the purpose of presenting a motion to

1 adjourn. Should such a motion to adjourn prevail, there shall be no  
2 official invocation and attendance roll call for that day.

3  
4 1.206 COMPENSATION FOR SENATORS

5 The compensation of Senators is determined by the State  
6 Officers Compensation Commission, as provided by law. Senators  
7 shall not collect from the Senator's staff account any  
8 compensation, expense allowance, or mileage reimbursement.

9  
10 1.207 FACILITIES FOR SENATORS

11 Each Senator shall be entitled to facilities, equipment,  
12 furnishings, and expenses that are necessary to fulfill the duties  
13 of office. The location of facilities and the sufficiency of  
14 equipment, furnishings, and expenses shall be determined through  
15 guidelines established by the Director of the Business Office,  
16 under the direction of the Senate Majority Leader.

17  
18 1.208 EXPENSE REIMBURSEMENT

19 Expense reimbursement for travel, lodging, meals, registration  
20 fees, and related items shall be made in accordance with  
21 regulations established by the Director of the Business Office,  
22 under the direction of the Senate Majority Leader. The regulations  
23 shall set forth the guidelines for amounts, methods of payment, and  
24 time of payment for such items. When, in the judgment of the Senate  
25 Majority Leader, the regulations need revision, the Senate Majority  
26 Leader may direct the Director of the Business Office to make the  
27 revision upon ~~fifteen~~<sup>a</sup> (15)-day notice to all Senators. The  
28 regulations shall include the following:

- 29 a) Out-of-state expenses of a Senator, or Senate employee,

1 shall not be paid by the Senate unless a written request has been  
 2 approved by ~~the parties specified in the regulations and by the~~  
 3 Senate Majority Leader, ~~and has been~~ filed with the Director of the  
 4 Business Office prior to departure.

5 b) A travel request shall state the purpose ~~for making~~ **of** the  
 6 trip, the relevance of the trip to legislative matters, and an  
 7 estimate of the cost.

8 c) ~~A~~ **The** Senator, or Senate employee, shall file a written and  
 9 signed post-travel report with the Director of the Business Office  
 10 not more than ~~twenty (20)~~ calendar days after returning **from**  
 11 **travel**. These reports shall be retained by the Director of the  
 12 Business Office ~~until no longer~~ **as** required by **applicable** law **and**  
 13 **regulation**. If a report is not filed within ~~twenty (20)~~ calendar  
 14 days after returning **from travel**, **no** expenses ~~may not~~ **will** be  
 15 reimbursed by the Senate, **and any** Senate funds received in  
 16 advance of departure shall be returned in full ~~if the report is not~~  
 17 ~~filed within twenty (20) calendar days after returning to the~~  
 18 **Senate business office**. The **post-travel** report shall include a  
 19 summary of the relevant legislative information, material pertinent  
 20 thereto, and itemized expenditures.

21 d) An expenditure for travel by a Senator, or Senate employee,  
 22 shall not be paid by the Senate unless that expenditure is itemized  
 23 and ~~receipted (except in cases in which receipts are not ordinarily~~  
 24 ~~provided)~~ **documented with a receipt or other approved**  
 25 **documentation**.

26 e) Expenses for out-of-state travel by Senators shall be  
 27 printed in the Journal on a quarterly basis.

28 f) A Senator, or an employee of a Senator, shall not incur  
 29 out-of-state travel expenses after the Senator is defeated in a

Senate primary or general election, or upon the failure of the Senator to file for election while serving the balance of his or her unexpired term, unless approved by the Senate Majority Leader.

#### 1.209 MAILING

a) The mailing or printing at Senate expense of any personal or campaign material is prohibited.

b) A Senator, or committee of the Senate, shall not use state funds to mail ~~one thousand (1,000)~~ or more pieces of substantially similar material **within thirty** ~~(30)~~ days ~~or less~~ before a primary or general election, in which the Senator is a candidate. This rule does not apply if the mailing is a summary of a ballot proposal ~~and that~~ is approved by the Senate Majority Leader.

c) The Senate shall not make payment for a mass mailing sent outside the district of the Senator making the mailing. In determining whether a violation of this rule has occurred, recognition shall be given to established mass mailing techniques.

d) The Director of the Business Office, under the direction of the Senate Majority Leader, shall develop and disseminate guidelines for printing and mass mailing.

e) The cost of pieces mailed by a Senator ~~which~~ **that** were paid for ~~by~~ **with** Senate funds shall be tabulated and recorded by the Director of the Business Office.

### CHAPTER I - Section 3

#### LEGISLATIVE CONDUCT AND ETHICS

#### 1.301 LEGISLATIVE CONDUCT

Each Senator shall conduct himself or herself to justify the

1 confidence placed in him or her by the people and shall, by  
2 personal example and admonition to colleagues, maintain the  
3 integrity and responsibility of his or her office.

4  
5 1.302 ATTENDANCE AND VOTING

6 Every Senator is expected to vote on each roll call vote,  
7 unless absent or prohibited from voting by Rule 1.306. A Senator  
8 who misses a roll call vote may request that a vote intention be  
9 printed in the Senate Journal reflecting how he or she would have  
10 voted.

11  
12 1.303 IMPROPER INFLUENCE

13 A Senator shall not accept anything that will influence his or  
14 her official act, decision, or vote.

15  
16 1.304 CONFLICTING EMPLOYMENT

17 A Senator shall not allow any personal employment to impair  
18 his or her independence of judgment in the exercise of his or her  
19 official duties.

20  
21 1.305 UNDUE INFLUENCE

22 A Senator shall not use his or her influence in any matter  
23 that involves substantial conflict between his or her personal  
24 interest and his or her duties in the public interest.

25  
26 1.306 DISCLOSURE AND DISQUALIFICATION

27 A Senator having a personal, private, or professional interest  
28 in a bill or alternative measure, of which he or she has knowledge,  
29 shall not vote on the bill or alternative measure and shall



1 disclose in writing his or her interest in the bill or alternative  
2 measure. A personal, private, or professional interest in a bill or  
3 alternative measure is an interest that would provide a benefit  
4 particular to a Senator or a benefit particular to any individual  
5 or entity to whom the Senator is financially or legally obligated  
6 or is personally related. The disclosure shall be filed with the  
7 Secretary of the Senate to be printed in the Journal immediately  
8 following the record of the vote on the bill or alternative  
9 measure. If a Senator votes on a bill or alternative measure that  
10 might appear at the time of the vote to provide a benefit  
11 particular to that Senator or a benefit particular to any  
12 individual or entity to whom the Senator is financially or legally  
13 obligated or is personally related, a Senator may submit a  
14 statement explaining his or her reasons for voting. The statement  
15 shall be printed in the Journal.

#### 16 17 1.307 SEXUAL HARASSMENT

18 Sexual harassment of Senators and Senate employees is  
19 prohibited and will not be tolerated by the Senate. The Director of  
20 the Business Office shall establish a policy to implement this  
21 ~~prohibition~~ **rule**.

#### 22 23 1.308 SENATE EMPLOYEES AND CONFLICTS

24 Senate employees, including those elected by the Senate or  
25 those employees specifically provided for by other Senate rules,  
26 shall be **held** accountable to the intent of Chapter I,— Section 3  
27 **of these rules** where applicable. **The Director of the Business**  
28 **Office shall establish policies to implement this rule.**

1 1.309 IMPROPER USE OF STAFF AND FACILITIES

2 a) A Senator shall not convert for personal, business, ~~and/or~~  
3 campaign use, unrelated to Senate business, any supplies, services,  
4 facilities, or staff provided by the **senate or** State of Michigan.  
5 This includes, but is not limited to, telephones, facsimile  
6 machines, computers, postage, and copy machines.

7 b) Personal business and incidental campaign calls, when  
8 charged to the ~~state~~ **Senate or State of Michigan**, ~~are clearly~~  
9 ~~contrary to the proper use of these facilities~~ **constitute improper**  
10 **use of Senate facilities.**

11 c) Personal and business calls must be charged to the caller's  
12 residence telephone, personal credit card, special billing number,  
13 or made from a cellular telephone or pay station. Individuals  
14 making unreimbursed personal calls from **Senate or** ~~s~~State facilities  
15 shall be subject to appropriate sanctions.

16 d) In situations where it is not possible to utilize any of  
17 the methods outlined above to make a personal call, or when other  
18 incidental expenses are incurred, the Senate's operating procedure  
19 shall allow reimbursement to the **Senate or** State of Michigan for  
20 such calls and expenses.

21  
22 1.310 ADVISORY OPINIONS

23 All questions relating to the interpretation and enforcement  
24 **of Chapter I, Section 3** of these rules concerning legislative  
25 conduct and ethics shall be referred to the Committee on Government  
26 Operations. A Senator who has a question regarding legislative  
27 conduct and ethics may submit a factual situation to the Committee  
28 on Government Operations with a request for an advisory opinion  
29 establishing the standard of public duty. The Committee shall

1 respond to each inquiry. All opinions **issued by the committee**  
 2 shall, after **a** hearing, be numbered, dated, and printed in the  
 3 Journal. No opinion shall identify the requesting Senator without  
 4 his or her consent.

#### 6 1.311 PENALTIES FOR VIOLATION

7 If a Senator is alleged to have violated the provisions of ~~the~~  
 8 **Chapter I, Section 3 of these** rules ~~regulating ethics and conduct,~~  
 9 the Committee on Government Operations shall determine if the facts  
 10 underlying the allegation are sufficient to merit a hearing. If a  
 11 hearing is held, the Senator charged with a violation shall be  
 12 given notice and ~~granted the~~ **an** opportunity to appear at the  
 13 hearing and be represented by counsel. The determination and any  
 14 disciplinary action shall be made and taken only by a two-thirds  
 15 ~~(2/3)~~ vote of the Senators elected and serving on recommendation of  
 16 the Committee on Government Operations. A Senator determined to  
 17 have violated the provisions of the rules regulating ethics and  
 18 conduct may be reprimanded, censured, or expelled. Any actions  
 19 undertaken under this section shall be separate from any  
 20 prosecutions or penalties otherwise provided by law.

### 22 CHAPTER I - SECTION 4

#### 23 SENATE EMPLOYEES

#### 25 1.401 EMPLOYEES OF EACH SENATOR

26 a) All Senators may appoint necessary staff in accordance with  
 27 Senate rules and subject to policies established by the Senate  
 28 Majority Leader. These employees shall be directly responsible to  
 29 the Senator. A Senator shall not appoint any employee who is

1 related within the first degree of consanguinity or direct affinity  
 2 to any Senator elected or serving. A Senator shall not appoint any  
 3 employee who is related within the second or third degree of  
 4 consanguinity or direct affinity to any Senator elected or serving  
 5 without permission of the Senate Majority Leader.

6 b) A person shall not begin employment nor receive any  
 7 compensation until a Senator has provided the Senate Business  
 8 Office with the necessary information about the employee. **The**  
 9 **Director of the Business Office shall establish policies to**  
 10 **implement this rule.**

11 c) A Senate employee shall not convert for personal, business,  
 12 ~~and/or~~ campaign use, unrelated to Senate business, any supplies,  
 13 services, facilities, or staff provided by the **Senate or** State of  
 14 Michigan. This includes, but is not limited to, telephones,  
 15 facsimile machines, computers, postage, and copy machines.

16 d) Personal business and incidental campaign calls, when  
 17 charged to the ~~state~~ **Senate or State of Michigan**, ~~are clearly~~  
 18 ~~contrary to the proper use of these~~ **constitute improper use of**  
 19 **Senate** facilities.

20 e) Personal and business calls must be charged to the caller's  
 21 residence telephone, personal credit card, special billing number,  
 22 or made from a cellular telephone or pay station. Individuals  
 23 making unreimbursed personal calls from **senate or** ~~s~~State facilities  
 24 shall be subject to appropriate sanctions.

25 f) In situations where it is not possible to utilize any of  
 26 the methods outlined above to make a personal call, or when other  
 27 incidental expenses are incurred, the Senate's operating procedure  
 28 shall allow reimbursement to the **senate or** State of Michigan for  
 29 such calls and expenses.

1  
2 1.402 COMMITTEE CLERKS

3 Clerks for standing committees ~~(except for the Appropriations~~  
4 ~~Committee)~~ shall serve under the direction of the **Secretary of the**  
5 ~~Senate Majority Leader~~. The person designated as committee clerk  
6 must perform all duties established by the State Constitution and  
7 Senate rules and must attend committee clerk training sessions  
8 provided by the Secretary of the Senate.  
9

10 1.403 EMPLOYEE APPOINTMENT

11 The Senate Majority Leader shall appoint employees as ~~may be~~  
12 necessary for the work of the Senate. The Senate Majority Leader  
13 shall appoint minority staff employees from a list submitted by the  
14 Senate Minority Leader.  
15

16 1.404 EMPLOYEE COMPENSATION

17 a) Compensation for Senate employees shall be established by  
18 each Senator within the limits of the budget guidelines in  
19 accordance with Senate rules and subject to policies issued by the  
20 Director of the Business Office, under the direction of the Senate  
21 Majority Leader.

22 b) The Senate general fund shall ~~not provide more than two (2)~~  
23 ~~benefit packages for the staff of each~~ **majority and** minority  
24 ~~Senator or more than four (4) benefit packages for the staff of~~  
25 ~~each majority Senator unless otherwise determined~~ **in accordance**  
26 **with policies established** by the Senate Majority Leader.  
27

28 1.405 EMPLOYEES AS CANDIDATES

29 Any Senate employee who files a nominating petition or pays a

1 fee for ballot access or files an affidavit of candidacy for a  
 2 full-time elective office shall **resign, or, subject to approval of**  
 3 **the Senate Majority Leader,** be placed on an unpaid leave of  
 4 absence.

5  
 6 1.406 TERMINATION OF EMPLOYMENT

7 **All employees of the Senate serve as non-tenured, at-will**  
 8 **employees.** The Senate Majority Leader shall have the right to  
 9 terminate ~~the services~~ **employment** of any **Senate** employee ~~and the~~  
 10 ~~pay of the employee shall stop on the day of dismissal at any time.~~  
 11 This rule shall not apply to any employee elected by the Senate ~~or~~  
 12 ~~those employees specifically provided for by other Senate rules.~~

13  
 14 CHAPTER II - SECTION 1

15 COMMITTEE ORGANIZATION

16  
 17 2.101 AUTHORIZATION FOR STANDING COMMITTEES

18 ~~(a)~~ Permanent standing committees and commissions of or  
 19 appointed by the Senate, when created by rule of the Senate, shall  
 20 exist and function both during and between sessions (see MCL  
 21 4.221). Permanent standing committees and commissions of or  
 22 appointed by the Senate may by resolution perform and exercise such  
 23 powers and authority in the interim between sessions as shall be  
 24 delegated to such committees or commissions in ~~said resolution(s)~~  
 25 **the resolutions.**

26 ~~(b)~~ **The Senate Majority Leader may, from time to time,**  
 27 **establish subcommittees of permanent standing committees of the**  
 28 **Senate. Such subcommittees shall include at least one majority**  
 29 **party member and one minority party member who are members of that**

1 standing committee and shall have at least one more majority party  
2 member than minority party member.

3  
4 2.102 POWERS AND RESPONSIBILITIES OF COMMITTEES

5 a) Any Senator, while acting as a member of a committee, shall  
6 have authority to administer oaths to such persons as shall be  
7 examined before the committee of which he or she is a member (see  
8 MCL 4.85).

9 b) Any committee may, by resolution of the Senate, be  
10 authorized to administer oaths, subpoena witnesses, and examine the  
11 books and records of any persons, partnerships, or corporations  
12 involved in a matter properly before any committee (see MCL 4.101).

13 c) Any witness, or attorney representing a witness, may be  
14 punished for contempt by the Legislature (see MCL 4.82 and 4.101),  
15 under either of the following circumstances:

16 1) During a committee investigation and pursuant to a  
17 committee subpoena, he or she:

18 a) Refuses to be sworn or testify, ~~or~~

19 b) Fails on demand to produce any papers, books, or documents  
20 ~~in regards to~~ **regarding** any matter under investigation, or

21 c) Otherwise neglects or refuses to obey the committee  
22 subpoena.

23 2) He or she is guilty of deliberately interfering with the  
24 duties and powers of the Legislature while in attendance at a  
25 committee hearing.

26 d) Contempt of the Legislature shall be punishable as provided  
27 by law (see MCL 4.82 and 4.83).

28  
29 2.103 STANDING COMMITTEES

The standing committees of the Senate shall be:

**Advice and consent (5 members)**

Agriculture (5 members)

Appropriations (~~17~~ **18** members)

~~Banking and Financial Institutions (8 members)~~

~~Commerce (5 members)~~

Economic Development and International **Small Business**

**Development Investment** (9 members)

Education **and career readiness** (~~5~~ **7** members)

~~Elections and Government Reform~~ (5 members)

Energy and Technology (10 members)

**Environmental Quality (6 members)**

Families, Seniors, and ~~Human Services~~ **Veterans** (~~5~~ **7** members)

Finance (7 members)

Government Operations (5 members)

Health Policy **and Human Services** (10 members)

Insurance **and Banking** (10 members)

Judiciary **and Public Safety** (~~5~~ **7** members)

Local Government (5 members)

~~Michigan Competitiveness (5 members)~~

Natural Resources (5 members)

~~Outdoor Recreation and Tourism (5 members)~~

Oversight (5 members)

Regulatory Reform (9 members)

Transportation **and Infrastructure** (~~5~~ **9** members)

~~Veterans, Military Affairs and Homeland Security (5 members)~~

Statutory standing committees:

Administrative Rules (5 members) (see MCL 24.235)

Legislative Council (6 members and 3 alternates) (see MCL



1 4.1103)

2 Legislative Retirement Board of Trustees (2 members) (see MCL  
3 38.1026)

4 Library of Michigan Board of Trustees (1 member) (see MCL  
5 397.17)

6 ~~Michigan Capitol Committee (4 members) (see MCL 4.1701)~~

7 Michigan Commission on Uniform State Laws (2 members) (see  
8 MCL.4.1301)

9 Michigan Council on Future Mobility (2 members) (see MCL  
10 257.665)

11 Michigan Law Revision Commission (2 members) (see MCL 4.1401)

12 Senate Fiscal Agency Board of Governors (5 members) (see MCL  
13 4.1501)

14  
15 2.104 COMMITTEE ON ~~GOVERNMENT OPERATIONS~~ **ADVICE AND CONSENT**

16 a) All appointments to office submitted by the Governor **to the**  
17 **Senate,** ~~and any other executive business,~~ shall be referred to the  
18 Committee on ~~Government Operations~~ **Advice and Consent. Effective**  
19 **upon written notification to the Secretary of the Senate, the**  
20 **chairperson of the Committee on Advice and Consent may request a**  
21 **Senate standing committee to hold hearings and make written**  
22 **recommendations to the Committee on Advice and Consent on a**  
23 **gubernatorial appointment. The Senate standing committee may adopt**  
24 **by committee vote a recommendation to the Committee on Advice and**  
25 **Consent.**

26 1) ~~Any appointment not disapproved within sixty (60) session~~  
27 ~~days after receipt shall stand confirmed (see Const. Art. 5, Sec.~~  
28 ~~6).~~ **No appointment shall be voted upon until it has been printed in**  
29 **the Journal.**

2) On all appointments to office reported favorably **or without recommendation by the Committee on Advice and Consent**, the question **before the Senate** shall be on advising and consenting to the appointment. On all appointments reported unfavorably ~~or without recommendation~~, the question shall be on the disapproval of the appointment.

3) The vote of a majority of the Senators elected and serving by record roll call vote shall be required to approve or disapprove any appointment to office submitted by the Governor. Any appointments considered by the Senate shall be in open session, unless a majority of the Senators elected and serving shall vote in favor of an executive session ~~(see Const. Art. 4, Sec. 19)~~.

**4) Any appointment not disapproved within ~~sixty (60)~~ session days after receipt shall stand confirmed (see Const. Art. 5, Sec. 6).**

b) If an appointment is made at a time when the ~~sixty (60)~~ days would lapse during an extended recess of the Senate, the Senate Majority Leader may schedule a session of the Senate for the sole purpose of carrying out the Senate's constitutional duties to advise and consent on gubernatorial appointments. The Senate Majority Leader shall notify the Secretary of the Senate at least ~~ten (10)~~ calendar days prior to the date of the scheduled session. The Secretary of the Senate shall take all reasonable steps to notify the members of the Senate of the scheduled session.

~~e) Effective upon written notification to the Secretary of the Senate, the chairperson of the Committee on Government Operations may request a Senate standing committee to hold hearings and make written recommendations to the Committee on Government Operations on a gubernatorial appointment or an executive order. The Senate~~

~~standing committee shall adopt by committee vote a recommendation to the Committee on Government Operations.~~

#### 2.105 COMMITTEE ON GOVERNMENT OPERATIONS

a) except as otherwise provided by senate rule, all Executive business shall be referred to the Committee on Government Operations.

~~d)~~ b) Executive orders issued by the Governor, except those dealing with matters of appropriations or expenditure reductions, shall be referred to the Committee on Government Operations. Any executive order dealing with matters of executive reorganization may be disapproved by a resolution concurred in by a majority of ~~the members~~ **Senators** elected to and serving in each House within ~~sixty (60)~~ calendar days after receipt at a regular session, or a full regular session if of shorter duration. Unless disapproved within that time, the executive order shall become effective at a date thereafter to be designated by the Governor (see Const. Art. 5, Sec. 2).

~~e)~~ c) Executive orders dealing with matters of appropriations or expenditure reductions shall be referred to the Committee on Appropriations (see MCL 18.1391).

~~f)~~ d) The Committee on ~~Government Operations~~ **Oversight** shall receive for review all reports ~~presented~~ **issued** by the ~~legislative auditor general~~ **auditor general**.

~~g)~~ e) ~~Effective upon~~ **upon** written ~~notification~~ **notice** to the Secretary of the Senate, the chairperson of the Committee on Government Operations may request a Senate standing committee to hold hearings and make written recommendations to the Committee on Government Operations on ~~an auditor general report~~ **any Executive**

**business referred to the Committee on Government Operations.** The Senate standing committee ~~shall~~**may** adopt by a committee vote a recommendation to the Committee on Government Operations.

~~2.105~~ **2.106** COMMITTEE CHAIRPERSONS AND TEMPORARY MEMBERS

a) The first named member of any committee shall be the chairperson, the second named member shall be the majority vice chairperson, and the remaining members of the committee shall rank in the order in which they are named. The first named member of the minority party shall be the minority vice chairperson. In the temporary absence of the chairperson and majority vice chairperson, the highest ranking member in attendance shall act as chairperson. ~~When all members of a subcommittee are also members of the standing committee, the committee chairperson shall appoint the subcommittee members.~~

b) In the apparent prolonged absence of a member of a committee, the Senate Majority Leader shall fill the vacancy by appointing a committee member who shall serve until the absent Senator returns. A temporary committee member shall not be appointed chairperson of the committee by the Senate Majority Leader.

~~2.106~~ **2.107** CALLING OF A COMMITTEE

It shall be the duty of any committee to meet at the call of the chairperson, or on the written request of a majority of the members of the committee. The call or request must contain the date, time, and place of the meeting. No committee of any status shall sit during a session of the Senate, except during recess, unless leave is granted by the Senate. No committee shall use the

Senate Chamber for a ~~public hearing~~ **meeting** during any regular or special session of the Legislature.

~~2.107~~ **2.108** NOTICE OF MEETINGS ~~AND PUBLIC HEARINGS~~

a) A committee may hold a meeting ~~or public hearing~~ on any bill, resolution, **joint resolution**, or alternative measure referred to the committee and on any issue relevant to the subject matter of the committee. Notice of the meeting ~~or hearing, its~~ **including the** subject, date, time, and place, shall be given in writing to the Secretary of the Senate who shall print it in the Journal and on the Senate calendar and post it where appropriate (see Const. Art. 4, Sec. 17). Oral announcement regarding a meeting ~~or public hearing~~ may be given to the Senate during a session by the chairperson, or a member, of the committee holding the meeting ~~or public hearing~~.

b) Notice of all committee meetings ~~and public hearings~~ shall comply with the Michigan Open Meetings Act (see MCL 15.261-15.275).

~~2.108~~ **2.109** COMMITTEE STAFFING

In addition to ~~the allocation for~~ staff as provided in Rule ~~1.117(c)~~ **1.402**, the ~~committee chairperson~~ **Secretary of the Senate** may appoint additional committee personnel as authorized by the Senate Majority Leader. The Senate Majority Leader may authorize joint utilization of personnel with the House of Representatives and may authorize the Senate to share in the cost.

~~2.109~~ **2.110** COMMITTEE EXPENSES

No committee may receive reimbursement for expenses unless authorized by the Senate Majority Leader. A report of committee

1 expenses, prepared by the chairperson and the Director of the  
 2 Business Office from the documents on file in the Senate Business  
 3 Office and approved by the chairperson, shall be filed quarterly  
 4 with the Director of the Business Office. The report shall include  
 5 the date, payee, amount, and purpose of the expenditure. The  
 6 Director of the Business Office shall notify the Secretary of the  
 7 Senate, for printing in the Journal, that the expense report is on  
 8 file and open for public inspection.

## 10 CHAPTER II - SECTION 2

### 11 COMMITTEE PROCEDURE

#### 13 2.201 COMMITTEE QUORUM

14 A quorum of a committee is a majority of the committee. The  
 15 affirmative vote of a majority of the committee members serving is  
 16 required to adopt an amendment or substitute to a bill, resolution,  
 17 **joint resolution**, or alternative measure and to report any matter  
 18 to the Senate. A member must be present at the time a roll call is  
 19 taken for his or her vote to count toward the required majority  
 20 concurrence.

#### 22 2.202 COMMITTEE RECORDS

23 a) Each committee clerk shall keep a record of the assigned  
 24 ~~standing~~ committee proceedings, including the date and time of each  
 25 meeting, the committee members present and absent, and all action  
 26 on bills, resolutions, **joint resolutions**, and alternative measures  
 27 in the committee with the names and votes of members (see Const.  
 28 Art. 4, Sec. 17). A member of the committee wishing to explain his  
 29 or her vote may file a written explanation with the clerk of the

1 committee within two ~~(2)~~ legislative days after the vote is taken,  
 2 which explanation shall be attached to the minutes. All minutes  
 3 shall be available for public inspection during reasonable business  
 4 hours. The committee record of its proceedings shall be transmitted  
 5 biennially to the Secretary of the Senate within ~~thirty (30)~~ days  
 6 of the final adjournment of the Legislature. The Secretary of the  
 7 Senate shall be responsible for the storage of the committee  
 8 minutes and records of its proceedings, which shall be available  
 9 for public inspection upon request **to the Secretary of the Senate.**

10 b) The committee clerk of each committee shall keep the  
 11 committee files, recordings, tapes, records, memoranda, or written  
 12 documents in storage cabinets ~~which are~~ separate from his or her  
 13 other records. The committee clerk shall provide the Secretary of  
 14 the Senate with the identification numbers of the storage cabinets  
 15 containing the committee records. The Secretary of the Senate shall  
 16 tag the designated storage cabinets and maintain a record of this  
 17 information.

## 18 19 2.203 COMMITTEE REPORTS

20 a) All committees shall file a report of their activities  
 21 following each meeting. All reports shall be submitted on a form  
 22 prescribed and furnished by the Secretary of the Senate. The  
 23 reports shall include the date, time, and place of the committee  
 24 meeting, the members in attendance, the vote of each committee  
 25 member on any bill, resolution, **joint resolution**, alternative  
 26 measure, or other business, and the committee's recommendation on  
 27 immediate effect for any bill and shall be submitted to the  
 28 Secretary of the Senate. The committee recommendation for immediate  
 29 effect shall be considered on House bills at the time of Senate

1 passage and on Senate bills upon their return from the House unless  
 2 the Senate has previously given the bill immediate effect. All  
 3 committees shall submit an attendance report to the Secretary of  
 4 the Senate within two ~~(2)~~ Senate legislative days of the committee  
 5 meeting. The Secretary of the Senate shall ~~cause~~**print** all  
 6 committee reports and attendance reports ~~to be printed~~ in the  
 7 Journal.

8       b) Except for a committee report recommending a substitute,  
 9 any bill, resolution, **joint resolution**, alternative measure, or  
 10 other business reported out of any committee shall be filed with  
 11 the Secretary of the Senate as soon as possible and not later than  
 12 4:00 p.m. on the next calendar day (excluding weekends and  
 13 holidays). A committee report recommending a substitute shall be  
 14 filed not later than 4:00 p.m. on the second calendar day  
 15 (excluding weekends and holidays). The Secretary of the Senate  
 16 shall have the authority to retrieve any report not filed by these  
 17 deadlines.

18       c) If a bill, **resolution**, joint resolution, alternative  
 19 measure, or other business is reported ~~back~~ to the Senate with ~~the~~**a**  
 20 recommendation that it be referred to a second committee, the  
 21 reported bill, joint resolution, alternative measure, or other  
 22 business, and any amendments, shall be referred to that committee  
 23 in accordance with Rule 3.106.

24       d) All business not reported by a committee shall be returned  
 25 to the Secretary of the Senate at the conclusion of each biennium.

## 26 27 2.204 ITEMS REPORTED WITHOUT RECOMMENDATION

28       All items reported without recommendation, with or without  
 29 amendments, by any committee shall lie on the table unless



otherwise ordered by the Senate. To take from the table any item placed on the table in this manner shall require the vote of a majority of the Senators elected and serving.

#### 2.205 MANUAL OF COMMITTEE PROCEDURE

The rules of parliamentary law and practice in the most recent edition of Mason's "Manual of Legislative Procedure" shall govern committee procedure in all cases except when ~~they~~**those rules** are inconsistent with the standing rules and published precedents of the Senate and its committees.

#### 2.206 COMMITTEE TELEVISIONING, WEBCASTING, AND CONDUCT

a) ~~The Senate committee meetings may be taped, televised live tape, televise live,~~ or webcast ~~through the equipment operated by the Secretary of the Senate staff~~ **Senate committee meetings.**

b) No person shall engage in any conduct during a Senate committee meeting ~~which~~**that** undermines the decorum of the meeting. All individual electronic devices during a committee meeting shall be turned off or left on non-audible alert. ~~Failure to follow a warning issued by the chairperson may result in the device(s) being confiscated upon direction of the committee chairperson for the remainder of the meeting.~~

### CHAPTER III - SECTION 1

#### ORDER OF BUSINESS

#### 3.101 TIME OF SESSION

The Senate shall convene at 10:00 a.m. Tuesday through Thursday except on state holidays, unless otherwise ordered by the

1 Senate.

2

3 3.102 ORDER OF BUSINESS

4 ~~The~~ **Unless otherwise ordered by the Senate, the** order of  
5 business of the Senate shall be as follows:

6 1. Call to Order

7 2. Invocation

8 3. Pledge of Allegiance

9 4. Attendance Roll Call

10 5. Motions and Communications

11 6. Messages from the Governor

12 7. Messages from the House

13 8. Conference Reports

14 9. Third Reading of Bills

15 10. General Orders

16 11. Resolutions

17 12. Introduction and Referral of Bills

18 13. Statements

19 14. Adjournment

20

21 3.103 CHANGE OF ORDER OF BUSINESS

22 The Senate may change, bypass, or return to any order of  
23 business at any time by the consent of a majority of those voting.

24

25 3.104 QUORUM OF THE SENATE

26 a) A majority of Senators elected and serving shall constitute  
27 a quorum (see Const. Art. 4, Sec. 14).

28 b) Routine business on which no vote of the Senate is required  
29 may be disposed of on any day, with or without a quorum present,

1 and proper entries shall be printed in the Journal. **For purposes of**  
 2 **this rule, "routine business" includes referral of appointments to**  
 3 **office submitted by the Governor, referral of Executive business**  
 4 **not including veto messages, and announcement of enrollment**  
 5 **printing.**

6 c) In the absence of a quorum, a motion is in order to order a  
 7 Call of the Senate, recess, or adjourn.

### 8 9 3.105 COMMUNICATIONS TO THE SENATE

10 The Secretary of the Senate shall compile official  
 11 communications received by the Senate and shall make them available  
 12 to all Senators. The presiding officer shall refer all  
 13 communications ~~which~~ **that** are informational only, to the Secretary  
 14 of the Senate ~~in one (1) order~~ for their printing in the Journal.

### 15 16 3.106 COMMITTEE REPORTS ON THE CALENDAR

17 a) All committee reports in the possession of the Secretary of  
 18 the Senate shall be placed on the Senate calendar under the heading  
 19 of Committee Reports. The Senate calendar shall be closed for  
 20 printing at 4:00 p.m. on Tuesday, Wednesday, and ~~Friday~~ **Thursday**.  
 21 If a Senate committee is scheduled to meet on a Friday, Saturday,  
 22 or Sunday, the Senate calendar for a Tuesday session shall be  
 23 closed for printing at 9:30 a.m. on Monday; **however if Monday is a**  
 24 **state holiday, the committee report may be placed on the next**  
 25 **Senate calendar following the 4:00 p.m. deadline on Tuesday.** ~~If~~  
 26 ~~there is a Friday session, the calendar shall be closed at 4:00~~  
 27 ~~p.m. on Thursday. If Monday is a state holiday, the Senate calendar~~  
 28 ~~for Tuesday shall be closed for printing on Friday at 12:00 noon.~~

29 b) A Senator may object to a committee report on the basis of

1 its sufficiency or proper authorization. The presiding officer  
2 shall place the objection before the Senate for its decision.

3 c) All committee reports shall be laid over one ~~(1)~~ day. After  
4 one ~~(1)~~ session day a committee report shall be considered accepted  
5 and the item shall be referred as appropriate.

### 6 7 3.107 RESOLUTION CONSENT CALENDAR

8 a) The Senate Majority Floor Leader and the Senate Minority  
9 Floor Leader, or ~~members who are~~ their **member** designees, shall  
10 jointly compile a list ~~to be~~ known as the resolution consent  
11 calendar. It shall consist of Senate resolutions, Senate concurrent  
12 resolutions, and House concurrent resolutions ~~which~~ **that** do not  
13 require committee referral and consideration, ~~and~~ the adoption of  
14 which may be accomplished by a majority of ~~these~~ **Senators** voting.  
15 Resolutions ~~which~~ **that** are subject to the voting requirements of  
16 Senate Rule 3.501, or governed by a voting requirement in statute,  
17 shall not be placed on the resolution consent calendar.

18 b) ~~Resolutions~~ **Matters** on the **resolution** consent calendar  
19 shall be disposed of in a single vote. Before stating the question  
20 of adoption of the consent calendar, the presiding officer shall  
21 ask if there are objections. The objection of any Senator to the  
22 placement of one ~~(1)~~ or more items on the resolution consent  
23 calendar shall result in the removal of the stated item or items  
24 from that calendar. **Any items removed from the resolution consent**  
25 **calendar may be considered under the order of resolutions.**

## 26 27 CHAPTER III - SECTION 2

### 28 INTRODUCTION OF BILLS

29

1 3.201 FIVE DAYS' POSSESSION

2 No bill shall be passed or become law, and no alternative  
3 measure shall be adopted, at any regular session of the Legislature  
4 until it has been printed or reproduced and in possession of the  
5 Senate for at least five ~~(5)~~ days (see Const. Art. 4, Sec. 26).

6  
7 3.202 BILLS, RESOLUTIONS, AND ALTERNATIVE MEASURES AMENDED BY THE  
8 HOUSE

9 All bills, joint resolutions, concurrent resolutions, and  
10 alternative measures returned by the House with amendments shall be  
11 laid over one ~~(1)~~ day. Consideration of bills, joint resolutions,  
12 and alternative measures shall be resumed the following day under  
13 the same order of business. Consideration of **concurrent** resolutions  
14 shall be resumed the following day under the order of Resolutions.

15  
16 3.203 REFERRAL OF BILLS, **joint** RESOLUTIONS, AND ALTERNATIVE  
17 MEASURES

18 a) The Senate Majority Leader shall refer all bills, joint  
19 resolutions, and alternative measures to a standing committee no  
20 later than one ~~(1)~~ Senate legislative day after being submitted to  
21 the Secretary of the Senate. The presiding officer shall announce  
22 the ~~reference~~**referral** of all bills, joint resolutions, and  
23 alternative measures.

24 b) A bill introduced pursuant to the timely filing of a notice  
25 of objection by the Joint Committee on Administrative Rules to a  
26 proposed administrative rule shall be read twice and placed on the  
27 Senate calendar under the order of business of General Orders (see  
28 MCL 24.245a~~(3)~~).

29 c) The Senate Majority Leader may change the original referral

1 of a bill, resolution, **joint resolution** or alternative measure by  
 2 oral notice to the Senate or written communication submitted to the  
 3 Secretary of the Senate before the end of session on the next  
 4 Senate legislative day following the day of the original referral.  
 5 Notices of the written communication shall be announced by the  
 6 Secretary of the Senate during session and both oral and written  
 7 notifications shall be printed in the Journal.

8 d) It shall be in order at any time before the final passage  
 9 of any bill or the adoption of any **joint** resolution or alternative  
 10 measure to move its commitment or recommitment to committee.

11 e) The vote of a majority of the Senators elected and serving  
 12 shall be required to discharge a committee from further  
 13 consideration of any item referred to that committee.

#### 14 15 3.204 RESOLUTIONS

16 a) All resolutions **to be introduced** shall be ~~accompanied~~  
 17 **submitted to the Secretary of the Senate, accompanied** by ~~nine (9)~~  
 18 **three** true copies. **Only a currently serving Senator may sign a**  
 19 **resolution for introduction.** ~~Resolutions which are not subject to~~  
 20 ~~provisions in other Senate rules~~ **Except as otherwise provided by**  
 21 **Senate rule, resolutions** shall be read once by title to the Senate,  
 22 and referred to the Committee on Government Operations. Once  
 23 submitted to the Secretary of the Senate, resolutions become the  
 24 property of the Senate and shall remain in the possession of the  
 25 Secretary of the Senate. Concurrent resolutions shall be  
 26 transmitted to the House on adoption.

27 b) Once a resolution is submitted to the Secretary of the  
 28 Senate, **the President of the Senate and** any Senator ~~and the~~  
 29 ~~President of the Senate wishing to co-sponsor it~~ **the resolution**

shall complete a form provided by the Secretary of the Senate. ~~A member must be present and specifically request to be named as a co-sponsor of a resolution.~~ After adoption of a Senate resolution, the presiding officer may open the voting board to allow Senators **and the President of the Senate** to add their names as co-sponsors.

c) After a Senate concurrent resolution has been adopted by both ~~H~~houses and is returned to the Senate, the Secretary of the Senate is authorized to order the printing of the concurrent resolution unless amended by the House or otherwise directed by the Senate.

### 3.205 PRINTING

All bills, joint resolutions, and alternative measures shall be printed or reproduced after introduction unless otherwise ordered by the Senate. No bill, joint resolution, or alternative measure shall be reported from a standing committee until it has been printed or reproduced.

### 3.206 ~~THE BILL~~ TITLE OF BILLS AND ALTERNATE MEASURES

The title of a bill or alternative measure shall include: (a) ~~The~~ **the** object of the bill or alternative measure, and (b) ~~A~~ **a** reference to the ~~section(s)~~, act, **sections**, and compilation numbers when amending any act ~~which~~ **that** has been compiled.

### 3.207 THREE SEPARATE READINGS

Every bill, joint resolution, and alternative measure shall receive three ~~(3)~~ separate readings prior to ~~its being passed or adopted~~ **final passage or adoption**. The presiding officer shall announce ~~whether it is~~ the first, second, ~~or~~ **and** third reading of

1 **the bill, joint resolution, or alternative measure.** The first and  
 2 second readings may be by title only. The third reading of a bill,  
 3 joint resolution, or alternative measure shall be in full unless  
 4 otherwise ordered unanimously by the Senate. The third reading of a  
 5 bill, joint resolution, or alternative measure shall be on a day  
 6 subsequent to that on which it is read a second time or is reported  
 7 by the Committee of the Whole (see Const. Art. 4, Sec. 26).

8  
 9 3.208 INITIATIVE PETITIONS

10 a) ~~Initiative petitions received by the~~ **the** Secretary of the  
 11 Senate ~~from the Secretary of State shall be stamped with the date~~  
 12 ~~and time measured in hours and minutes~~ **stamp all initiative**  
 13 **petitions received by it from the Secretary of State to verify the**  
 14 **date and time of receipt by the Secretary of the Senate.** The  
 15 Secretary of the Senate shall deliver the initiative petition to  
 16 the Senate Majority Leader to be available for referral to  
 17 committee on the next Senate legislative day (see Const. Art. 2,  
 18 Sec. 9).

19 b) Each initiative petition, when introduced, shall be read a  
 20 first and second time by title and referred to committee. When  
 21 reported out of committee, each initiative petition shall be placed  
 22 on the order of Third Reading of Bills.

23 c) Any law proposed by initiative petition shall be either  
 24 enacted or rejected by the Legislature without change or amendment  
 25 within ~~forty (40)~~ calendar days from the time such petition is  
 26 received in the office of the Secretary of the Senate (see Const.  
 27 Art. 2, Sec. 9).

28 d) If the Senate rejects a law proposed by initiative  
 29 petition, the Senate may propose a different ("alternative")



measure upon the same subject. An alternative measure shall be labeled "Alternative Measure No. \_\_\_\_ to a law proposed by initiative petition". An alternative measure shall not be considered for a second reading unless a law proposed by initiative petition has been rejected by a house. An alternative measure shall require a majority vote of ~~the members~~ **senators** elected and serving for adoption, and the vote shall be by record roll call. If the alternative measure is adopted by both ~~H~~houses of the Legislature, both measures shall be submitted to the electors for approval or rejection at the next general election (see Const. Art. 2, Sec. 9).

### CHAPTER III - SECTION 3

#### MOTIONS

##### 3.301 RECOGNITION

The presiding officer shall recognize Senators to speak in the order in which they ~~press their "request to speak" button~~ **request to speak**, except when a Senator seeks recognition to introduce guests or to raise a point of order. A Senator, when recognized, shall address the presiding officer, standing at the microphone nearest to his or her desk.

##### 3.302 PRECEDENCE OF MOTIONS

The following motions shall take precedence in the order listed:

1. To fix the time to which to adjourn
2. To adjourn
3. To take a recess
4. To lay on the table

5. For the previous question
6. To postpone to a day certain
7. To commit or recommit to committee
8. To amend
9. To postpone indefinitely

### 3.303 MOTION IN WRITING

~~No motion shall be debated until stated by the~~ **The** presiding officer ~~or Chair~~ **shall allow for debate on any motion before the Senate.** ~~Any~~ **A** motion shall be reduced to writing on ~~the~~ demand of the presiding officer, ~~Chair~~ or **on the request of** any Senator. The written motion shall be presented to the Secretary of the Senate and read before it is debated.

### 3.304 MOTION WITHDRAWAL

Any motion may be withdrawn by the ~~maker of the motion~~ **movant** before it is amended or adopted.

### 3.305 NONDEBATABLE MOTIONS

a) ~~The~~ **A** motions to adjourn, to recess, to reconsider, to lay on the table, for the previous question, to suspend the rules, and all questions relating to the priority of business shall be decided without debate.

b) A nondebatable motion is not in order if the ~~Senator,~~ ~~making the motion,~~ **movant** speaks immediately before offering the motion, except a member may explain an amendment and then move to withdraw it from consideration.

### 3.306 CONSIDERATION FOLLOWING A RECESS

1       When a recess is taken during the pendency of any question,  
2       the consideration of the question shall be resumed on the  
3       reassembling of the Senate.

4  
5       3.307 MOTION TO LAY ON THE TABLE

6       A motion to lay on the table shall carry with it all pending  
7       subsidiary questions except in **the** case of laying an appeal or a  
8       motion to reconsider on the table. A motion taken from the table  
9       shall be divested of all subsidiary motions except motions to  
10      amend. The vote of a majority of the Senators elected and serving  
11      shall be required for a motion to remove any item from the table.  
12      Items laid on the table must first be removed from the table before  
13      they are eligible for further consideration by the Senate.

14  
15      3.308 MOVE THE PREVIOUS QUESTION

16      a) Any Senator may move the previous question. The previous  
17      question shall be ordered by a majority of the Senators voting. The  
18      motion for the previous question may be limited by the ~~mover~~ **movant**  
19      to one ~~(1)~~ or more of the questions preceding the main question.  
20      The effect of ordering the previous question shall be to close  
21      debate instantly, bringing the Senate to an immediate vote on the  
22      pending question or questions in their regular order. If the  
23      previous question is ordered on the third reading of a bill, joint  
24      resolution, or alternative measure, only amendments to the bill,  
25      joint resolution, or alternative measure that have been filed with  
26      the Secretary of the Senate prior to the motion calling for the  
27      previous question shall be considered, but the amendments shall not  
28      be debated. The yeas and nays may be demanded on any vote taken  
29      while the previous question is in effect.

1           b) A motion to reconsider is in order under operation of the  
2 previous question before voting is completed on all pending items  
3 affected by the previous question.

4           c) A motion for a Call of the Senate shall not be in order  
5 after the previous question has been ordered. No Senator shall  
6 dissent orally by making a statement of protest while the previous  
7 question is in effect. The previous question having been ordered,  
8 any question of order or appeal from the decision of the presiding  
9 officer shall be decided without debate.

10  
11 3.309 MOTION TO DIVIDE

12           Any Senator may call for a division of the question. If  
13 supported by a majority of the Senators voting, the question shall  
14 be divided providing it contains propositions sufficiently distinct  
15 in substance that, if one ~~(1)~~ is taken away, a substantive  
16 proposition remains for the decision of the Senate.

17  
18 3.310 MOTION TO STRIKE OUT AND INSERT

19           A motion to amend by striking out and inserting other words  
20 shall be indivisible. However, the words proposed to be struck out  
21 or inserted may be amended.

22  
23 3.311 MOTION TO RECONSIDER

24           a) No motion for the reconsideration of any vote shall be in  
25 order unless:

26           1) The subject matter on which the vote was taken is in the  
27 possession of the Senate, and

28           2) It is made on the same day the vote is taken or within the  
29 next two ~~(2)~~ Senate legislative days.

1           b) The same question shall not be reconsidered more than once.

2           c) The vote of a majority of the Senators elected and serving  
3 shall be required to reconsider the vote by which any bill, joint  
4 resolution, or alternative measure was passed or adopted (**or failed**  
5 **to pass or be adopted**) or the vote by which an amendment or  
6 substitute (but not an amendment to an amendment or a substitute)  
7 was adopted **or defeated** on Third Reading by the Senate.

8           d) A motion to reconsider may be laid on the table. The  
9 tabling of a motion to reconsider the vote by which any bill, joint  
10 resolution, or alternative measure failed to pass or be adopted by  
11 the Senate shall require the vote of a majority of the Senators  
12 elected and serving and shall postpone indefinitely the  
13 consideration of the bill, joint resolution, or alternative  
14 measure.

15           e) Tabling of a motion to reconsider shall not carry with it  
16 the original question but shall be a refusal to reconsider. It  
17 shall not be in order to take from the table a motion to  
18 reconsider, nor shall the vote whereby any motion to reconsider was  
19 laid on the table be reconsidered.

### 21 3.312 INDEFINITE POSTPONEMENT

22           To postpone indefinitely further consideration of any bill,  
23 resolution, **joint resolution**, alternative measure, or other matter  
24 shall require the vote of a majority of the Senators elected and  
25 serving, and the vote on such a motion shall not be reconsidered.

### 27 3.313 MOTION FOR CALL OF THE SENATE

28           A Call of the Senate during session shall be ordered by a  
29 majority of the Senators voting whether a quorum or not, **but the**

total vote in favor of a call of the Senate shall not be less than one-fifth of the Senators elected and serving. After a Call of the Senate is ordered, the doors shall be closed and the Senators shall not be permitted to leave the Senate floor without permission of the Senate. The **attendance** roll **call** of the Senate shall be taken by the Secretary of the Senate and the absentees noted. The Sergeant at Arms, or persons duly empowered by a majority of the Senators voting, may be dispatched and may arrest any or all of the Senators absent without leave. **While a call of the Senate is in effect, only staff permitted by the Senate majority leader are allowed on the Senate floor; provided, however, the Chief of Staff, legal counsel, and legislative director for the Senate Majority Leader and the Senate Minority Leader may remain on the Senate floor while a call of the senate is in effect.**

#### CHAPTER III - SECTION 4

##### AMENDMENTS

#### 3.401 TWO READINGS BEFORE AMENDMENT

No bill, joint resolution, or alternative measure shall be amended until it has been read twice.

#### 3.402 AMENDMENTS ON THIRD READING

a) The vote of a majority of the Senators elected and serving shall be required to adopt any amendment on Third Reading.

b) If a series of amendments is offered to a bill, joint resolution, or alternative measure and it becomes obvious the amendments are being used as a basis of obstruction, a motion may be made that the amendments be declared obstructive and the motion

shall not be debatable. If the motion prevails, the amendments shall be read en bloc and a single vote shall be taken immediately on all of the amendments. ~~In this case, and~~ no division of the question shall be allowed.

#### 3.403 PRINTING OF AMENDMENTS IN THE JOURNAL

a) No bill, joint resolution, or alternative measure ~~which~~**that** has been reported with amendment or amendments by any committee shall be considered in Committee of the Whole until the amendment or amendments have been printed in the Journal. No bill, joint resolution, or alternative measure amended in Committee of the Whole shall be considered on **the order of** Third Reading of Bills until all amendments made in Committee of the Whole have been printed in the Journal.

b) All amendments shall be submitted in writing and with six ~~(6)~~ copies and all substitutes shall be submitted with ~~five (5)~~ **six** copies.

### CHAPTER III - SECTION 5

#### VOTING PROCEDURE

#### 3.501 ACTIONS REQUIRING AN EXTRAORDINARY MAJORITY

Action by the Senate on the following matters shall require a vote of two-thirds ~~(2/3)~~ of the Senators elected and serving except as otherwise noted:

a) Amendment or Repeal of Initiated Law, three-fourths ~~(3/4)~~ of the Senators elected and serving (Const. Art. 2, Sec. 9)

b) Expulsion of Member (Const. Art. 4, Sec. 16)

c) Immediate Effect (Const. Art. 4, Sec. 27)

- d) Local or Special Act (Const. Art. 4, Sec. 29)
- e) Private or Local Purpose Appropriation (Const. Art. 4, Sec. 30)
- f) Overriding Veto (Const. Art. 4, Sec. 33)
- g) Bank and Trust Company Law (Const. Art. 4, Sec. 43)
- h) Courts of Limited Jurisdiction (Const. Art. 6, Sec. 1)
- i) Removal of Judge (Const. Art. 6, Sec. 25)
- j) State Borrowing (Const. Art. 9, Sec. 15)
- k) State Land Reserve Designation (Const. Art. 10, Sec. 5)
- l) Rejection or Reduction of Civil Service Pay Increases (Const. Art. 11, Sec. 5)
- m) Amendments to Michigan Constitution (Const. Art. 12, Sec. 1)
- n) Mackinac Bridge Bonds Refunding (Const. Schedule, Sec. 14)
- o) Amendments to increase the February 1, 1994 statutory limits on the maximum amount of ad valorem property taxes that may be levied for school district operating purposes, three-fourths ~~(3/4)~~ of the Senators elected and serving (Const. Art. 9, Sec. 3)

### 3.502 MAJORITY VOTE ON QUESTIONS SHORT OF THE FINAL QUESTION

When a bill, joint resolution, or alternative measure requires, pursuant to the Constitution, the concurrence of more than a majority of the Senators elected and serving, the concurrence of such majority shall not be requisite to decide any question for amendment or relating to the merits, being short of the final question, except on the question of the adoption of a conference report, concurring in House amendments, or receding from Senate amendments to any such bill, joint resolution, or alternative measure returned from the House to the Senate for final



1 action.

2

3 3.503 FINAL PASSAGE BY REQUIRED VOTE

4 a) The vote on the final passage of any bill or the adoption  
5 of any joint resolution or alternative measure, including a joint  
6 resolution ratifying a proposed amendment to the federal  
7 Constitution, shall be taken by a record roll call vote, which  
8 shall be printed in the Journal (see Const. Art. 4, Sec. 26).

9 b) When any bill, joint resolution, or alternative measure  
10 receives the constitutionally required assent, that fact shall be  
11 certified on the bill, joint resolution, or alternative measure by  
12 the Secretary of the Senate.

13 c) When a bill is given immediate effect by a two-thirds ~~(2/3)~~  
14 vote of the Senators elected and serving, that action remains in  
15 effect as the bill proceeds through the legislative process, unless  
16 the vote for immediate effect is reconsidered and defeated.

17

18 3.504 DEMAND FOR RECORDED VOTE

19 The record of the votes and names of the Senators voting on  
20 any question shall be printed in the Journal at the request of one-  
21 fifth ~~(1/5)~~ of the Senators present (see Const. Art. 4, Sec. 18),  
22 except during the Committee of the Whole.

23

24 3.505 VOTING

25 a) After a question ~~is stated~~ **requiring a roll call vote is**  
26 **presented to the Senate** by the presiding officer ~~or Chair~~, and  
27 **after the time for debate**, no motion shall be in order and no  
28 Senator shall be entitled to speak until the roll call **vote** is  
29 finished and the result ~~is~~ declared.

1           b) The electronic voting system shall be used, if operational,  
2 to determine the question before the body when the vote is taken by  
3 roll call or by division~~7~~ and shall display the votes of each  
4 Senator ~~and the running total~~. At the direction of the presiding  
5 officer, the Secretary of the Senate shall immediately activate the  
6 electronic voting system for one ~~(1)~~ minute for a roll call vote,  
7 after which the vote shall be closed and no further votes shall be  
8 entered in the record. If all Senators present have voted before  
9 one ~~(1)~~ minute has elapsed, the presiding officer may ask Senators  
10 if there is objection to closing the vote. If no Senator objects,  
11 the presiding officer shall instruct the Secretary of the Senate to  
12 close the board immediately and record the vote.

13           c) The presiding officer ~~or Chair~~ may close a division vote at  
14 his or her discretion when it appears that all members present have  
15 had a reasonable opportunity to vote.

16           d) If the electronic voting system is not operational, the  
17 presiding officer ~~or Chair~~ shall direct the Secretary of the Senate  
18 to conduct a roll call or a division vote orally~~7~~ and to announce  
19 the results and record the roll call.

20           e) A Senator shall not vote for another Senator. A person **who**  
21 **is** not a Senator shall not vote for any Senator. In addition to  
22 penalties prescribed by law, any Senator may be punished as the  
23 Senate may determine for voting for another Senator. If a person  
24 **who is** not a Senator votes or attempts to vote, he or she, in  
25 addition to penalties prescribed by law, shall be barred from the  
26 Senate floor for the remainder of the day's session and may receive  
27 further punishment ~~as the~~ **in the discretion of the** Senate Majority  
28 Leader ~~deems proper~~.

29

1 3.506 A SENATOR'S RIGHT TO DISSENT

2 a) A Senator may dissent from or protest against any act,  
3 proceeding, or resolution ~~which~~**that** he or she believes is injurious  
4 to any person or the public, and have the reason for his or her  
5 dissent printed in the Journal (see Const. Art. 4, Sec. 18).

6 b) A Senator may dissent orally by making a statement of  
7 protest, unless the previous question is in effect, which shall not  
8 be limited in length, or by moving that a statement made personally  
9 during session on any order of business (other than during the  
10 Committee of the Whole) be his or her protest. A Senator may also  
11 dissent by concurring with another Senator's protest or statement  
12 previously moved to be printed in the Journal during that day's  
13 session. Dissent statements not made during the debate preceding or  
14 immediately following the vote from which a Senator is dissenting  
15 shall be made under the order ~~of business~~ of Statements.

16 c) A Senator may **submit a** dissent in writing ~~not to exceed one~~  
17 ~~thousand (1,000) words~~ **to be printed in the Journal** if:

18 1) He or she gives oral notice during session of an intent to  
19 file a written protest, ~~and~~

20 2) On that day or prior to the end of session on the next  
21 Senate legislative day, a signed copy of the written protest is  
22 placed on each Senator's desk and filed with the Secretary of the  
23 Senate, and

24 3) No objections are raised and sustained by the end of  
25 session on the first Senate legislative day following the day oral  
26 notice was given.

27 d) ~~All protests submitted in any of the above manners shall be~~  
28 ~~printed in the Journal, except the~~ **The Secretary of the** Senate may  
29 refuse to print statements ~~or material~~ containing insulting and

1 contemptuous matter under the guise of a protest **and material that**  
 2 **would violate copyright law.**

3 e) No statement of any Senator shall be printed in the Journal  
 4 unless moved by that Senator.

### 6 3.507 ANNOUNCEMENTS AND STATEMENTS

7 a) Announcements may be made during any order of business.  
 8 Announcements are remarks concerning the session schedule,  
 9 committee meetings, introduction of guests, congratulations,  
 10 condolences or illness, requests to co-sponsor bills, resolutions,  
 11 and alternative measures, requests to be removed as a sponsor or  
 12 co-sponsor of bills, resolutions, and alternative measures, past  
 13 vote intentions, or intentions of introducing legislation or  
 14 resolutions. Announcements also include memorial remarks concerning  
 15 the passing of individuals and may be made during any order of  
 16 business except General Orders.

17 b) Statements on topics, issues, ~~or~~**and** items not properly  
 18 before the Senate shall be made during the order of business of  
 19 Statements. Dissent statements may be made under the order of  
 20 business of Statements.

21 c) A Senator is limited to one ~~(1)~~ statement each day under  
 22 the order of business of Statements, except for dissent statements,  
 23 which are unlimited in number.

24 d) Each statement shall be limited to five ~~(5)~~ minutes ~~orally~~  
 25 ~~or, if submitted in writing, shall be no greater than one thousand~~  
 26 ~~(1,000) words~~, except an oral dissent statement made on the order  
 27 of Statements shall not be limited in length.

28 e) With the leave of the Senate, the President of the Senate  
 29 may request that a statement made by the President be printed in

1 the Journal.

2  
3 CHAPTER III - SECTION 6

4 APPROPRIATION BILLS

5  
6 3.601 GENERAL APPROPRIATION BILLS

7 The general appropriation bills for the succeeding fiscal year  
8 covering items set forth in the budget shall be passed or defeated  
9 in the Senate before ~~it~~**the senate** passes any appropriation bill for  
10 items not in the budget, except bills supplementing appropriations  
11 for the current fiscal year's operation (see Const. Art. 4, Sec.  
12 31).

13  
14 3.602 BILLS REQUIRING APPROPRIATIONS

15 Any bill containing an appropriation to carry out its purpose  
16 shall be considered an appropriation bill (see Const. Art. 4, Sec.  
17 31). Appropriation bills, when reported back to the Senate  
18 favorably by a committee other than the Committee on  
19 Appropriations, shall, together with amendments proposed by that  
20 committee, be referred to the Committee on Appropriations for  
21 consideration.

22  
23 3.603 ESTIMATED REVENUE

24 One ~~(1)~~ of the general appropriation bills as passed by the  
25 Senate shall contain an itemized statement of estimated revenue by  
26 a major source in each operating fund for the ensuing fiscal year,  
27 the total of which shall not be less than the total of all  
28 appropriations made from each fund in the general appropriation  
29 bills as passed.

CHAPTER III - SECTION 7  
COMMITTEE OF THE WHOLE

3.701 FAVORABLE REPORTS

All bills, joint resolutions, and alternative measures reported back to the Senate favorably shall be referred to the Committee of the Whole with amendments, if any, proposed by the committee, which amendments shall be considered first by the Committee of the Whole. Any bill, joint resolution, or alternative measure may, after having been reported favorably to the Senate by a committee, be referred to a second committee. If the second committee reports the bill, joint resolution, or alternative measure back to the Senate, the report shall include amendments, if any, that were recommended by the first committee. The reported bill, joint resolution, or alternative measure, and any amendments, shall be referred to the Committee of the Whole.

3.702 BUSINESS IN ORDER

When the Senate resolves itself into the Committee of the Whole, General Orders shall be the only matter of business ~~which~~**that** shall be in order until the Committee rises.

3.703 BILLS, JOINT RESOLUTIONS, AND ALTERNATIVE MEASURES  
CONSTITUTING GENERAL ORDERS

a) Bills, joint resolutions, and alternative measures referred to the Committee of the Whole shall constitute General Orders and shall be considered in the Committee of the Whole on a day subsequent to such referral in the order of their reference, unless

1 the Senate or the Committee of the Whole otherwise determines.

2 b) No bill, joint resolution, or alternative measure shall  
3 bypass consideration by the Committee of the Whole.

4  
5 3.704 CHAIRPERSON OF THE COMMITTEE OF THE WHOLE

6 The presiding officer shall, when the Senate resolves itself  
7 into the Committee of the Whole, designate a Senator as chairperson  
8 of the Committee, unless otherwise ordered by the Senate. Senators  
9 shall be designated alphabetically, **except as otherwise ordered by**  
10 **the Senate Majority Leader**. The Majority and Minority Floor Leaders  
11 shall submit to the Secretary of the Senate names of designees for  
12 members of their respective caucuses when they are unable to serve  
13 **as Chairperson of the Committee**.

14  
15 3.705 RULES IN THE COMMITTEE OF THE WHOLE

16 a) The rules of the Senate shall be observed in the Committee  
17 of the Whole so far as may be applicable, except limiting debate,  
18 ordering the previous question, suspension of rules, or taking the  
19 yeas and nays. However, no speech shall exceed five ~~(5)~~ minutes. A  
20 motion that the Committee rise shall always be in order and decided  
21 without debate. Motions in the Committee of the Whole recommending  
22 action by the Senate shall take precedence in the same order as  
23 identical motions made during a session of the Senate. Motions to  
24 recess or reconsider are in order in the Committee of the Whole.

25 b) No statement made during the Committee of the Whole shall  
26 be printed in the Journal.

27 c) In the event the Senate is in session in the Committee of  
28 the Whole at 11:55 p.m., it shall be the duty of the chairperson to  
29 declare the Committee of the Whole to have risen. The Committee of

the Whole shall automatically rise and the presiding officer of the Senate shall resume the chair.

#### 3.706 BILLS ORDERED TO THIRD READING

~~All~~ **The Secretary of the Senate shall place on the order of Third Reading of Bills all** bills, joint resolutions, and alternative measures recommended for passage or adoption by the Committee of the Whole. ~~shall be placed~~ **items on the order of** Third Reading of Bills ~~by the Secretary of the Senate, and~~ shall be taken up in the same order as they were advanced to the order of Third Reading of Bills unless otherwise ordered by the Senate.

### CHAPTER III - SECTION 8

#### PARLIAMENTARY PROCEDURE

#### 3.801 AUTHORITY AND PRECEDENCE OF SENATE RULES

a) The principal sources of **legal** authority for **the** Senate ~~rules~~ are, in the order of precedence, as follows:

- 1) Constitutional Rules
- 2) Fundamental Legal Principles
- 3) Statutory Rules
- 4) Adopted Rules
- 5) Adopted Parliamentary Authority
- 6) Parliamentary Law
- 7) Customs and Usages
- 8) Judicial Decisions

Judicial decisions have the lowest precedence of the sources cited except to the extent they are interpretations of rules from



1 one ~~(1)~~ of the other sources. In those instances, they take the  
2 same precedence as the source ~~which~~**that** is interpreted.

3 b) Rules from the source with the higher precedence prevails  
4 when there are conflicts between rules from different sources.  
5

### 6 3.802 MANUAL OF LEGISLATIVE PROCEDURE

7 The rules of parliamentary practice in the most recent edition  
8 of Mason's "Manual of Legislative Procedure" shall govern all cases  
9 except when they are inconsistent with the Standing Rules and  
10 precedents of the Senate.  
11

### 12 3.803 RULES OF A NEWLY CONVENED SENATE

13 The Senate rules ~~which~~**that** are in effect when the Senate  
14 adjourns sine die in an even numbered year shall be the temporary  
15 rules of the Senate when it convenes at twelve o'clock noon on the  
16 second Wednesday in January of the following odd numbered year and  
17 shall remain in effect until other temporary or permanent rules are  
18 adopted (see MCL 4.42).  
19

### 20 3.804 AMENDMENT OR REPEAL OF SENATE RULES

21 The repeal or amendment of any rule shall be accomplished only  
22 by resolution. All proposed amendments or repeals of Senate rules  
23 shall be referred to the Committee on Government Operations for  
24 consideration. The adoption of a proposed resolution for the repeal  
25 or amendment of any rule shall require a majority of the Senators  
26 elected and serving.  
27

### 28 3.805 SUSPENSION OF RULES

29 The suspension of any Senate rule or adopted parliamentary

1 authority shall require a majority of the Senators elected and  
2 serving.

3  
4 CHAPTER III - SECTION 9  
5 PRIVILEGE AND CONDUCT ON FLOOR  
6

7 3.901 MEMBERS OF THE MEDIA

8 Members of the media shall register with the Secretary of the  
9 Senate and may have their registration reviewed at any time. **The**  
10 **Secretary of the Senate shall provide a list of registered members**  
11 **of the media to the Sergeant at Arms.** The following provisions  
12 shall govern the registration process:

13 1) A member of the media shall be defined as a person employed  
14 by or working as:

15 a) A newspaper (as defined by U.S. postal regulations);

16 b) A broadcast station licensed by the Federal Communications  
17 Commission, or a network serving one ~~(1)~~ or more licensed broadcast  
18 stations;

19 c) A cable television system with a franchise granted by a  
20 Michigan unit of government, or a network serving one ~~(1)~~ or more  
21 franchised cable systems;

22 d) A wire service; or

23 e) An independent contractor on assignment to report state  
24 government news for an organization described above.

25 2) ~~A~~ **Subject to approval of the Senate Majority Leader, the**  
26 **Secretary of the Senate shall establish a written policy to allow**  
27 **for the daily registration of** visiting ~~member~~ **members** of the media.  
28 ~~shall register on a daily basis at least thirty (30) minutes before~~  
29 ~~the start of session with the Secretary of the Senate. The written~~

1 **policy shall allow for registration of visiting members of the**  
 2 **media prior to the start of session.**

3 3) The Secretary of the Senate may, under special  
 4 circumstances, register representatives of the media not defined  
 5 above if ~~it is~~ determined to be in the public interest.

6 4) Technicians for broadcast ~~or~~ cable stations shall also be  
 7 registered when accompanying members of the media and shall be  
 8 subject to the same rules.

9 5) The Secretary of the Senate may revoke the registration of  
 10 any member of the media for cause. Cause shall include, but not be  
 11 limited to, a change in employment status, lobbying or acting as a  
 12 lobbyist agent, disrupting Senate proceedings, or refusing to  
 13 comply with Senate rules or the directives of the presiding  
 14 officer, Senate Majority Leader, or Secretary of the Senate. A  
 15 decision to revoke registration may be appealed to the Committee on  
 16 Government Operations.

17 6) Members of the media may talk with only a currently-  
 18 serving ~~State~~ Senator or a member of ~~their~~ **his or her** staff in the  
 19 front entry or the hallway behind the Senate rostrum.

20 **Notwithstanding Senate rule 3.902, M**members of the media,  
 21 ~~notwithstanding Senate Rule 3.902,~~ may leave the media's designated  
 22 area and talk with only **a currently serving** Senators or a member of  
 23 ~~their~~ **his or her** staff in the Chamber immediately following  
 24 adjournment.

25 7) Members of the media shall enter from the north main door  
 26 or the two ~~(2)~~ south doors on either side of the rostrum and shall  
 27 proceed directly to the areas designated for the media. If a member  
 28 of the media enters through the north main door, he or she shall  
 29 proceed directly to the areas designated for the media using the

1 east or west side aisles only. Members of the media shall not enter  
2 the cloak room or the restrooms of the Senate Chamber.

3 8) Members of the media may film, videotape, or photograph the  
4 Senate session from the media's designated area. During the first  
5 ~~twenty (20)~~ minutes after the attendance roll call, with permission  
6 from the Senate, members of the media shall be allowed to film,  
7 videotape, or photograph from along the full length of the east and  
8 west side aisles.

9 9) A member of the media, including a broadcast technician,  
10 shall be entitled to record Senate session as long as it does not  
11 disrupt the proceedings of the Senate. "Record" shall mean  
12 videotaping, photographing, filming, taping, or electronically  
13 transmitting Senate proceedings or activities on the Senate floor  
14 when the Senate is in session.

### 15 16 3.902 FLOOR PRIVILEGE AND CONDUCT

17 ~~AA)~~ A session of the Senate shall be defined, for the purposes  
18 of this rule, as any period of time when the Senate is in session,  
19 any recess, and any ~~fifteen (15)~~-minute period before the Senate  
20 convenes and five ~~(5)~~ minutes after it adjourns. The Senate floor  
21 is defined as the Senate Chamber and adjoining Rooms **s201, s202,**  
22 **s204 (e. Lakin brown room, s204a, s207, and S212,** ~~S204 (E. Lakin~~  
23 ~~Brown Room), S204A, S201, and S207.~~ Access to the Senate floor  
24 shall be restricted as outlined below during any session of the  
25 Senate, except that members of the public are permitted in Room  
26 S204 when a scheduled press conference is held there during  
27 session.

28 1) No person, other than the following, shall be admitted to  
29 the Senate floor:

- 1 a) **Currently serving** Senators ~~or~~ and Representatives.
- 2 b) The President of the Senate.
- 3 c) The Governor **and any necessary security detail**.
- 4 d) Senators or Representatives in Congress.
- 5 e) Former Michigan ~~Legislators~~ **Senators**.
- 6 f) The Secretary of the Senate and his or her support staff.
- 7 g) Legislative staff as authorized in guidelines issued by the
- 8 Senate Majority Leader.
- 9 h) One ~~(1)~~ representative of the Governor, which shall include
- 10 the Attorney General or their staff and the Secretary of State and
- 11 their staff.
- 12 i) ~~Members of the immediate~~ **On special occasions, from time to**
- 13 **time, one family member** of a Senator or the President of the
- 14 Senate, **as authorized by the Majority Floor Leader**.
- 15 j) Registered members of the media pursuant to Rule 3.901.
- 16 k) A guest who has been invited by a Senator to offer the
- 17 invocation, and ~~an immediate~~ a family member of that guest.
- 18 **1) Other guests approved from time to time by the Senate**
- 19 **Majority Leader and Majority Floor Leader.**
- 20 2) No registered lobbyist or lobbyist agent, including former
- 21 Legislators, shall be allowed on the Senate floor. They shall not
- 22 be allowed in the hallway behind the Senate rostrum, unless en
- 23 route to or from the Lieutenant Governor's Office (S215) or the
- 24 Elijah Myers Room (S208).
- 25 3) A former Legislator shall not lobby on the Senate floor,
- 26 except if they are admitted under Senate Rule 3.902 (A) (1) (g) or
- 27 (h).
- 28 ~~BB)~~ No person shall engage in any conduct on the Senate floor
- 29 during any session of the Senate ~~which~~ **that** undermines the decorum

of the Senate. All persons who are admitted to the Senate floor shall observe the following guidelines:

1) No Senator shall speak until recognized by the presiding officer, unless the Senator rises to make a point of order.

2) Except as otherwise ~~outlined in other~~ **provided by** Senate ~~rules~~ **rule**, no Senator shall speak on any matter not properly before the Senate.

3) No Senator shall speak more than twice in any one ~~(1)~~ debate on the same day, without leave of the Senate, except the Senator who sponsored the matter under consideration~~;~~ the Senator who sponsored the bill, resolution, **joint resolution**, or alternative measure if an amendment is under consideration~~;~~ **and** the chairperson of the committee ~~which~~ **or subcommittee that** reported ~~it and the chairperson of the subcommittee which~~ **considered** the matter **under consideration**. Each speech shall not exceed five ~~(5)~~ minutes ~~or, if submitted in writing, shall not exceed one thousand (1,000) words,~~ except there is no limit on the length of an oral dissent statement.

4) No Senator shall speak impertinently or submit in writing impertinent statements, attack the motives of any Senator who proposes or advocates a particular position, use indecent language or other disorderly words, or refer to another Senator by name in a disparaging way.

5) No Senator shall use a display, exhibit, or prop on the Senate floor during discussions, debate, statements, or the announcement of the introduction of a bill, resolution, **joint resolution**, or alternative measure.

6) No person other than a Senator, the President of the Senate, the Secretary and Assistant Secretary of the Senate, or the

1 Sergeants at Arms shall pass through the well of the Senate  
2 Chamber, which is immediately in front of the Senate rostrum.

3 7) No person shall pass between the presiding officer and a  
4 Senator who is speaking.

5 8) No person other than a Senator, the President of the  
6 Senate, the Secretary of the Senate, or the Sergeants at Arms shall  
7 use the center aisle of the Chamber.

8 9) No person other than a Senator shall sit in a Senator's  
9 chair.

10 10) ~~No~~ **Except as otherwise permitted by the Senate Majority**  
11 **Leader, no** staff shall be allowed on the Senate floor ~~unless,~~  
12 ~~except they wait~~ in the majority or minority lounge or the lounge  
13 at the rear of the Chamber, ~~until they are needed~~ **unless the staff**  
14 **is requested** by a Senator and ~~shall~~ then be **only if** seated at a  
15 Senator's desk.

16 11) No member of the media shall be allowed on the Senate  
17 floor unless he or she is in the media's designated area, except as  
18 otherwise provided in Rule 3.901.

19 12) No smoking shall be permitted on the Senate floor.

20 13) All individual electronic devices shall be turned off or  
21 on non-audible alert during Senate session. **Except as otherwise**  
22 **permitted by the Senate Majority Leader, no person may film, video,**  
23 **webcast, or otherwise record the senate during session from the**  
24 **rostrum.** Failure to follow a warning issued by the presiding  
25 officer ~~or Chair~~ may result in the device(s) being confiscated for  
26 the duration of the session upon direction of the presiding officer  
27 ~~or Chair~~.