

**DRIVER EDUCATION PROVIDER AND INSTRUCTOR ACT (EXCERPT)**  
**Act 384 of 2006**

**256.631 Renewal application; criminal history check; effect of expired certificate; review and approval or denial of multiple vehicle driving facility; fees.**

Sec. 11. (1) A certified driver education provider may apply for the renewal of a driver education provider certificate. The renewal application must be submitted to the secretary of state every other year in a format and as prescribed by the secretary of state. A renewal application must include all of the following:

- (a) A properly completed application signed by the applicant.
  - (b) A nonrefundable application processing fee as follows:
    - (i) \$225.00 for a driver education provider that offers adult or teen driver training.
    - (ii) \$360.00 for a driver education provider that offers commercial vehicle driver training.
  - (c) If applicable, either of the following:
    - (i) A certification that the applicant has used a multiple vehicle driving facility in a driver education course and that the facility has not been altered or changed since the secretary of state inspected that facility after October 1, 2006. A nonrefundable multiple vehicle driving facility review and approval fee of \$75.00 must accompany the applicant's application for a renewal of its driver education provider certificate.
    - (ii) A statement that the applicant will use a multiple vehicle driving facility in a driver education course, a detailed description of the facility as determined necessary by the secretary of state, and its address. A multiple vehicle driving facility review and approval fee of \$125.00 must accompany the applicant's application for a renewal of its driver education provider certificate.
  - (d) Other information and documents prescribed by the secretary of state as needed to determine whether the applicant meets the requirements of this act.
- (2) The designated representative or coordinator of a certified driver education provider shall complete a criminal history check as described in section 29 to the satisfaction of the secretary of state every 4 years on an application to renew the driver education provider's certificate.
- (3) If the secretary of state receives a properly completed renewal application before the applicant's driver education provider's current certificate expires, the certificate continues in full force and effect until the secretary of state either approves or denies the renewal application. If the secretary of state does not receive a properly completed renewal application before the driver education provider certificate expires, the driver education provider shall not offer to engage or engage in the activity of a driver education provider until the secretary of state issues the holder of the expired certificate an original or renewal driver education provider certificate as provided in this act.
- (4) The secretary of state shall not issue a renewal certificate more than 30 days after a driver education provider certificate expires unless the provider has submitted a properly completed renewal application within 30 days after the certificate's expiration date. A provider that applies for a certificate renewal later than 30 days after the certificate expires shall apply to the secretary of state for an original driver education provider certificate.
- (5) The secretary of state shall review and, in writing, approve or deny the use of a multiple vehicle driving facility under this act as determined necessary by the secretary of state. The secretary of state may only approve a facility that meets criteria prescribed by the secretary of state. The secretary of state shall perform an on-site inspection of a multiple vehicle driving facility as determined necessary by the secretary of state.
- (6) Subsection (1)(b) does not apply to an educational institution or a governmental agency.
- (7) Nonrefundable application processing and multiple vehicle driving facility review and approval fees collected under this section must be deposited into the driver education provider and instructor fund created under section 83.

**History:** 2006, Act 384, Eff. Oct. 1, 2006;—Am. 2022, Act 192, Imd. Eff. Oct. 4, 2022.